

FARGO PARK DISTRICT  
701 MAIN AVENUE  
FARGO ND 58103



PHONE: 701-499-6060  
FAX: 701-499-6069

**FACILITIES COMMITTEE MEETING**  
**Wednesday, September 28, 2022; 11:00 a.m.**

Fargo Park District Board Room  
701 Main Avenue, Fargo

**Board Committee Members:**  
***Dawn Morgan & Joe Deutsch***

**AGENDA**

1. Update on Part 2 of the Pre-Design for Phase II of Fargo Parks Sports Complex; Dave Leker and Rob Remark, JLG Architects, presenters.
2. Review 2023 Budget; Dave Leker and Broc Lietz, presenters.
3. Review request to advertise for Request for Proposals for Construction Manager at Risk for Phase II of Fargo Parks Sports Complex project; Dave Leker, presenter.
4. Review bids for Southwest Youth Ice Arena LED light upgrades; Dave Bietz, presenter.
5. Review purchase of four replacement vans for Valley Senior Services; Paul Grindeland, presenter.
6. Update on negotiations with Youth Hockey Organizations; Brian Arett and Craig Bjur, presenters.
7. Other

***Next Fargo Park Board Meeting: October 4, 2022; 5:30 p.m.***  
***Next Facilities Committee Meeting: October 26, 2022; 11:00 a.m.***



## MEMORANDUM

DATE: September 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Dave Leker, Executive Director

RE: Agenda Item No. 1 – Update on Part 2 of the Pre-Design Study for Phase II of Fargo Parks Sports Complex

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JLG will be presenting their findings related to Part 2 of the Pre-Design Study for Phase II of the Fargo Parks Sports Complex. Part 2 includes updated drawings showing massing and adjacency of the amenities.

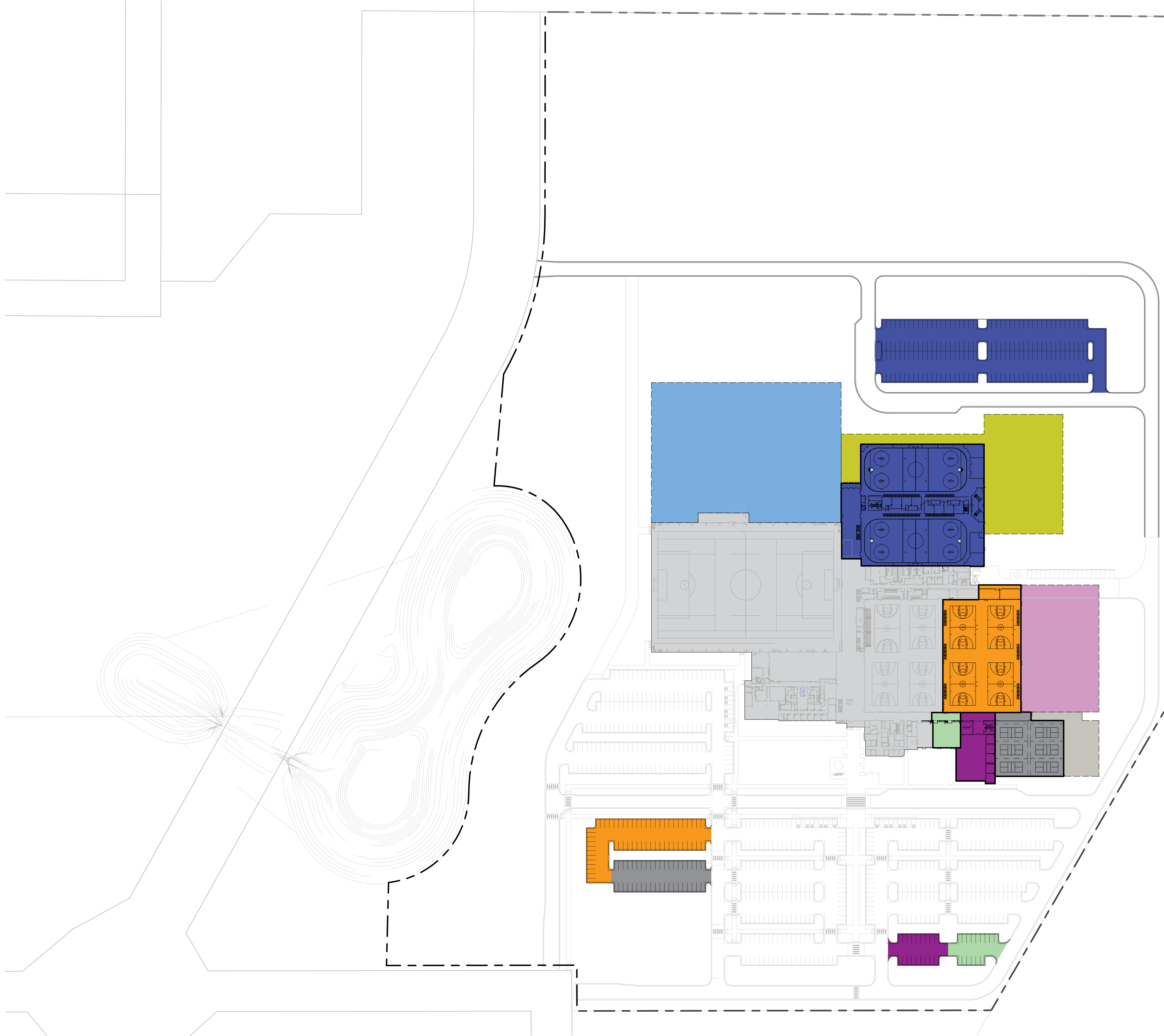
We have included updated drawings showing the scope of Phase II. These amenities include:

1. (4) hardwood courts
2. (2) sheets of ice
3. (2) community rooms
4. (6) pickleball courts
5. Indoor play area with (4) associated birthday rooms
6. Backup generator to provide power and lower utility rates for the entire facility.

JLG is continuing to validate the Pre-Design Estimate and will have those updated numbers for discussion at the Facility Committee Meeting. Our goal is to have the finalized estimates ready for the Park Board Packet that will go out to Commissioners on Thursday, September 29, 2022.

If you should have any questions, feel free to contact me prior to the Committee meeting.

Thank you.



# 2023 BUILDING ADDITION

- ICE FACILITY**  
INSTITUTIONAL MASTERPLAN GSF: 59,492 SF  
CURRENT GSF: 73,038 SF (INCLUDES 10,000 SF MEZZ.)
- MULTI-PURPOSE HARDWOOD COURTS:**  
INSTITUTIONAL MASTERPLAN GSF: 35,650 SF  
CURRENT GSF: 36,349 SF
- MULTI-PURPOSE ROOM**  
INSTITUTIONAL MASTERPLAN GSF: 3,744 SF  
CURRENT GSF: 3,793 SF
- MULTI-PURPOSE ROOM: PLAYGROUND**  
INSTITUTIONAL MASTERPLAN GSF: 9,100 SF  
CURRENT GSF: 9,786 SF
- SPORTS COURTS: PICKLEBALL**  
INSTITUTIONAL MASTERPLAN GSF: 20,115 SF  
CURRENT GSF: 15,850 SF

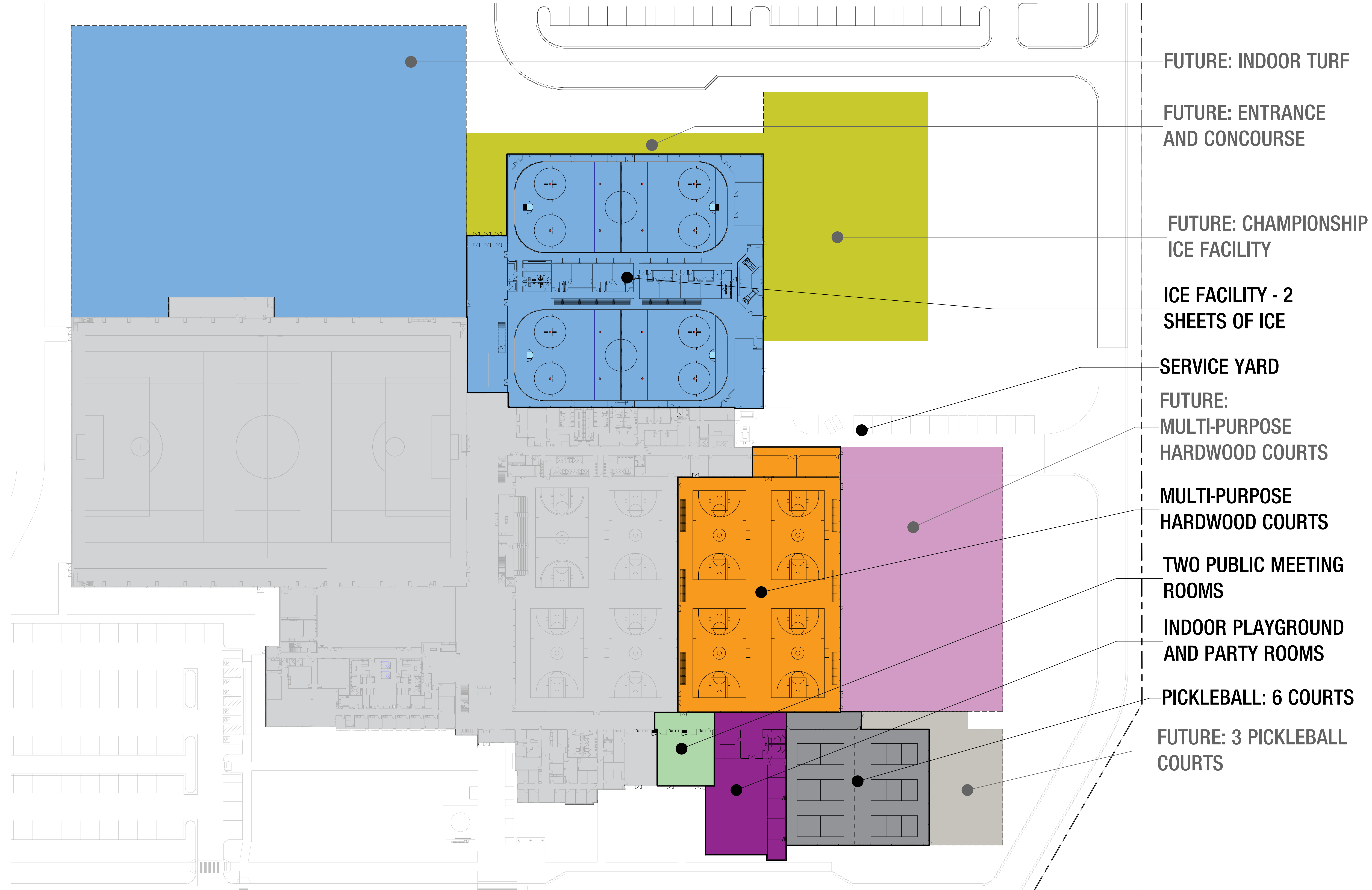
# FUTURE MASTERPLAN

- ICE FACILITY**  
INSTITUTIONAL MASTERPLAN GSF: 37,043 SF  
CURRENT GSF: 44,972 SF
- MULTI-PURPOSE HARDWOOD COURTS**  
INSTITUTIONAL MASTERPLAN GSF: 48,330 SF  
CURRENT GSF: 38,225 SF
- SPORTS COURTS: PICKLEBALL**  
INSTITUTIONAL MASTERPLAN GSF: NA  
CURRENT GSF: 9,275 SF
- INDOOR TURF**  
INSTITUTIONAL MASTERPLAN GSF: 99,298 SF  
CURRENT GSF: 99,298 SF

## PARKING COUNTS FOR 2023 ADDITIONS

SW LOT: 90 (MULTI-PURPOSE AND PICKLE BALL)  
SE LOT: 30 (MEETING ROOMS AND INDOOR PLAY)  
N LOT: 200 (ICE FACILITY)  
  
TOTAL: 320



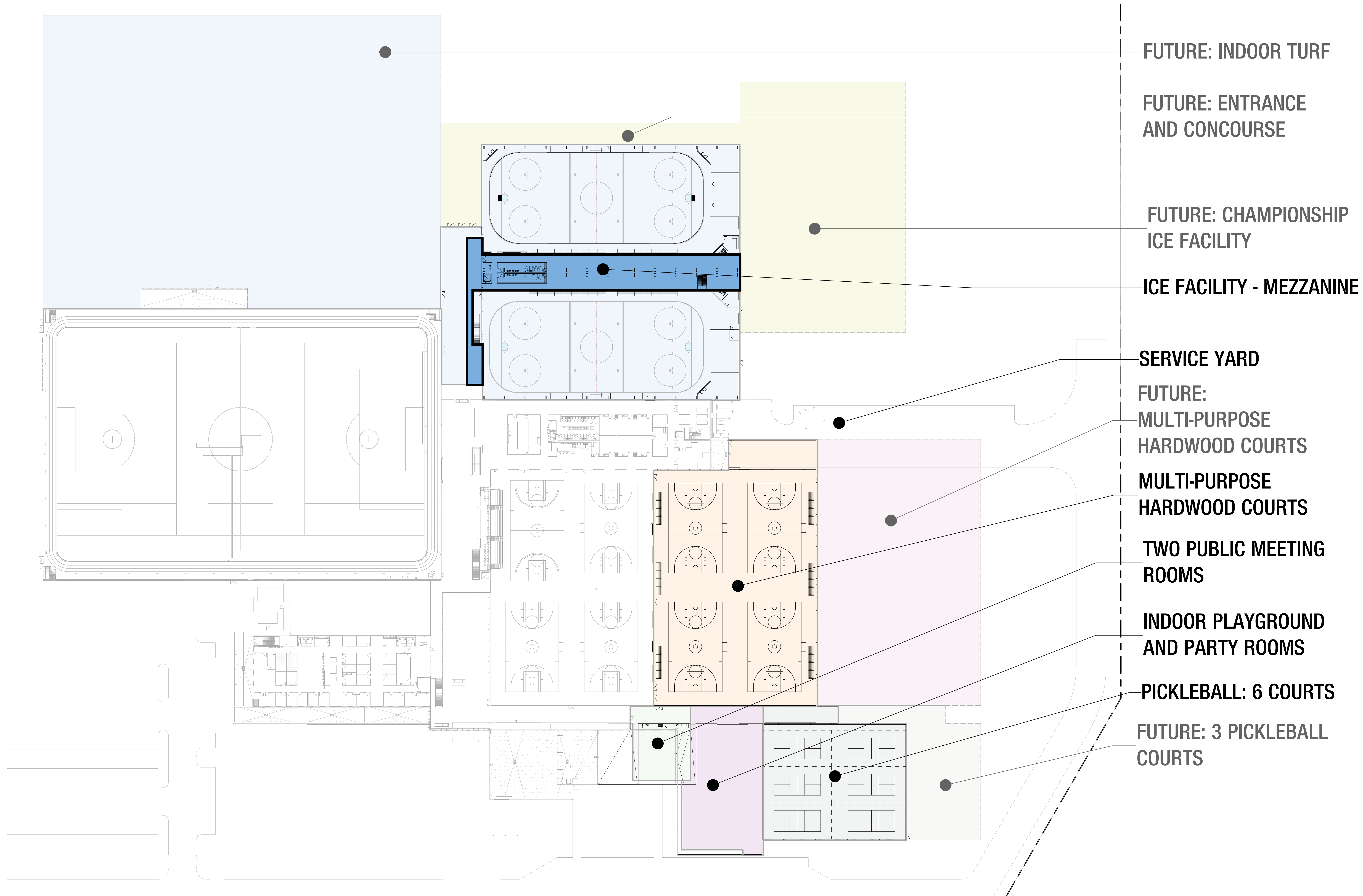


# FARGO PARKS SPORTS COMPLEX

## OVERALL FIRST FLOOR PLAN

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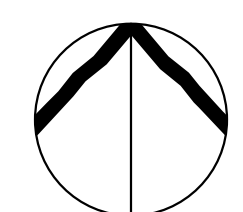
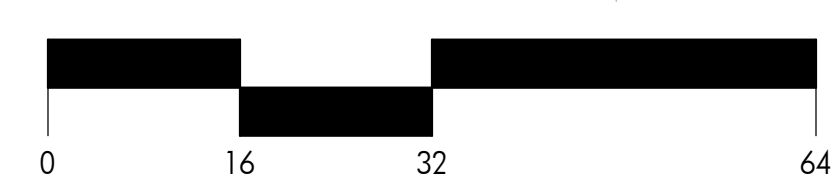




# FARGO PARKS SPORTS COMPLEX

## OVERALL MEZZANINE PLAN

SEPTEMBER 28, 2022 | JLG 16182.02 | © 2022 JLG ARCHITECTS







EXISTING SPORT  
COMPLEX

TWO PUBLIC MEETING  
ROOMS

INDOOR PLAYGROUND  
AND PARTY ROOMS

PICKLEBALL: 6 COURTS

MULTI-PURPOSE  
HARDWOOD COURTS

ICE FACILITY - 2  
SHEETS OF ICE

SERVICE YARD

# FARGO PARKS SPORTS COMPLEX

3D MASSING CONCEPT

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# FARGO PARKS SPORTS COMPLEX

INDOOR PLAYGROUND PERSPECTIVE

SEPTEMBER 28, 2022 | JLG 16182.02 | © 2022 JLG ARCHITECTS





8/31/2022: Full Scope Build-Out - 138,578 SF

Multi-Purpose Hardwood Courts [33,000 SF]	\$8,234,727
Multi-Purpose Hardwood Courts: Storage [3,215 SF]	\$802,726
Two Public Meeting Rooms [3,760 SF]	\$1,967,980
Indoor Playground and Party Room [10,093 SF]	\$3,796,303
Pickleball: 6 Courts [17,650 SF]	\$4,064,423
Ice Facility: 2 Sheets Ice [60,860 SF]	\$25,300,000
Ice Facility: Mezzanine [10,000 SF]	\$2,000,000
Generator [413,638 SF]	\$3,500,000

**Total Project Cost** *(includes 15% soft costs)* **\$49,666,159**

9/28/2022: Full Scope Build-Out - 138,815 SF

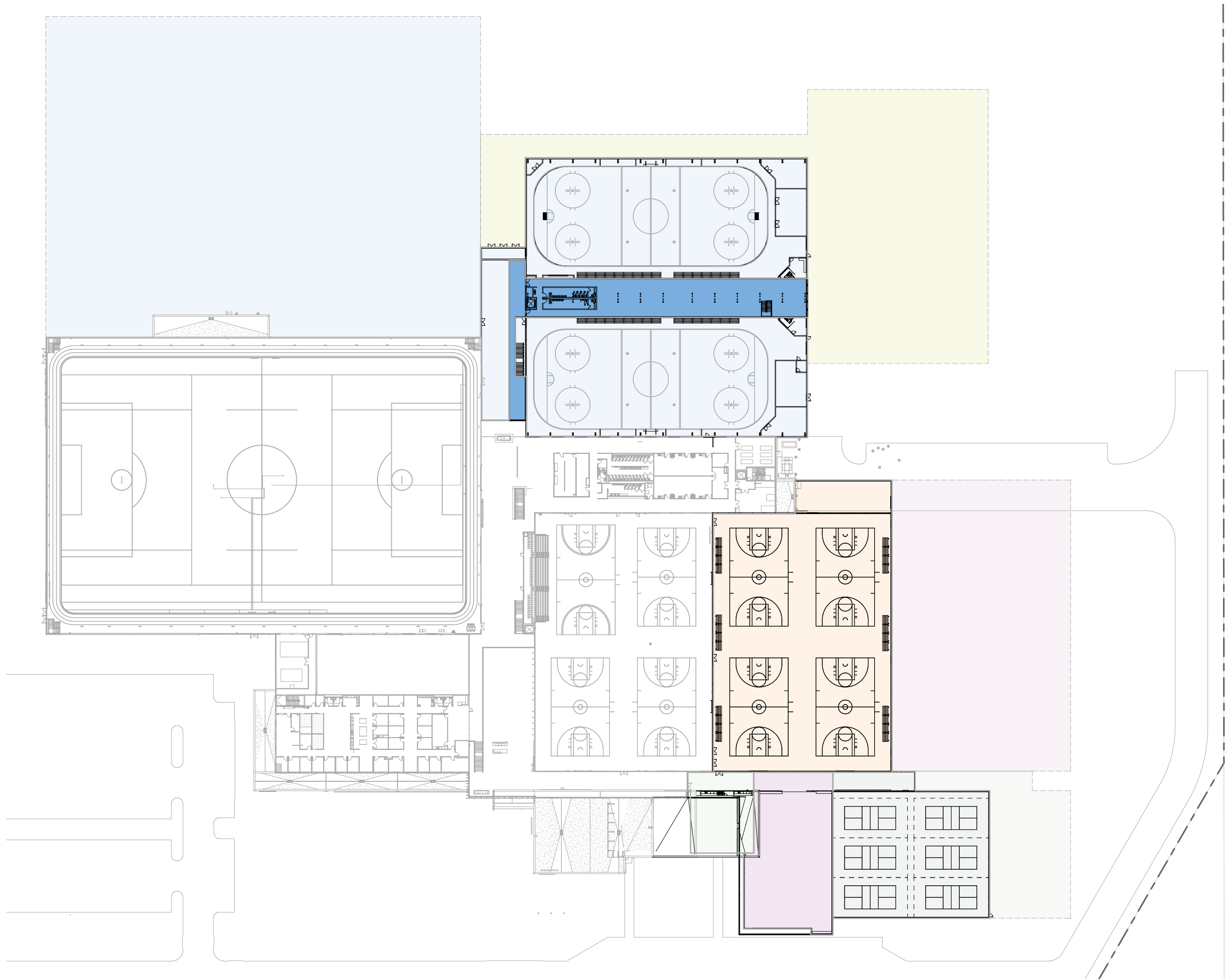
Multi-Purpose Hardwood Courts [33,949 SF]	\$8,234,727
Multi-Purpose Hardwood Courts: Storage [2,399 SF]	\$802,726
Two Public Meeting Rooms [3,793 SF]	\$1,967,980
Indoor Playground and Party Room [9,786 SF]	\$3,796,303
Pickleball: 6 Courts [15,850 SF]	\$4,064,423
Ice Facility: 2 Sheets Ice [63,457 SF]	\$25,300,000
Ice Facility: Mezzanine [9,581 SF]	\$2,000,000
Generator [413,638 SF]	\$3,500,000

**Total Project Cost** *(includes 15% soft costs)* **\$49,666,159**

CURRENTLY VALIDATING FOR PARK  
BOARD MEETING ON 10/04/2022



Main Level



Mezzanine







## MEMORANDUM

DATE: September 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Dave Leker, Executive Director & Broc Lietz, Finance Director

RE: Agenda Item No. 2 - Review 2023 Budget

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At the August 2, 2022, Park Board Meeting, the Commissioners approved the 2023 preliminary budget. The Fargo Park District will hold its annual budget hearing on October 4, 2022, for the purpose of public input on the 2023 budget.

The administration has made minor line-item adjustments within the budget since preliminary approval.

The recommendation for your consideration is to recommend approval of the 2023 annual budget as presented and move it to the full board for consideration and approval and direct the administration to submit the budget to the county for final certification.

For additional information or questions, please contact Dave Leker or Broc Lietz.

Thank you.



# PARK DISTRICT OF THE CITY OF FARGO

2023 Budget

2023 Budget - 9/28/2022



# Park District of the City of Fargo

## 2023 Budget

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# PARK DISTRICT OF THE CITY OF FARGO

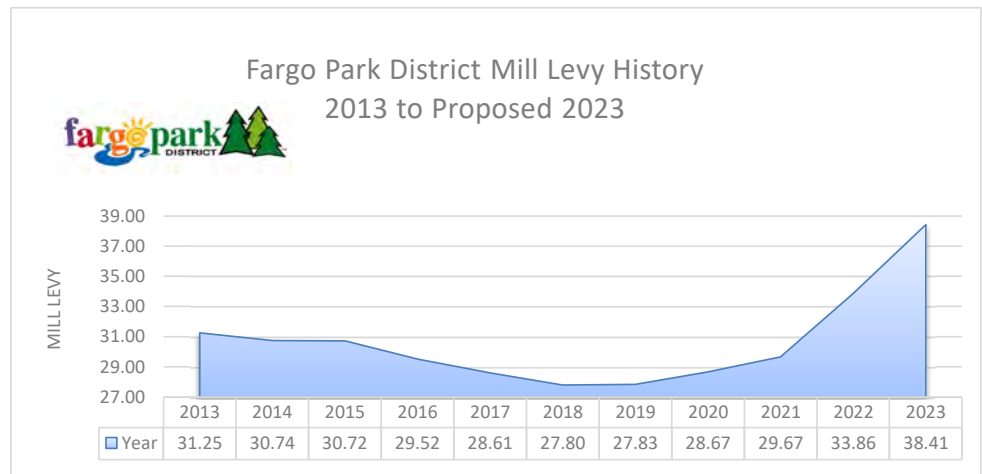
2023 Budget

Description	2022 Actual		2023 Estimated	
	Amount	Mill Levy	Amount	Mill Levy
General Fund - Parks	\$ 9,898,514	14.98	\$ 11,424,102	15.98
Social Security	1,103,506	1.67	1,193,883	1.67
Park Pension	462,548	0.70	500,430	0.70
Health Insurance	502,194	0.76	543,324	0.76
Forestry	1,096,898	1.66	1,186,734	1.66
Liability Insurance	130,955	0.20	142,980	0.20
TOTAL GENERAL MILLS	\$ 13,194,615	19.97	\$ 14,991,453	20.97
Park & Recreation Facilities	\$ 3,178,361	4.81	\$ 3,438,669	4.81
Special Assessments	5,999,400	9.08	9,029,187	12.63
Totals	\$ 22,372,376	33.86	\$ 27,459,309	38.41

Actual/Estimated Value of 1.0 Mill	\$ 660,782	\$ 714,900
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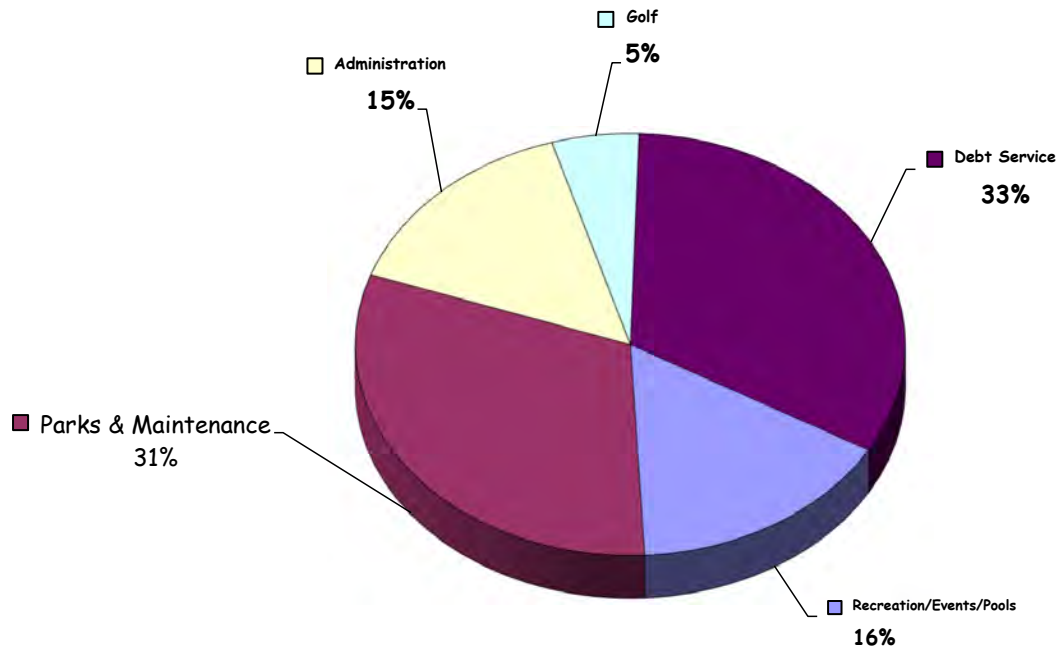
## Fargo Park District Mill Levy History 2013 to Proposed 2023 Levy

Year	Mill Levy	Change
2013	31.25	(0.09)
2014	30.74	(0.51)
2015	30.72	(0.02)
2016	29.52	(1.20)
2017	28.61	(0.91)
2018	27.80	(0.81)
2019	27.83	0.03
2020	28.67	0.84
2021	29.67	1.00
2022	33.86	4.19
2023	38.41	4.55





**Fargo Park District  
Budget 2023  
Use of Mill Levy Taxes 2023**



**PARK DISTRICT OF THE CITY OF FARGO**

2023 Budget

**2023 GENERAL FUND BUDGET SUMMARY**

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CASH BALANCE JANUARY 1, 2022	\$	10,253,249
REVISED 2022 REVENUES & TRANSFER		<u>26,811,621</u>
RESOURCES AVAILABLE FOR 2022	\$	37,064,870
REVISED 2022 EXPENDITURES & TRANSFERS		<u>(27,296,667)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023	\$	9,768,203
PROJECTED 2023 REVENUES & TRANSFERS		<u>30,578,869</u>
RESOURCES AVAILABLE FOR 2023	\$	40,347,072
PROJECTED 2023 EXPENDITURES		<u>(30,578,869)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023		9,768,203

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PROJECTED 2023 REVENUES	\$	30,578,869
PROJECTED 2023 EXPENDITURES		<u>(30,578,869)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$	<u><u>0</u></u>



# PARK DISTRICT OF THE CITY OF FARGO

2023 Budget

	Actual 2021	Projected 2022	Budgeted 2022	Preliminary Budget 2023
<b>REVENUES</b>				
Taxes	\$ 15,396,183	\$ 15,732,645	\$ 16,358,735	\$ 18,430,122
Charges for Services	8,845,438	8,056,918	7,775,252	8,616,247
Intergovernmental	2,989,197	2,764,592	2,854,200	3,075,900
Interest	95,177	39,254	188,000	200,000
Sale of Assets	6,205,625	98,845	-	-
Miscellaneous	239,222	119,367	65,675	256,600
<b>TOTAL REVENUES</b>	<b>\$ 33,770,842</b>	<b>\$ 26,811,621</b>	<b>\$ 27,241,862</b>	<b>\$ 30,578,869</b>
<b>EXPENDITURES</b>				
Recreation	\$ 1,292,816	\$ 1,589,190	\$ 1,644,064	\$ 1,500,317
Events	385,686	417,063	442,331	547,221
Broadway Square	482,008	330,601	478,140	337,615
Concessions	425,759	404,214	399,356	483,629
Golf	3,809,449	5,076,564	4,992,962	4,892,491
Facilities	782,587	1,916,272	1,076,144	1,969,710
Neighborhood Parks	1,066,085	1,557,616	1,538,973	1,107,593
Swimming Pools	1,383,902	1,340,411	1,325,647	1,851,202
Maintenance/Operations	3,513,117	4,531,208	4,714,004	5,680,644
Administration	2,891,014	3,473,765	3,404,898	4,785,227
Pension	1,185,286	1,258,934	1,253,720	1,487,085
Forestry	797,249	1,260,849	1,301,762	1,193,278
Insurance	111,175	125,028	124,407	121,125
Courts Plus	2,194,525	2,215,748	2,381,106	2,427,799
Other Operations	97,525	195,134	75,000	368,029
<b>TOTAL EXPENDITURES</b>	<b>\$ 20,418,184</b>	<b>\$ 25,692,597</b>	<b>\$ 25,152,513</b>	<b>\$ 28,752,965</b>
<b>Revenue Over (Under) Expenditures</b>	<b>\$ 13,352,658</b>	<b>\$ 1,119,023</b>	<b>\$ 2,089,349</b>	<b>\$ 1,825,904</b>
<b>Other Financing Sources (Used)</b>				
Transfer to Capital Fund	\$ (10,938,263)	\$ (2,244,154)	\$ (2,144,154)	\$ (1,825,904)
<b>Net Change in Fund Balances</b>	<b>\$ 2,414,395</b>	<b>\$ (1,125,131)</b>	<b>\$ (54,805)</b>	<b>\$ 0</b>
<b>CASH BALANCE, BEGINNING OF YEAR</b>	<b>\$ 7,838,854</b>	<b>\$ 10,253,249</b>	<b>\$ 10,253,249</b>	<b>\$ 10,198,444</b>
<b>ESTIMATED CASH BALANCE-END OF YEAR</b>	<b>\$ 10,253,249</b>	<b>\$ 9,128,118</b>	<b>\$ 10,198,444</b>	<b>\$ 10,198,444</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>RECREATION</u></b>					
Revenues					
01.01.68.4010.00	ICE SHOW ADMISSIONS	-	4,504	4,200	4,200
01.01.**.4060.**	MERCHANDISE SOLD	236	2,035	1,915	1,815
01.01.90.4065.00	BEER PERMIT FEES	14,100	8,516	12,000	12,000
01.01.**.4100.**	SKI RENTALS	14,704	12,869	11,100	15,800
01.01.**.4320.**	RECREATION PROGRAM INCOME	446,418	408,802	509,300	533,374
01.01.**.4340.**	FACILITY RENTALS	940	375	700	300
01.01.**.4620.**	PICTURES	2,922	-	4,250	4,250
01.01.**.4670.**	SPONSORSHIP/DONATIONS	5,000	5,000	-	5,000
01.01.**.4671.**	GRANT REVENUE	-	-	7,000	-
01.01.**.4672.**	ADVERTISING REVENUE	40,420	60,935	64,895	115,290
01.01.70.4675.00	FOUNDATION DONATIONS	10,750	-	-	7,000
01.01.**.4700.**	MISCELLANEOUS REVENUE	160	-	-	-
Total Revenues		535,649	503,035	615,360	699,029
Expenses					
Personnel					
01.01.**.5100.**	FULL TIME COMPENSATION	623,842	632,886	640,997	784,466
01.01.01.5105.00	COMMISSION	5,136	6,639	6,391	420
01.01.**.5200.**	SALARIES - PART TIME INSTRUC	322,717	403,209	499,721	416,127
01.01.90.5540.00	UNEMPLOYEMENT	394	3,251	1,000	1,500
Total Personnel		952,090	1,045,986	1,148,108	1,202,513
Operating Expenses					
01.01.**.6010.**	CREDIT CARD PROCESSING FEES	17,643	42,126	-	20,400
01.01.**.6030.**	ADVERTISING	6,263	7,950	7,950	10,800
01.01.**.6050.**	MILEAGE	12,527	14,224	14,224	13,450
01.01.**.6070.**	COMPUTER SERVICE FEES	52,126	18,827	18,827	52,900
01.01.**.6090.**	RECURRING MAINTENANCE	3,953	6,000	6,000	4,600
01.01.**.6100.**	GENERAL SUPPLIES	1,214	2,350	2,350	2,800
01.01.**.6115.**	UNIFORMS	2,961	4,031	4,031	3,959
01.01.01.6125.00	SOLD ADVERTISING EXPENSES	11,134	-	-	8,380
01.01.90.6130.00	MEALS / MEETINGS	64	100	100	100
01.01.**.6140.**	MERCHANDISE RESALE	-	563	563	563
01.01.90.6150.00	OFFICE SUPPLIES	1,817	2,000	2,000	2,000
01.01.**.6170.**	PRINTING	-	8,841	8,841	300
01.01.**.6180.**	PURCHASED SERVICES	225	-	-	250
01.01.**.6200.**	PROGRAM / EVENT EXPENSES	136,554	201,936	201,936	125,001
01.01.**.6230.**	SALES TAX	1,252	1,175	1,175	1,804
01.01.**.6240.**	TELEPHONE/INTERNET/CABLE TV SERVICE	5,631	5,775	5,775	6,518
01.01.**.6245.**	PROFESSIONAL DEVELOPMENT	6,575	13,100	13,100	24,750
01.01.**.6250.**	MILEAGE	-	900	900	-
01.01.**.6355.**	FPD FACILITY RENTAL CHARGES	60,555	84,450	84,450	2,880
01.01.**.6380.**	MISC. EXPENSE	40	350	350	250
01.01.**.6410.**	REPAIR FACILITY & EQUIPMENT	36	9,000	9,000	10,000
01.01.**.6420.**	REPAIR MOBILE	-	700	700	-
01.01.90.6480.00	POSTAGE	11	300	300	500
Total		320,581	424,697	382,571	292,204
Capital/Transfer/Debt					
01.01.**.7020.**	SCHEDULED EQUIPMENT	2,149	105,919	105,385	3,100
01.01.70.7075.00	FOUNDATION DONATION EXPENSES	16,781	3,088	-	-
01.01.90.7080.00	UNSCHEDULED RECREATION EQUIP	1,214	9,500	8,000	2,500
01.01.90.7800.00	TRANSFER TO FD 40	10,000	10,000	10,000	10,000
Total Capital/Transfer/Debt		30,144	128,507	123,385	15,600
Total Expenses		1,302,816	1,599,190	1,654,064	1,510,317
<b>Total Recreation</b>		<b>(767,166)</b>	<b>(1,096,155)</b>	<b>(1,038,705)</b>	<b>(811,288)</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>RECURRING EVENTS</u></b>					
Revenues					
01.05.**.4010.**	ADMISSIONS	25,591	51,230	52,750	41,400
01.05.**.4060.**	MERCHANDISE SALES	7,072	224	-	5,100
01.05.**.4320.**	PROGRAM INCOME	17,734	24,260	26,315	20,885
01.05.**.4620.**	VENDOR FEES	36,686	23,525	29,815	35,100
01.05.**.4670.**	SPONSORSHIP/DONATIONS	26,827	22,250	32,800	22,800
01.05.**.4700.**	MISC INCOME	990	-	-	-
Total Revenues		114,900	121,489	141,680	125,285
Expenses					
Personnel					
01.05.01.5100.00	SALARIES FULL TIME	108,399	110,154	109,162	176,541
01.05.**.5200.**	SALARIES - PART TIME	61,425	71,204	77,566	90,328
Total Personnel		169,823	181,358	186,728	266,869
Operating Expenses					
01.05.**.6010.**	CREDIT CARD PROCESSING FEES	3,872	4,625	-	3,700
01.05.**.6030.**	ADVERTISING	55,117	51,179	73,680	69,000
01.05.01.6050.00	MILEAGE	2,277	3,165	3,000	3,000
01.05.01.6070.00	COMPUTER SERVICE FEES	2,835	6,493	3,000	3,000
01.05.**.6090.**	RECURRING MAINTENANCE	2,864	944	-	1,000
01.05.**.6100.**	SUPPLIES GENERAL	2,763	1,083	1,500	4,050
01.05.01.6115.00	UNIFORMS	1,808	-	300	1,500
01.05.01.6130.00	MEALS / MEETINGS	110	149	-	200
01.05.**.6140.**	MERCHANDISE RESALE	640	-	-	-
01.05.01.6150.00	OFFICE SUPPLIES	503	1,233	1,000	1,000
01.05.**.6170.**	PRINTING	5,893	4,258	7,170	7,972
01.05.**.6180.**	PURCHASED SERVICES	800	7,848	8,200	9,000
01.05.**.6200.**	PROGRAM EXPENSES	124,542	134,453	137,253	154,230
01.05.**.6230.**	SALES TAX	2,182	1,698	-	-
01.05.01.6240.00	TELEPHONE	2,615	1,260	-	3,000
01.05.01.6245.00	PROFESSIONAL DEVELOPMENT	3,794	7,234	7,800	13,500
01.05.01.6380.00	MISC EXPENSE	40	563	500	200
01.05.31.6450.00	DONATIONS	3,177	-	-	-
01.05.01.6480.00	POSTAGE	30	1	-	1,000
Total		215,863	226,184	243,403	275,352
Capital/Transfer/Debt					
01.05.01.7020.00	SCHEDULED EQUIPMENT	-	7,155	7,200	-
01.05.01.7080.00	UNSCHEDULED EQUIPMENT	-	2,365	5,000	5,000
Total		-	9,520	12,200	5,000
Total		385,686	417,063	442,331	547,221
Total Recurring Events		(270,786)	(295,574)	(300,651)	(421,936)



**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>CONCESSIONS</u></b>					
Revenues					
01.08.**.4060.**	FOOD SALES	373,505	342,217	334,410	349,580
01.08.85.4670.00	SPONSORSHIP/DONATIONS	15,000	15,000	15,000	15,000
Total Revenues		388,505	357,217	349,410	364,580
Expenses					
Personnel					
01.08.85.5100.00	FULL TIME COMPENSATION	98,798	105,323	106,000	152,070
01.08.**.5200.**	PART-TIME WAGES	91,580	99,469	105,576	132,270
01.08.85.5540.00	UNEMPLOYMENT	-	(26)	-	-
Total Personnel		190,378	204,765	211,576	284,340
Operating					
01.08.85.6010.01	CREDIT CARD PROCESSING FEES	4,012	5,230	2,400	5,000
01.08.85.6030.00	ADVERTISING	79	-	-	-
01.08.85.6050.00	MILEAGE	1,972	1,415	2,000	2,000
01.08.85.6070.00	COMPUTER SERVICE FEES	1,852	2,229	1,600	2,000
01.08.**.6090.**	RECURRING MAINTENANCE	595	550	480	570
01.08.**.6100.**	GENERAL SUPPLIES	5,787	8,159	3,100	6,250
01.08.85.6115.00	UNIFORMS	391	304	500	500
01.08.85.6130.00	MEALS & MEETINGS	-	-	50	-
01.08.**.6140.**	COGS - FOOD	124,821	135,336	125,850	127,235
01.08.85.6145.00	CONCESSION WASTE	22,678	9,598	12,000	18,000
01.08.85.6170.00	PRINTING	-	-	-	100
01.08.**.6230.**	SALES TAX	20,369	22,211	21,250	19,434
01.08.**.6240.**	TELEPHONE/INTERNET/CABLE TV SERVICE	7,013	5,394	7,500	6,000
01.08.**.6245.**	PROFESSIONAL DEVELOPMENT	786	1,533	1,600	6,000
01.08.**.6380.**	MISC. EXPENSE	1,034	100	250	200
01.08.**.6410.**	REPAIR FACILITY & EQUIPMENT	1,260	2,383	2,700	500
01.08.85.6420.00	REPAIR MOBILE	470	1,250	1,500	500
Total Operating		193,119	195,690	182,780	194,289
Capital/Transfer/Debt					
01.08.85.7020.00	EQUIPMENT	36,868	-	-	-
01.08.**.7080.**	UNSCHEDULED EQUIPMENT	5,395	3,759	5,000	5,000
Total Capital/Transfer/Debt		42,262	3,759	5,000	5,000
Total Expenses		425,759	404,214	399,356	483,629
<b>Total Concessions</b>		<b>(37,254)</b>	<b>(46,997)</b>	<b>(49,946)</b>	<b>(119,049)</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>GOLF COURSES</u></b>					
Revenues					
01.10.**.4060.**	FOOD SALES	6,278	4,812	425	6,250
01.10.**.4340.**	RENTAL INCOME	108,082	100,439	90,200	111,200
01.10.46.4380.00	POP MACHINES	986	204	900	900
01.10.**.4460.**	DAILY GREEN FEES	1,460,672	1,162,113	1,280,728	1,389,342
01.10.**.4480.**	SEASON TICKETS	1,138,500	1,173,605	920,384	959,648
01.10.**.4482.**	PUNCH CARD TICKETS	3,750	-	-	-
01.10.**.4500.**	GAS GOLF CARTS	804,264	619,116	604,079	656,276
01.10.**.4540.**	DRIVING RANGE	340,783	269,561	278,118	288,233
01.10.40.4660.00	INSURANCE CLAIMS	2,223	-	-	-
01.10.**.4672.**	ADVERTISING REVENUE	18,548	25,027	29,320	68,480
01.10.**.4700.**	MISC INCOME	23,959	4,194	4,775	4,000
Total Revenues		3,908,045	3,359,069	3,208,929	3,484,329
Expenses					
Personnel					
01.10.**.5100.**	SALARIES FULL TIME	739,727	750,679	750,526	800,008
01.10.**.5200.**	SALARIES PART TIME	750,735	798,647	824,609	807,404
01.10.**.5540.**	UNEMPLOYMENT	202	2,054	1,300	150
Total Personnel		1,490,664	1,551,380	1,576,435	1,607,562
Operating Expenses					
01.10.**.6010.**	BANK CHARGES	119,727	97,981	96,725	119,400
01.10.**.6030.**	PROMOTION EXPENSES	41,657	25,084	53,972	61,860
01.10.**.6050.**	MILEAGE	1,864	1,370	2,775	2,900
01.10.**.6070.**	COMPUTER SERVICES	58,986	77,017	51,333	91,690
01.10.**.6090.**	RECURRING MAINTENANCE	21,881	29,587	26,650	24,300
01.10.**.6100.**	GENERAL SUPPLIES	24,769	36,539	37,469	32,574
01.10.**.6110.**	INSURANCE	2,582	1,030	500	2,750
01.10.**.6115.**	UNIFORMS	2,987	3,445	2,685	3,200
01.10.**.6140.**	COGS	1,467	-	-	1,470
01.10.**.6150.**	OFFICE SUPPLIES	3,263	4,225	2,625	3,500
01.10.**.6170.**	PRINTING	7,470	3,727	6,003	9,180
01.10.**.6180.**	PURCHASED SERVICES	7,364	15,963	18,000	2,000
01.10.**.6190.**	RANGE BALLS	6,345	8,692	9,000	12,840
01.10.**.6230.**	SALES TAX	260,298	231,165	214,373	223,954
01.10.**.6240.**	TELEPHONE	25,435	23,166	24,303	25,867
01.10.**.6245.**	PROFESSIONAL DEVELOPMENT	8,424	18,148	20,110	34,910
01.10.**.6260.**	ELECTRICAL SERVICE	97,285	84,654	85,100	105,510
01.10.**.6270.**	GAS & OIL	78,098	75,862	63,200	102,000
01.10.**.6280.**	HEAT	11,191	14,140	10,075	14,350
01.10.**.6300.**	TOOLS MECHANICS	975	1,761	2,200	2,000
01.10.**.6320.**	WATER & CITY UTILITIES	56,927	36,912	40,100	50,150
01.10.**.6330.**	GOLF CART RENTAL	244,899	219,506	187,762	197,674
01.10.**.6350.**	RENT-LEASE	41,324	61,335	60,325	50,000
01.10.**.6360.**	IRRIGATION REPAIR	45,064	21,011	33,000	41,000
01.10.**.6380.**	MISC. EXPENSE	502	750	-	150
01.10.**.6390.**	NURSERY	189,837	236,014	216,000	237,600
01.10.**.6410.**	REPAIR FACILITY & EQUIPMENT	106,696	1,050,358	1,072,500	83,600
01.10.**.6420.**	REPAIR MOBILE	91,996	104,283	65,000	74,300
01.10.**.6425.**	EQUIPMENT RENTAL	3,500	3,500	-	3,000
01.10.**.6480.**	POSTAGE/MAILING	126	-	-	-
Total Operating Expenses		1,562,940	2,487,224	2,401,785	1,613,729
Capital/Transfers/Debt					
01.10.**.7020.**	SCHEDULED EQUIPMENT	272,549	306,972	308,580	1,445,450
01.10.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	20,044	31,024	27,000	23,750
01.10.**.7610.**	NEW CONSTRUCTION	-	292,231	295,000	-
01.10.**.7620.**	COURSE/BUILDING IMPROVEMENTS	259,224	214,071	188,500	-
01.10.50.7910.00	INTEREST	9,029	3,663	5,662	2,000
01.10.50.7950.00	PRINCIPLE	195,000	190,000	190,000	200,000
Total Capital/Transfers/Debt		755,846	1,037,961	1,014,742	1,671,200
Total Expenses		3,809,449	5,076,564	4,992,962	4,892,491
<b>Total Golf Courses</b>		<b>98,595</b>	<b>(1,717,495)</b>	<b>(1,784,033)</b>	<b>(1,408,162)</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>FACILITIES</u></b>					
Revenues					
01.15.**.4010.**	ADMISSIONS PUBLIC SESSIONS	2,556	1,669	2,200	2,650
01.15.**.4060.**	MERCHANDISE SOLD	176	448	450	450
01.15.**.4080.**	DRY FLOOR RENTAL	99,815	108,864	104,800	104,925
01.15.**.4140.**	ICE RENTAL	315,057	292,430	337,976	315,288
01.15.**.4340.**	RENTAL INCOME - GENERAL	46,598	56,569	49,725	39,800
01.15.**.4380.**	POP MACHINES	4,443	4,460	500	1,300
01.15.**.4400.**	VENDING MACHINES	-	-	1,050	250
01.15.**.4560.**	SKATE SHARPENING	351	177	1,400	1,400
01.15.**.4610.**	FPD Program Rental	60,555	-	67,854	32,398
01.15.**.4672.**	ADVERTISING REVENUE	5,780	-	-	69,425
01.15.**.4700.**	MISC. INCOME	2,482	1,983	5,350	185,300
Total Revenues		537,813	466,599	571,305	753,186
Expenses					
Personnel					
01.15.**.5100.**	SALARIES - FULL TIME	85,170	87,077	90,921	95,581
01.15.**.5105.**	COMMISSION	-	-	-	490
01.15.16.5150.00	SALES COMMISSION	-	-	-	-
01.15.**.5200.**	SALARIES - PART TIME	131,179	146,489	125,024	167,723
01.15.**.5540.**	UNEMPLOYMENT	30	4	700	700
Total Personnel		216,379	233,570	216,645	264,495
Operations					
01.15.**.6010.**	CREDIT CARD PROCESSING FEES	81	45	-	-
01.15.12.6030.00	PROMOTION/ADVERTISING	102	-	-	-
01.15.**.6050.**	MILEAGE	55	110	-	-
01.15.**.6070.**	COMPUTER SERVICES	3,082	3,080	3,860	3,860
01.15.**.6090.**	RECURRING MAINTENANCE	42,355	34,123	37,250	37,250
01.15.**.6100.**	GENERAL SUPPLIES	18,290	18,443	21,000	24,000
01.15.16.6110.00	INSURANCE	-	12,350	12,000	12,000
01.15.**.6115.**	UNIFORMS	2,025	656	1,500	1,500
01.15.16.6130.00	MEALS / MEETINGS	123	450	150	150
01.15.16.6140.00	MERCHANDISE RESALE	-	167	300	300
01.15.**.6150.**	OFFICE SUPPLIES	2,403	223	500	2,500
01.15.**.6180.**	PURCHASED SERVICES	-	810	-	-
01.15.**.6230.**	SALES TAX	216	70	330	330
01.15.**.6240.**	TELEPHONE	16,535	18,344	12,250	12,250
01.15.10.6250.00	TRAVEL	-	-	100	100
01.15.**.6260.**	ELECTRIC SERVICE	225,246	246,085	249,000	220,500
01.15.**.6270.**	GAS/OIL	4,999	8,079	7,000	7,000
01.15.**.6280.**	HEAT	87,155	130,807	82,400	81,000
01.15.**.6300.**	SHOP TOOLS	1,754	1,500	1,500	1,500
01.15.**.6320.**	WATER & CITY UTILITIES	32,500	32,440	31,300	31,300
01.15.**.6380.**	MISC. EXPENSE	1,052	170	5,750	3,250
01.15.**.6410.**	REPAIR FACILITY & EQUIPMENT	75,578	84,047	80,000	80,000
01.15.**.6420.**	REPAIR MOBILE	8,173	2,427	3,500	3,500
01.15.20.6480.00	POSTAGE	-	-	-	-
Total		521,725	594,425	549,690	522,290
Capital/Transfers/Debt					
01.15.**.7020.**	SCHEDULED EQUIPMENT	799	9,715	7,000	1,157,425
01.15.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	12,379	4,922	13,500	13,500
01.15.**.7620.**	BUILDING IMPROVEMENTS	31,306	1,073,640	289,309	12,000
Total Capital/Transfers/Debt		44,484	1,088,277	309,809	1,182,925
Total Expenses		782,587	1,916,272	1,076,144	1,969,710
<b>Total Facilities</b>		<b>(244,775)</b>	<b>(1,449,673)</b>	<b>(504,839)</b>	<b>(1,216,524)</b>



**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>NEIGHBORHOOD PARKS</u></b>					
Revenues					
01.20.19.4040.00	CAMPERS	181,410	167,115	165,000	180,000
01.20.19.4060.00	CONCESSION SALES	3,630	1,666	3,000	3,500
01.20.**.4100.**	EQUIPMENT RENTALS	39,825	30,295	40,000	43,850
01.20.**.4340.**	RENTAL INCOME - GENERAL	102,468	78,667	78,848	89,225
01.20.**.4380.**	POP MACHINES	124	-	-	150
01.20.**.4600.**	SHELTERS	74,575	44,925	65,500	46,500
01.20.**.4620.**	VENDOR IN THE PARK FEES	11,178	1,328	5,000	9,000
01.20.**.4660.**	INSURANCE CLAIMS	5,433	12,308	-	-
01.20.**.4670.**	SPONSORSHIP/DONATIONS	513	375	-	-
01.20.**.4672.**	ADVERTISING REVENUE	1,620	-	500	1,620
01.20.**.4700.**	MISC INCOME	1,325	952	1,050	300
Total Revenues		422,099	337,631	358,898	374,145
Expenses					
Personnel					
01.20.19.5100.00	FULL TIME COMPENSATION	24,671	26,829	24,000	26,941
01.20.**.5200.**	SALARIES PART TIME	202,507	213,875	216,516	222,545
01.20.**.5540.**	UNEMPLOYMENT	484	1,320	-	-
Total Personnel		227,662	242,024	240,516	249,486
Operations					
01.20.**.6010.**	CREDIT CARD PROCESSING FEES	9,959	8,892	6,900	10,000
01.20.**.6030.**	ADVERTISING	-	714	800	200
01.20.**.6070.**	COMPUTER SERVICES	5,882	5,465	7,700	7,700
01.20.**.6090.**	RECURRING MAINTENANCE	40,879	38,825	38,700	36,700
01.20.**.6100.**	SUPPLIES	29,053	44,654	43,900	44,300
01.20.**.6115.**	UNIFORMS	-	307	500	300
01.20.19.6140.00	MERCHANDISE RESALE	3,473	2,330	2,500	2,500
01.20.**.6150.**	OFFICE SUPPLIES	194	162	350	200
01.20.**.6170.**	PRINTING	1,002	900	900	300
01.20.**.6180.**	PURCHASED SERVICES	1,201	4,320	4,500	-
01.20.**.6230.**	SALES TAX	15,763	11,161	15,000	15,926
01.20.**.6240.**	TELEPHONE	17,963	17,187	16,820	14,370
01.20.19.6245.00	PROFESSIONAL DEVELOPMENT	-	-	-	1,200
01.20.**.6260.**	ELECTRICAL SERVICE	172,383	185,854	198,300	155,600
01.20.**.6270.**	GAS/OIL	14,292	22,519	11,000	-
01.20.**.6280.**	HEAT	7,733	16,314	9,150	10,300
01.20.22.6290.00	YUNKER FARM UTILITES	8,616	13,591	12,000	13,000
01.20.**.6300.**	TOOLS	2,786	2,300	2,950	2,250
01.20.01.6310.00	PARK SIGNAGE	8,058	29,025	30,000	30,000
01.20.**.6320.**	WATER & CITY UTILITIES	216,054	180,277	178,150	184,350
01.20.01.6325.00	LANDFILL FEES - GARBAGE	-	21,407	-	-
01.20.**.6350.**	COMPLEX RENTAL-HECTOR SOCCER	10,861	10,861	10,861	10,861
01.20.**.6360.**	IRRIGATION REPAIR	30,403	15,171	16,500	26,000
01.20.**.6380.**	MISC EXPENSE	84	-	-	-
01.20.**.6390.**	NURSERY	41,064	47,133	56,000	36,000
01.20.**.6410.**	REPAIR FACILITY & EQUIPMENT	123,245	261,499	275,628	152,200
01.20.01.6412.00	PAINT & REFURBISH	52,318	20,960	-	60,000
01.20.**.6420.**	REPAIR MOBILE	735	5,014	6,000	-
01.20.**.6425.**	EQUIPMENT RENTAL	889	352	-	350
01.20.30.6450.00	SPONSORSHIP/DONATIONS	14,687	17,527	19,848	15,000
Total Operations		829,575	984,723	964,957	829,607
Capital/Transfers/Debt					
01.20.**.7020.**	SCHEDULED EQUIPMENT	3,090	25,250	25,500	25,000
01.20.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	5,575	619	3,500	2,500
01.20.**.7610.**	NEIGHBORHOOD PARK DEVELOPMENT	148	-	-	-
01.20.**.7620.**	BUILDING IMPROVEMENTS	35	305,000	304,500	1,000
01.20.**.7800.**	TRANSFER TO FD 40	330,000	302,000	302,000	330,000
Total Capital/Transfers/Debt		338,848	632,869	635,500	358,500
Total Expenses		1,396,085	1,859,616	1,840,973	1,437,593
<b>Total Neighborhood Parks</b>		<b>(973,986)</b>	<b>(1,521,985)</b>	<b>(1,482,075)</b>	<b>(1,063,448)</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>SWIMMING POOLS</u></b>					
Revenues					
01.25.**.4010.**	ADMISSIONS	237,439	218,971	206,800	162,450
01.25.**.4120.**	POOL RENTAL	4,054	6,175	4,000	-
01.25.**.4320.**	PROGRAM REGISTRATIONS	36,130	40,605	42,645	50,068
01.25.**.4340.**	RENTAL INCOME	656	-	-	-
01.25.**.4480.**	SEASON PASSES	99,021	123,948	111,783	41,036
Total Revenues		377,299	389,699	365,228	253,554
Expenses					
Personnel					
01.25.**.5100.**	Full Time Salaries	26,775	27,405	25,522	26,811
01.25.**.5200.**	SALARIES - PART TIME	577,573	575,870	576,025	474,076
Total Personnel		604,349	603,275	601,547	500,887
Operations					
01.25.**.6010.**	CREDIT CARD PROCESSING FEES	5,325	4,610	3,715	2,828
01.25.**.6030.**	ADVERTISING	640	2,256	2,400	400
01.25.**.6050.**	MILEAGE	-	-	25	-
01.25.**.6060.**	POOL CHEMICALS	53,198	78,973	80,500	58,500
01.25.**.6070.**	COMPUTER SERVICE FEES	3,272	12,797	3,490	2,792
01.25.**.6090.**	RECURRING MAINTENANCE	3,832	2,708	2,300	1,400
01.25.**.6100.**	GENERAL SUPPLIES	11,889	16,025	13,150	9,050
01.25.**.6115.**	UNIFORMS	16,635	15,036	15,670	12,620
01.25.40.6130.00	MEALS & ALLOWANCES	-	-	-	-
01.25.**.6180.**	PURCHASED SERVICES	18,641	9,913	4,200	2,900
01.25.**.6200.**	PROGRAM EXPENSES	10,257	12,496	12,665	9,310
01.25.**.6230.**	SALES TAX	23,584	16,954	22,885	14,065
01.25.**.6240.**	TELEPHONE	2,817	2,618	2,400	1,200
01.25.**.6260.**	ELECTRIC	15,147	13,331	13,500	4,500
01.25.**.6280.**	HEAT	12,641	29,066	14,000	10,500
01.25.**.6320.**	WATER & CITY UTILITIES	48,738	56,535	49,700	26,700
01.25.**.6380.**	MISCELLANEOUS EXPENSE	4,471	-	1,400	1,150
01.25.**.6410.**	REPAIR FACILITY & EQUIPMENT	72,120	171,123	177,700	46,000
Total Operations		303,207	444,441	419,700	203,915
Capital/Transfers/Debt					
01.25.**.7020.**	EQUIPMENT	-	-	-	137,000
01.25.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	2,637	5,020	4,000	1,500
01.25.**.7620.**	RENOV. & DECK CAULKING	174,310	-	1,000	-
01.25.10.7800.00	TRANSFER TO CONSTRUCTION	750,000	-	-	-
01.25.**.7910.**	INTEREST	29,400	12,675	29,400	222,900
01.25.**.7950.**	PRINCIPAL	270,000	275,000	270,000	785,000
Total Capital/Transfers/Debt		1,226,347	292,695	304,400	1,146,400
Total Expenses		2,133,902	1,340,411	1,325,647	1,851,202
Total Swimming Pools		(1,756,603)	(950,712)	(960,419)	(1,597,648)

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>PARK OPERATIONS</u></b>					
Revenues					
01.30.**.4340.**	RENTAL INCOME	80,775	76,871	100,000	86,400
01.30.01.4380.00	POP MACHINES	64	68	-	-
01.30.**.4660.**	INSURANCE CLAIMS	-	3,678	-	-
01.30.**.4670.**	SPONSORSHIP/DONATIONS	1,849	-	5,000	-
01.30.50.4675.00	FOUNDATION DONATIONS	579	-	-	-
01.30.**.4700.**	MISC INCOME	37,232	2,399	1,000	-
01.30.01.4755.00	SALE OF EQUIPMENT	61,271	98,845	-	-
Total Revenues		181,770	181,860	106,000	86,400
Expenses					
Personnel					
01.30.**.5100.**	SALARIES FULL-TIME	1,854,375	1,910,552	2,081,248	2,132,597
01.30.**.5200.**	SALARIES PART-TIME	378,148	427,621	478,119	758,550
01.30.**.5540.**	UNEMPLOYMENT	-	(83)	2,400	-
Total Personnel		2,232,522	2,338,090	2,561,767	2,891,147
Operations					
01.30.01.6010.00	FEES - LEASE PREMIUM	-	28,000	28,000	-
01.30.**.6050.**	MILEAGE	2,196	3,080	3,500	2,500
01.30.**.6070.**	COMPUTER SERVICES	36,417	52,219	19,000	54,500
01.30.02.6080.00	CARPENTER SUPPLIES	3,087	4,109	4,000	3,000
01.30.**.6090.**	RECURRING MAINTENANCE	19,512	31,190	36,400	18,400
01.30.**.6100.**	SUPPLIES GENERAL	58,555	37,447	27,000	54,200
01.30.20.6102.00	AGRILIME - FIELDS	18,719	10,223	15,000	15,000
01.30.**.6115.**	UNIFORMS	11,077	13,058	10,800	14,300
01.30.**.6130.**	MEALS / MEETINGS	-	41	-	-
01.30.**.6150.**	OFFICE SUPPLIES	4,135	3,598	4,600	4,450
01.30.**.6170.**	PRINTING	1,124	2,880	2,550	1,700
01.30.**.6180.**	PURCHASED SERVICES	8,750	96,000	98,000	6,000
01.30.**.6240.**	TELEPHONE	19,330	20,288	20,700	20,600
01.30.**.6245.**	PROFESSIONAL DEVELOPMENT	17,786	50,085	50,115	34,615
01.30.**.6250.**	MILEAGE	-	-	-	-
01.30.**.6260.**	ELECTRIC SERVICE	37,792	42,743	36,000	40,900
01.30.**.6270.**	GAS/OIL	140,205	203,504	165,000	180,000
01.30.**.6280.**	HEAT	19,529	47,639	21,000	20,800
01.30.**.6300.**	SHOP TOOLS	9,093	10,036	10,500	13,500
01.30.01.6310.00	SIGNS	-	-	-	-
01.30.**.6320.**	WATER & CITY UTILITIES	18,149	30,985	18,200	20,700
01.30.**.6340.**	PUBLIC PROTECTION	22,008	15,792	16,000	24,000
01.30.**.6360.**	IRRIGATION REPAIR	15,469	8,716	7,500	15,000
01.30.**.6380.**	MISC. EXPENSE	899	18	1,000	-
01.30.**.6390.**	FERTILIZER	73,692	105,618	112,000	116,000
01.30.**.6410.**	REPAIR FACILITY & EQUIPMENT	73,829	76,034	76,500	91,000
01.30.**.6420.**	REPAIR MOBILE	163,626	187,035	183,500	186,500
01.30.**.6425.**	EQUIPMENT RENTAL	1,358	660	3,700	4,000
01.30.**.6440.**	SOD & SEED	101	13,000	15,000	-
Total Operations		776,436	1,093,998	985,565	941,665
Capital/Transfers/Debt					
01.30.**.7020.**	SCHEDULED EQUIPMENT	309,088	905,522	957,500	1,662,100
01.30.50.7075.00	FOUNDATION DONATION EXPENSES	579	275	-	-
01.30.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	34,716	23,151	39,000	41,500
01.30.**.7620.**	BUILDING REPAIR/IMPROVEMENTS	15,604	26,000	26,000	-
01.30.**.7800.**	TRANSFER TO FD 40	720,000	1,511,652	1,411,652	730,000
01.30.01.7910.00	NORWEST LEASE - INTEREST	36,046	33,180	33,180	30,239
01.30.01.7950.00	NORWEST LEASE - PRINCIPAL	108,126	110,992	110,992	113,993
Total Capital/Transfers/Debt		1,224,159	2,610,772	2,578,324	2,577,832
Total Expenses		4,233,117	6,042,860	6,125,656	6,410,644
Total Park Maintenance		(4,051,347)	(5,860,999)	(6,019,656)	(6,324,244)



**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>ADMINISTRATION</u></b>					
Revenues					
01.50.**.4340.**	RENTAL INCOME	32,202	16,531	32,202	32,000
01.50.01.4420.00	INTEREST INCOME	2	916	8,000	-
01.50.01.4440.00	INVESTMENT INCOME	95,175	38,338	180,000	200,000
01.50.**.4670.**	SPONSORSHIP/DONATIONS	198	-	-	-
01.50.10.4672.00	ADVERTISING REVENUE - BROCHURE	3,500	9,550	9,400	10,590
01.50.**.4700.**	MISC INCOME	152,604	79,200	30,000	45,000
01.50.01.4755.00	SALE OF ASSETS	6,144,353	-	-	-
01.50.20.4810.00	GENERAL MILL LEVY	9,305,002	10,273,196	9,898,514	11,424,102
01.50.20.4815.00	RECREATION MILL LEVY	2,988,651	3,197,069	3,178,361	3,438,669
01.50.20.4820.00	HEALTH INSURANCE MILL LEVY	472,530	509,543	502,194	543,324
01.50.20.4840.00	FINANCIAL INSTITUTION TAX	-	-	71,619	-
01.50.**.4845.**	INTEREST & PENALTY TAXES	27,992	9,923	(646,530)	25,000
01.50.20.4850.00	STATE AID	2,980,134	2,762,671	2,847,200	3,074,900
01.50.20.4920.00	FEMA PROCEEDS	-	1,921	-	-
Total Revenues		22,202,343	16,898,858	16,110,960	18,793,585
Expenses					
Personnel					
01.50.**.5100.**	FULL-TIME SALARIES	1,151,523	1,397,532	1,387,212	1,838,218
01.50.**.5200.**	PART TIME SALARIES	33,717	17,325	12,885	51,775
01.50.**.5520.**	WORKER'S COMPENSATION	37,626	56,487	51,000	41,500
01.50.01.5540.00	UNEMPLOYMENT	-	400	400	-
01.50.**.5545.**	BACKGROUND CHECK/DRUG SCR N FEE	19,136	29,486	30,000	30,000
01.50.01.5560.00	HEALTH INSURANCE	888,656	922,558	921,600	1,126,968
01.50.01.5562.00	LONG TERM DISABILITY	20,247	20,437	18,000	22,500
01.50.**.5570.**	EMPLOYEE LIFE INSURANCE	11,304	12,011	12,000	11,900
01.50.**.5571.**	PPACA REINSURANCE FEE	747	772	500	900
Total Personnel		2,162,957	2,457,008	2,433,597	3,123,761
Operations					
01.50.**.6010.**	BANK CHARGES	(1,791)	(351)	6,000	7,200
01.50.01.6020.00	AUDIT/ACCOUNTING	24,245	30,550	31,000	40,000
01.50.**.6030.**	PROMOTION/ADVERTISING	58,489	70,999	75,700	112,535
01.50.**.6040.**	BROCHURE	31,349	32,696	38,548	37,800
01.50.**.6050.**	MILEAGE	364	1,304	3,700	2,400
01.50.**.6070.**	COMPUTER SERVICES	122,433	160,838	125,128	175,000
01.50.**.6090.**	RECURRING MAINTENANCE	28,833	23,978	27,350	29,900
01.50.**.6100.**	SUPPLIES GENERAL	6,599	8,667	7,100	10,900
01.50.01.6110.00	INSURANCE	137,262	151,312	105,000	155,000
01.50.**.6115.**	UNIFORMS	2,045	-	2,300	2,000
01.50.01.6120.00	LEGAL EXPENSE	43,430	38,068	43,400	50,000
01.50.**.6130.**	MEALS / MEETINGS	1,692	4,610	6,500	3,150
01.50.**.6150.**	OFFICE SUPPLIES	12,317	9,040	10,500	15,000
01.50.01.6160.00	PARK BOARD	32,586	33,681	33,000	34,000
01.50.**.6170.**	PRINTING	2,377	4,103	4,250	7,600
01.50.**.6175.**	RECRUITMENT	1,581	4,133	5,500	8,500
01.50.**.6180.**	PURCHASED SERVICES	9,902	46,953	33,000	31,488
01.50.**.6240.**	TELEPHONE	20,909	20,522	21,700	21,150
01.50.**.6245.**	PROFESSIONAL DEVELOPMENT	25,857	48,047	48,225	59,105
01.50.**.6250.**	TRAVEL	6,450	4,045	5,000	7,000
01.50.01.6260.00	ELECTRIC SERVICE	16,520	16,432	15,000	19,824
01.50.01.6280.00	HEAT	7,387	17,392	9,500	8,863
01.50.01.6320.00	WATER & CITY UTILITIES	3,853	3,368	3,600	4,200
01.50.**.6350.**	RENT	24,000	11,973	24,000	12,000
01.50.**.6380.**	MISC. EXPENSE	6,890	17,720	8,000	6,000
01.50.01.6410.00	REPAIR FACILITY & EQUIPMENT	6,281	5,160	10,000	6,000
01.50.01.6425.00	EQUIPMENT RENTAL	3,455	1,727	3,000	3,500
01.50.**.6450.**	TRUSTS/DONATIONS	55,140	153,465	160,400	55,300
01.50.**.6480.**	POSTAGE/MAILING	8,090	1,301	7,000	8,000
01.50.01.6490.00	DISCOUNTS TAKEN	(720)	(664)	(1,500)	600
Total Operations		697,824	921,068	871,901	934,015
Capital/Transfers/Debt					
01.50.**.7020.**	EQUIPMENT	2,430	83,200	83,200	1,500
01.50.**.7080.**	UNSCHEDULED EQUIPMENT & CAPITAL IMPROVEMENTS	25,002	12,489	16,200	8,000
01.50.01.7620.00	BUILDING REPAIR/IMPROVEMENTS	2,800	-	-	3,000
01.50.**.7800.**	TRANSFER TO CONSTRUCTION	9,128,263	200,000	200,000	755,904
01.50.01.7910.00	INTEREST	-	-	-	410,950
01.50.01.7950.00	PRINCIPAL	-	-	-	304,000
Total Capital/Transfers/Debt		9,158,495	295,689	299,400	1,483,354
Total Expenses		12,019,277	3,673,765	3,604,898	5,541,131
Total Administration		10,183,066	13,225,093	12,506,063	13,252,454

**Park District of the City of Fargo  
2023 Preliminary Budget**

**OTHER OPERATIONS**

Expenses  
     Capital/Transfers/Debt  
         01.80.10.7505.00      CONTINGENCY  
     Total Capital/Transfers/Debt  
     Total Expenses  
**Total Other Operations**

Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
-	75,000	75,000	95,000
-	75,000	75,000	95,000
-	75,000	75,000	95,000
-	(75,000)	(75,000)	(95,000)

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>BROADWAY SQUARE</u></b>					
Revenues					
02.09.02.4010.00	ADMISSIONS	260	-	-	-
02.09.**.4060.**	TAXABLE FOOD SOLD	4,032	3,589	-	4,350
02.09.**.4065.**	ALCOHOL PERMIT	1,050	1,600	-	2,000
02.09.**.4100.**	EQUIPMENT RENTAL - FBS	37,814	31,832	-	37,500
02.09.02.4140.00	ICE RENTAL	838	1,050	-	1,000
02.09.**.4320.**	PROGRAM INCOME	320	1,149	3,000	4,000
02.09.**.4340.**	FACILITY RENTAL	26,625	42,380	76,500	30,000
02.09.**.4345.**	ADMINISTRATIVE FEES	8,720	6,060	-	10,000
02.09.02.4560.00	SKATE SHARPENING	96	69	-	100
02.09.**.4620.**	VENDOR FEES	3,150	11,097	29,400	5,320
02.09.**.4670.**	SPONSORSHIP/DONATIONS	36,550	38,000	77,500	43,750
02.09.01.4671.00	GRANT REVENUE	-	-	-	1,000
02.09.**.4672.**	ADVERTISING REVENUE	7,150	2,000	-	8,000
02.09.01.4700.00	MISCELLANEOUS REVENUE	-	30,000	3,000	-
Total Revenues		126,605	168,826	189,400	147,020
Expenses					
02.09.01.5100.00	FULL TIME COMPENSATION	90,008	69,093	125,000	69,495
02.09.**.5200.**	PART TIME COMPENSATION	14,970	41,872	42,000	-
02.09.**.6010.**	CREDIT CARD PROCESSING FEES	496	239	750	1,000
02.09.**.6030.**	PROMOTION/ADVERTISING	27,118	29,829	84,900	46,800
02.09.01.6070.00	COMPUTER SERVICE FEES	5,530	5,022	5,190	70
02.09.01.6080.00	CUSTODIAL SUPPLIES	68	1,639	2,000	500
02.09.**.6090.**	RECURRING MAINTENANCE	33,824	25,801	20,000	23,000
02.09.**.6100.**	GENERAL SUPPLIES	13,259	8,685	10,000	10,500
02.09.01.6115.00	UNIFORMS	338	356	1,000	500
02.09.01.6125.00	SOLD SPONSORSHIP EXPENSES	5,185	-	-	2,500
02.09.**.6140.**	COGS - CONCESSIONS	1,938	262	-	3,000
02.09.01.6150.00	OFFICE SUPPLIES	1,690	1,528	2,500	2,500
02.09.01.6170.00	PRINTING	976	1,563	10,000	2,500
02.09.**.6180.**	PURCHASED SERVICES	49,455	39,959	39,500	50,050
02.09.**.6200.**	PROGRAM EXPENSES	22,840	24,940	38,850	20,550
02.09.80.6205.00	RENTALS EXPENSES	13,674	1,178	-	14,000
02.09.**.6230.**	SALES TAX	2,913	1,821	2,100	6,600
02.09.**.6240.**	TELEPHONE/INTERNET/CABLE TV SERVICE	1,596	1,607	2,500	1,750
02.09.01.6245.00	PROFESSIONAL DEVELOPMENT	450	1,350	2,000	1,000
02.09.**.6260.**	ELECTRIC	19,424	20,247	24,750	20,500
02.09.02.6270.00	GAS/OIL	9	-	-	10
02.09.**.6280.**	HEAT	450	638	-	740
02.09.01.6290.00	UTILITIES - GENERAL	-	-	1,500	100
02.09.01.6310.00	SIGNS	551	955	1,000	250
02.09.01.6320.00	WATER & CITY UTILITIES	-	-	15,000	15,000
02.09.01.6380.00	MISCELLANEOUS EXPENSE	-	2,100	2,100	500
02.09.**.6410.**	REPAIR FACILITY & EQUIPMENT	9,361	13,808	5,000	12,500
02.09.02.6420.00	REPAIR MOBILE	202	22	-	200
02.09.**.6425.**	EQUIPMENT RENTAL	16,670	16,088	17,500	8,500
02.09.01.6450.00	SPONSORSHIP/DONATIONS	2,692	-	2,500	2,500
02.09.01.6480.00	POSTAGE	325	-	500	500
02.09.01.7020.00	SCHEDULED EQUIPMENT	15,006	15,000	15,000	15,000
02.09.01.7080.00	UNSCHEDULED EQUIPMENT	130,988	5,000	5,000	5,000
Total		482,008	330,601	478,140	337,615
Total Expenses		482,008	330,601	478,140	337,615
Total Broadway Square		(355,403)	(161,775)	(288,740)	(190,595)



**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>PARK FOUNDATION OPERATIONS</u></b>					
Expenses					
Personnel					
04.80.20.5100.00	FULL TIME COMPENSATION	32,583	60,201	-	217,029
04.80.20.5200.00	PART TIME COMPENSATION	18,764	34,771	-	-
Total Personnel		51,347	94,972	-	217,029
Expenses					
04.80.20.6030.00	PROMOTION/ADVERTISING	-	1,400	-	36,000
04.80.20.6070.00	COMPUTER SERVICE FEES	-	3,571	-	3,500
04.80.20.6100.00	GENERAL SUPPLIES	-	682	-	1,500
04.80.20.6130.00	MEALS & MEETINGS	-	367	-	3,000
04.80.20.6170.00	PRINTING	-	2,842	-	-
04.80.20.6180.00	PURCHASED SERVICES	-	-	-	-
04.80.**.6450.**	SPONSORSHIP/DONATIONS	46,178	16,300	-	12,000
04.80.20.6500.00	FUND RAISING EXPENSE	-	-	-	-
Total		46,178	25,162	-	56,000
Capital					
04.80.20.7080.00	UNSCHEDULED EQUIPMENT	-	-	-	-
Total		-	-	-	-
Total		97,525	120,134	-	273,029
Total		<b>97,525</b>	<b>120,134</b>	<b>-</b>	<b>273,029</b>
<b><u>PENSION FUND</u></b>					
Revenues					
05.00.00.4830.00	PENSION MILL LEVY	1,473,547	523,264	1,551,813	1,694,313
05.00.00.4845.10	DISCOUNT/NON-PAYMENT TAXES	-	-	(77,591)	-
05.00.00.4925.00	TRANSFERS FROM OTHER FUNDS	-	-	-	-
Total Revenues		1,473,547	523,264	1,474,222	1,694,313
Expenses					
05.00.**.5580.**	PENSION-City of Fargo	450,290	563,588	469,600	668,095
05.00.00.5582.00	DEFERRED COMP 457 MATCH	77,323	80,410	84,120	89,990
05.00.00.5585.00	EMPLOYER'S SHARE OF FICA	657,673	614,937	700,000	729,000
05.00.00.7800.00	TRANSFER TO CONSTRUCTION	-	220,502	220,502	-
Total		1,185,286	1,479,436	1,474,222	1,487,085
Total Expenses		1,185,286	1,479,436	1,474,222	1,487,085
Total Pension Fund		<b>288,260</b>	<b>(956,172)</b>	<b>0</b>	<b>207,228</b>
<b><u>FRIENDS OF THE DEPOT FUND</u></b>					
Revenues					
07.50.05.4671.00	GRANT INCOME	3,240	3,395	-	2,500
Total Revenues		3,240	3,395	-	2,500
Total Friends of The Depot Fund		<b>3,240</b>	<b>3,395</b>	<b>-</b>	<b>2,500</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>FORESTRY FUND</u></b>					
Revenues					
08.30.**.4670.**	SPONSORSHIP/DONATIONS	12,620	-	-	-
08.30.15.4671.00	GRANT REVENUE	9,063	-	-	-
08.30.15.4675.00	FOUNDATION DONATIONS	5,000	-	-	-
08.30.**.4700.**	MISC. REVENUE	17,668	-	16,000	18,000
08.30.15.4825.00	FORESTRY MILL LEVY	1,032,104	1,103,739	1,096,898	1,186,734
08.30.15.4845.10	DISCOUNT/NON-PAYMENT TAXES	-	-	(54,345)	-
08.30.10.4930.00	TRANSFER FROM GENERAL FUND	-	-	243,209	-
Total Revenues		1,076,455	1,103,739	1,301,762	1,204,734
Expenses					
Personnel					
08.30.**.5100.**	SALARIES FULL TIME	326,277	340,257	327,645	410,868
08.30.**.5200.**	PART TIME SALARIES	198,541	156,206	200,018	238,720
08.30.**.5540.**	UNEMPLOYMENT	-	1,985	3,500	-
Total Personnel		524,818	498,449	531,162	649,588
Operations					
08.30.**.6070.**	COMPUTER SERVICE FEES	9,437	8,441	8,750	11,000
08.30.**.6090.**	RECURRING MAINTENANCE	1,685	2,240	3,000	1,800
08.30.**.6100.**	GENERAL SUPPLIES	6,867	6,758	5,000	6,950
08.30.**.6115.**	UNIFORMS	1,840	4,981	2,500	3,000
08.30.15.6150.00	OFFICE SUPPLIES	822	750	750	1,000
08.30.**.6180.**	PURCHASED SERVICES	36,349	70,293	65,000	60,000
08.30.**.6240.**	TELEPHONE	3,418	3,706	3,500	3,800
08.30.**.6245.**	PROFESSIONAL DEVELOPMENT	4,695	3,017	6,000	3,690
08.30.15.6250.00	TRAVEL	-	500	500	-
08.30.15.6270.00	GAS / OIL	34,639	40,092	35,000	37,000
08.30.**.6300.**	TOOLS	3,540	2,776	3,000	4,400
08.30.**.6320.**	WATER & CITY UTILITIES	-	1,148	2,500	3,000
08.30.15.6325.00	LANDFILL FEES - WOOD WASTE	-	6,639	-	60,000
08.30.**.6360.**	IRRIGATION REPAIR	1,648	1,241	250	1,250
08.30.**.6380.**	MISCELLANEOUS EXPENSE	3,126	-	200	60,100
08.30.**.6390.**	ANNUAL PLANTING MATERIALS	48,994	68,413	80,150	49,500
08.30.15.6410.00	REPAIR FACILITY & EQUIPMENT	5,502	-	1,000	1,000
08.30.**.6420.**	REPAIR MOBILE	28,941	25,276	28,500	31,000
08.30.**.6425.**	EQUIPMENT RENTAL	379	584	1,000	700
Total Operations		191,883	246,855	246,600	339,190
Capital/Transfers/Debt					
08.30.**.7020.**	SCHEDULED EQUIPMENT - NURSERY	3,476	435,420	435,000	130,000
08.30.15.7075.00	FOUNDATION DONATION EXPENSES	1,672	1,849	-	-
08.30.**.7080.**	UNSCHEDULED EQUIPMENT	6,470	1,699	4,000	5,500
08.30.**.7630.**	LANDSCAPE IMPROVEMENTS	68,930	76,577	85,000	69,000
Total Capital/Transfers/Debt		80,548	515,545	524,000	204,500
Total Expenses		797,249	1,260,849	1,301,762	1,193,278
<b>Total Forestry Fund</b>		<b>279,206</b>	<b>(157,110)</b>	<b>(0)</b>	<b>11,456</b>

**Park District of the City of Fargo  
2023 Preliminary Budget**

**INSURANCE FUND**

Revenues	
09.50.10.4820.00	LIABILITY INSURANCE MILL LEVY
09.50.10.4845.10	DISCOUNT/NON-PAYMENT TAXES
Total Revenues	
Expenses	
09.50.10.6110.00	INSURANCE (LIABILITY)
Total	
Total Expenses	
<b>Total Insurance Fund</b>	

<b>Actual 2021</b>	<b>Projected 2022</b>	<b>Budget 2022</b>	<b>Preliminary Budget 2023</b>
124,350	125,833	130,955	142,980
-	-	(6,548)	-
124,350	125,833	124,407	142,980
111,175	125,028	124,407	121,125
111,175	125,028	124,407	121,125
111,175	125,028	124,407	121,125
<b>13,175</b>	<b>805</b>	<b>0</b>	<b>21,855</b>

**Park District of the City of Fargo**  
**2023 Preliminary Budget**

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>COURTS PLUS COMMUNITY FITNESS</u></b>					
Revenues					
10.12.06.4010.00	ADMISSIONS - PLAYGROUND	72,623	80,099	80,000	87,000
10.12.**.4060.**	FRONT DESK TAXABLE CONCESSIONS	51,170	59,589	60,000	68,930
10.12.**.4220.**	MEMBERSHIPS	1,070,885	1,138,231	1,067,251	1,247,000
10.12.**.4240.**	GUEST FEES	145,744	129,535	135,000	130,000
10.12.03.4260.00	COURT FEES	100,751	129,772	100,000	110,000
10.12.**.4265.**	PRIVATE LESSONS	453,571	441,769	426,500	459,200
10.12.**.4270.**	LEAGUES	53,329	26,315	33,800	51,500
10.12.**.4275.**	TOURNAMENTS	39,133	18,762	30,000	40,000
10.12.02.4280.00	LOCKER RENTAL	2,245	3,012	3,000	2,500
10.12.06.4282.00	TANNING	1,858	3,705	500	1,500
10.12.06.4300.00	DAYCARE	2,076	2,191	2,000	2,100
10.12.**.4320.**	YOUTH RECREATION ACTIVITIES	26,382	27,776	22,250	57,000
10.12.**.4340.**	GYM RENTALS	138,095	128,857	97,000	106,000
10.12.02.4345.00	PROCESSING FEE	11,850	10,100	9,500	11,000
10.12.**.4380.**	NON-TAXABLE COOLER BEVERAGES	54,281	51,524	42,000	57,500
10.12.20.4400.00	VENDING MACHINES - MASSAGE CHAIRS	939	1,002	1,000	1,000
10.12.**.4670.**	SPONSORSHIP/DONATIONS	20,250	18,000	10,000	17,000
10.12.20.4671.00	GRANT REVENUE	50,000	-	-	-
10.12.20.4672.00	ADVERTISING REVENUE	240	228	-	-
10.12.**.4700.**	MISC. INCOME	2,802	641	4,500	4,000
10.12.**.4925.**	TRANSFER FROM GEN FUND	-	-	200,000	-
Total Revenues		2,298,222	2,271,105	2,324,301	2,453,230
Expenses					
Personnel					
10.12.**.5100.**	SALARIES FULLTIME	662,528	633,731	674,896	684,062
10.12.**.5105.**	COMMISSION - FULLTIME	17,581	62,781	18,000	19,200
10.12.**.5200.**	SALARIES PART TIME	272,564	323,484	331,612	432,500
10.12.**.5205.**	COMMISSIONS - PART TIME	59,366	66,035	58,800	65,900
10.12.20.5540.00	UNEMPLOYMENT	578	(94)	400	-
10.12.20.5545.00	BACKGROUND CHECK/DRUG SCRIN FEE	1,150	2,984	2,000	3,000
10.12.20.5560.00	HEALTH INSURANCE	128,422	130,926	135,000	149,000
10.12.20.5565.00	OPEB EXPENSE	6,530	-	5,000	-
Total Personnel		1,148,719	1,219,847	1,225,708	1,353,662
Operations					
10.12.**.6010.**	BANK FEES	44,169	49,452	39,000	60,450
10.12.02.6015.00	BAD DEBT EXPENSE	9,992	7,494	15,000	10,000
10.12.**.6030.**	ADVERTISING	34,708	40,599	60,000	50,000
10.12.**.6050.**	MILEAGE	639	389	1,250	700
10.12.20.6070.00	COMPUTER SERVICES	35,283	36,437	35,000	39,000
10.12.20.6090.00	RECURRING MAINTENANCE	129,109	125,262	125,000	125,000
10.12.**.6100.**	GENERAL SUPPLIES - PLAYGROUND	31,497	46,519	47,500	39,350
10.12.**.6115.**	UNIFORMS	1,236	3,044	3,000	3,000
10.12.20.6130.00	MEALS / MEETINGS	78	258	350	350
10.12.**.6140.**	CONCESSION COGS	64,543	69,545	65,000	76,300
10.12.20.6150.00	OFFICE SUPPLIES	3,143	2,098	2,500	3,200
10.12.20.6170.00	PRINTING	2,465	2,509	2,500	2,800
10.12.20.6180.00	PURCHASED SERVICES	4,582	5,313	5,000	5,000
10.12.**.6200.**	ADULT REC EXPENSES	43,088	34,651	34,300	39,900
10.12.**.6220.**	YOUTH REC EXPENSES	10,886	13,582	14,750	17,000
10.12.**.6230.**	SALES TAX - FRONT DESK CONCESSIONS	2,916	2,781	2,000	2,700
10.12.**.6240.**	TELEPHONE/INTERNET/CABLE TV SERVICE	14,364	15,487	14,000	16,000
10.12.**.6245.**	PROFESSIONAL DEVELOPMENT	3,788	7,338	8,658	17,350
10.12.**.6250.**	TRAVEL	725	2,300	2,300	1,800
10.12.20.6260.00	ELECTRIC	120,997	129,215	130,000	144,000
10.12.20.6280.00	HEAT	14,683	31,686	20,000	30,000
10.12.20.6320.00	WATER & CITY UTILITIES	9,989	13,124	14,000	11,000
10.12.**.6380.**	MISC. EXPENSE	737	300	700	200
10.12.**.6410.**	REPAIR PLAYGROUND	50,378	69,516	54,200	101,400
10.12.20.6480.00	POSTAGE/MAILING	827	492	2,000	1,000
10.12.20.6720.00	DEPRECIATION	362,070	-	385,000	-
10.12.20.6750.00	LOSS ON DISPOSAL OF ASSETS	-	-	1,000	-
Total Operations		996,893	709,390	1,084,008	797,500
Capital/Transfer/Debt					
10.12.**.7020.**	EQUIPMENT	-	29,975	28,000	25,000
10.12.**.7080.**	FITNESS EQUIPMENT	13,434	11,399	11,000	6,500
10.12.**.7910.**	INTEREST	35,478	32,390	32,390	27,305
10.12.20.7950.00	PRINCIPAL	-	212,747	-	217,832
Total Capital/Transfer/Debt		48,912	286,511	71,390	276,637
Total Expenses		2,194,625	2,215,748	2,381,106	2,427,799
Total Courts Plus Community Fitness		103,697	55,358	(56,805)	25,431

**PARK DISTRICT OF THE CITY OF FARGO**

2023 Budget

**DEBT SERVICE FUND BUDGET SUMMARY**

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CASH BALANCE JANUARY 1, 2022	\$	7,191,831
REVISED 2022 REVENUES & TRANSFER		<u>7,674,829</u>
RESOURCES AVAILABLE FOR 2022	\$	14,866,660
REVISED 2022 EXPENDITURES & TRANSFERS		<u>(7,674,829)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023	\$	7,191,831
PROJECTED 2023 REVENUES & TRANSFERS		<u>10,502,878</u>
RESOURCES AVAILABLE FOR 2023	\$	17,694,709
PROJECTED 2023 EXPENDITURES		<u>(10,502,879)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023		7,191,831

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PROJECTED 2023 REVENUES	\$	10,502,878
PROJECTED 2023 EXPENDITURES		<u>(10,502,879)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$	<u><u>(0)</u></u>



**PARK DISTRICT OF THE CITY OF FARGO**  
2023 Budget  
**VALLEY SENIOR SERVICES FUND BUDGET SUMMARY**

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CASH BALANCE JANUARY 1, 2022	\$ 3,404,574
REVISED 2022 REVENUES & TRANSFER	<u>5,347,379</u>
RESOURCES AVAILABLE FOR 2022	\$ 8,751,953
REVISED 2022 EXPENDITURES & TRANSFERS	<u>(5,440,128)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023	\$ 3,311,825
PROJECTED 2023 REVENUES & TRANSFERS	<u>5,806,236</u>
RESOURCES AVAILABLE FOR 2023	\$ 9,118,061
PROJECTED 2023 EXPENDITURES	<u>(5,809,731)</u>
PROJECTED CASH BALANCE JANUARY 1, 2023	3,308,330

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PROJECTED 2023 REVENUES & TRANSFERS	\$ 5,806,236
PROJECTED 2023 EXPENDITURES	<u>(5,809,731)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u><u>\$ (3,495)</u></u>

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>RANSOM COUNTY TRANSPORTATION (15)</u></b>					
Revenues					
15.45.25.4010.10	PROJECT INCOME - TRANSIT	3,018	2,138	4,000	3,000
15.45.25.4660.00	INSURANCE CLAIMS	967	-	-	-
15.45.**.4860.**	TRANSIT FUNDS	75,905	76,524	76,524	79,800
Total		79,890	78,662	80,524	82,800
Total Revenues		79,890	78,662	80,524	82,800
Expenses					
Personnel					
15.45.**.5100.**	FULL TIME COMPENSATION	18,562	17,373	17,373	19,650
15.45.**.5200.**	PART TIME COMPENSATION	33,264	35,030	35,030	35,828
15.45.**.5520.**	WORKER'S COMPENSATION	533	1,300	1,300	900
15.45.25.5560.00	HEALTH INSURANCE	2,982	3,520	3,520	3,331
15.45.25.5585.00	PAYROLL TAXES	3,906	4,087	4,087	4,216
15.45.25.5610.00	DEFERRED COMPENSATION	1,069	1,113	1,113	1,282
Total Personnel		60,316	62,423	62,424	65,206
Operations					
15.45.25.6030.00	PROMOTION	600	350	600	600
15.45.25.6050.00	MILEAGE & TRAVEL	1,180	432	300	500
15.45.25.6090.00	RECURRING MAINTENANCE	420	525	1,000	500
15.45.25.6100.00	GENERAL SUPPLIES	-	-	200	200
15.45.25.6110.00	INSURANCE	1,764	2,333	2,000	2,000
15.45.25.6115.00	UNIFORMS	391	110	200	200
15.45.25.6150.00	OFFICE SUPPLIES	6	-	-	-
15.45.25.6170.00	PRINTING	54	57	-	-
15.45.25.6175.01	RECRUITMENT - JOB ADS	284	943	200	200
15.45.25.6240.00	TELEPHONE	808	800	800	800
15.45.25.6245.00	PROFESSIONAL DEVELOPMENT	60	-	-	-
15.45.25.6260.00	ELECTRICAL SERVICE	-	-	200	-
15.45.25.6270.00	VAN/BUS FUEL	5,431	10,439	8,000	8,000
15.45.25.6290.00	UTILITIES	348	175	-	-
15.45.25.6350.00	RENT	1,900	1,000	1,900	1,900
15.45.25.6380.00	MISCELLANEOUS EXPENSE	-	-	200	200
15.45.25.6410.00	FACILITY MAINTENANCE	-	500	500	500
15.45.25.6420.00	VAN/BUS REPAIR	6,218	3,520	2,000	2,000
Total Operations		19,463	21,185	18,100	17,600
Capital/Transfers/Debt					
15.45.25.7080.00	UNSCHEDULED EQUIPMENT	111	60,365	-	-
Total Capital/Transfers/Debt		111	60,365	-	-
Total Expenses		79,890	143,973	80,524	82,806
<b>Total RANSOM COUNTY TRANSPORTATION (15)</b>		-	(65,311)	0	(6)

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>RANSOM/SARGENT SENIORS FUND (16)</u></b>					
Revenues					
16.45.**.4010.**	PROJECT INCOME-CONGREGATE	88,175	86,913	93,000	88,000
16.45.10.4420.00	BANK INTEREST	2	1	-	-
16.45.**.4670.**	DONATIONS	250	-	-	-
16.45.**.4810.**	MILL LEVY REVENUES	68,750	-	-	70,000
16.45.20.4850.00	HCBS FUNDING	12,519	6,130	1,000	10,000
16.45.**.4855.**	FEDERAL FUNDS	241,720	230,616	230,616	239,818
16.45.**.4860.**	USDA CASH INCOME	107,305	104,420	104,420	124,462
16.45.25.4861.00	RTAP FUNDING	380	-	-	-
16.45.20.4865.00	LOCAL MATCH - C	-	50,000	50,000	-
16.45.**.4875.**	ADDITIONAL LOCAL	16,248	6,600	22,670	23,705
Total		535,349	484,681	501,706	555,985
Total Revenues		535,349	484,681	501,706	555,985
Expenses					
Personnel					
16.45.**.5100.**	FULL TIME COMPENSATION	148,133	179,623	178,452	167,345
16.45.**.5200.**	PART-TIME WAGES	106,692	128,828	104,824	146,492
16.45.**.5520.**	WORKERS COMPENSATION	1,081	1,388	1,595	1,645
16.45.20.5540.00	UNEMPLOYMENT	3,741	-	-	3,922
16.45.**.5560.**	HEALTH INSURANCE	28,434	33,090	33,090	37,241
16.45.**.5585.**	PAYROLL TAXES	19,028	19,050	19,050	23,802
16.45.**.5610.**	DEFERRED COMPENSATION	7,277	8,328	8,328	7,621
Total Personnel		314,385	370,308	345,339	388,069
Operations					
16.45.**.6030.**	PROMOTIONS	550	250	600	600
16.45.**.6050.**	MILEAGE & TRAVEL	9,548	8,769	6,100	8,500
16.45.**.6070.**	COMPUTER SERVICE FEES	2,997	2,141	2,467	2,467
16.45.20.6085.00	VOLUNTEER RECOGNITION	109	-	500	250
16.45.**.6090.**	RECURRING MAINTENANCE	2,252	371	600	1,100
16.45.**.6100.**	GENERAL SUPPLIES	19,800	18,187	12,000	15,000
16.45.**.6105.**	CONGREGATE MEALS	100,810	110,000	110,000	110,000
16.45.25.6110.00	INSURANCE	861	500	500	900
16.45.**.6115.**	UNIFORMS	296	250	250	250
16.45.**.6150.**	OFFICE SUPPLIES	1,627	850	850	1,350
16.45.**.6170.**	NEWSLETTER PRINTING	5,228	3,300	3,300	4,300
16.45.**.6175.**	RECRUITMENT - JOB ADS	745	1,000	1,000	1,000
16.45.**.6180.**	HEALTH & DRUG SCREENING	-	100	100	-
16.45.**.6200.**	RECREATION SUPPLIES	-	100	100	-
16.45.**.6240.**	TELEPHONE	4,374	4,200	4,200	4,200
16.45.**.6245.**	PROFESSIONAL DEVELOPMENT	560	-	-	-
16.45.25.6270.00	VAN/BUS FUEL	6,627	3,000	3,000	8,000
16.45.20.6290.00	GARBAGE/UTILITIES	1,080	1,200	1,200	1,200
16.45.20.6350.00	RENT	2,520	4,000	4,000	4,000
16.45.**.6380.**	MISCELLANEOUS EXPENSE	25	-	-	-
16.45.**.6410.**	FACILITY MAINTENANCE	2,628	2,000	2,000	1,000
16.45.25.6420.00	VAN/BUS REPAIR	2,557	2,000	2,000	2,000
16.45.**.6480.**	POSTAGE	1,641	1,600	1,600	1,800
Total Operations		166,835	163,819	156,367	167,917
Capital/Transfers/Debt					
16.45.**.7080.**	UNSCHEDULED EQUIPMENT	54,129	-	-	-
Total Capital/Transfers/Debt		54,129	-	-	-
Total Expenses		535,349	534,126	501,706	555,986
<b>Total RANSOM/SARGENT SENIORS FUND (16)</b>		-	(49,446)	0	(1)

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b>STEELE COUNTY SENIORS FUND (17)</b>					
Revenues					
17.45.**.4010.**	PROJECT INCOME-CONGREGATE	23,156	19,885	22,000	23,000
17.45.**.4810.**	MILL LEVY REVENUES	29,250	2,875	2,875	30,000
17.45.20.4855.00	FEDERAL FUNDS	54,471	62,145	62,145	48,700
17.45.**.4860.**	USDA CASH INCOME	56,703	53,290	56,485	59,036
17.45.**.4865.**	LOCAL MATCH - C	-	30,000	30,000	-
Total		163,580	168,195	173,505	160,736
Total Revenues		163,580	168,195	173,505	160,736
Expenses					
Personnel					
17.45.**.5100.**	FULL TIME COMPENSATION	38,776	40,105	39,029	42,746
17.45.**.5200.**	PART-TIME WAGES	24,972	23,352	27,000	26,664
17.45.**.5520.**	WORKER'S COMPENSATION	549	547	650	735
17.45.**.5560.**	HEALTH INSURANCE	6,790	7,511	7,508	7,498
17.45.**.5585.**	PAYROLL TAXES	4,759	5,359	5,060	5,938
17.45.**.5610.**	DEFERRED COMPENSATION	1,903	2,018	1,782	2,134
Total Personnel		77,749	78,891	81,028	85,715
Operations					
17.45.25.6030.00	PROMOTIONS	50	-	-	-
17.45.**.6050.**	MILEAGE & TRAVEL	1,100	334	1,050	1,050
17.45.**.6070.**	COMPUTER SERVICE FEES	448	897	897	883
17.45.20.6090.00	RECURRING MAINTENANCE	196	500	500	500
17.45.**.6100.**	GENERAL SUPPLIES	3,088	1,429	1,500	1,500
17.45.**.6105.**	CONGREGATE MEALS	68,677	68,881	75,000	60,000
17.45.25.6110.00	INSURANCE	695	717	650	700
17.45.**.6115.**	UNIFORMS	223	-	200	200
17.45.**.6150.**	OFFICE SUPPLIES	141	28	100	100
17.45.**.6170.**	NEWSLETTER PRINTING	1,027	619	500	600
17.45.**.6175.**	RECRUITMENT - JOB ADS	94	535	-	-
17.45.**.6180.**	PURCHASED SERVICES	-	-	100	-
17.45.**.6240.**	TELEPHONE	1,561	778	3,180	1,780
17.45.**.6245.**	PROFESSIONAL DEVELOPMENT	83	51	-	100
17.45.**.6250.**	TRAVEL	-	-	-	-
17.45.**.6270.**	GAS/OIL	2,760	4,660	5,000	4,000
17.45.20.6290.00	GARBAGE/UTILITIES	762	820	800	800
17.45.25.6350.00	RENT	1,760	2,120	2,000	2,000
17.45.20.6410.00	FACILITY & EQUIPMENT REPAIRS	-	-	-	-
17.45.**.6420.**	MOW VEHICLE MAINTENANCE	2,841	1,021	1,000	1,000
17.45.**.6480.**	POSTAGE	-	8	-	-
Total Operations		85,507	83,397	92,477	75,213
Capital/Transfers/Debt					
17.45.**.7080.**	UNSCHEDULED EQUIPMENT	324	-	-	-
Total Capital/Transfers/Debt		324	-	-	-
Total Expenses		163,580	162,288	173,505	160,928
<b>Total STEELE COUNTY SENIORS FUND</b>		-	5,907	(0)	(192)

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>RICHLAND COUNTY SENIORS (18)</u></b>					
Revenues					
18.45.**.4010.**	PROJECT INCOME-CONGREGATE	95,677	89,972	101,000	98,000
18.45.10.4420.00	INTEREST INCOME	1	0	-	-
18.45.10.4670.00	DONATIONS	500	-	-	-
18.45.25.4700.01	REIMBURSABLE RIDES	2,608	-	-	-
18.45.**.4810.**	MILL LEVY REVENUES	84,825	98,000	-	101,000
18.45.20.4850.00	HCBS FUNDING	7,851	6,185	3,000	8,000
18.45.20.4855.00	FEDERAL FUNDS	230,331	203,251	203,251	344,000
18.45.**.4860.**	USDA CASH INCOME	200,081	194,222	199,234	118,400
18.45.25.4861.00	RTAP FUNDING	545	-	-	-
18.45.**.4865.**	LOCAL MATCH	-	129,000	129,829	32,516
Total		622,418	720,631	636,314	701,916
Total Revenues		622,418	720,631	636,314	701,916
Expenses					
Personnel					
18.45.**.5100.**	FULL TIME COMPENSATION	273,533	288,448	284,034	319,565
18.45.**.5200.**	PART TIME COMPENSATION	63,934	70,574	59,976	73,941
18.45.**.5520.**	WORKER'S COMPENSATION	307	351	200	400
18.45.**.5560.**	HEALTH INSURANCE	67,711	74,906	75,355	74,676
18.45.**.5585.**	PAYROLL TAXES	26,314	34,458	31,439	31,883
18.45.**.5610.**	DEFERRED COMPENSATION	11,210	10,921	11,835	12,666
Total Personnel		443,009	479,659	462,839	513,131
Operations					
18.45.10.6010.00	BANK CHARGES	1	-	-	-
18.45.**.6030.**	PROMOTIONS	2,365	1,120	2,000	2,000
18.45.**.6050.**	MILEAGE & TRAVEL	3,143	1,362	3,000	3,000
18.45.**.6070.**	COMPUTER SERVICE FEES	4,197	2,325	3,850	3,905
18.45.20.6085.00	VOLUNTEER RECOGNITION	150	-	-	-
18.45.**.6090.**	RECURRING MAINTENANCE	5,518	4,440	4,450	5,000
18.45.**.6100.**	GENERAL SUPPLIES	17,062	22,824	20,000	18,000
18.45.**.6105.**	CONGREGATE MEALS	112,105	119,406	115,000	130,000
18.45.**.6110.**	INSURANCE	2,524	1,930	2,500	2,500
18.45.**.6115.**	UNIFORMS	100	-	525	225
18.45.**.6150.**	OFFICE SUPPLIES	3,333	1,261	2,300	2,700
18.45.**.6170.**	PRINTING	380	57	200	200
18.45.20.6175.01	RECRUITMENT - JOB ADS	100	-	-	-
18.45.**.6180.**	PURCHASED SERVICES	6,363	-	100	-
18.45.**.6240.**	TELEPHONE	4,518	2,301	3,700	4,200
18.45.**.6245.**	PROFESSIONAL DEVELOPMENT	890	135	250	450
18.45.**.6270.**	GAS/OIL	6,067	7,685	7,500	8,300
18.45.25.6350.00	RENT	3,600	3,800	3,600	3,600
18.45.**.6380.**	MISC EXPENSE	-	-	-	-
18.45.**.6420.**	MOW VEHICLE MAINTENANCE	3,107	2,258	3,000	3,200
18.45.**.6480.**	POSTAGE	1,187	1,406	1,500	1,500
18.45.**.6650.**	INDIRECT TRANSFER	-	-	-	-
Total Operations		176,710	172,310	173,475	188,780
Capital/Transfers/Debt					
18.45.**.7080.**	UNSCHEDULED EQUIPMENT	2,699	-	-	-
Total Capital/Transfers/Debt		2,699	-	-	-
Total Expenses		622,418	651,968	636,314	701,911
<b>Total RICHLAND COUNTY SENIORS (18)</b>		-	68,662	(0)	5



Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b>TRAILL COUNTY SENIORS (19)</b>					
Revenues					
19.45.**.4010.**	PROJECT INCOME-CONGREGATE	54,055	58,525	61,500	57,000
19.45.10.4670.00	DONATIONS	-	(339)	-	-
19.45.**.4810.**	MILL LEVY REVENUES	57,125	52,898	52,898	60,000
19.45.20.4850.00	HCBS FUNDING	9,241	13,345	15,000	9,000
19.45.20.4855.00	FEDERAL FUNDS	151,029	138,900	138,906	158,550
19.45.**.4860.**	USDA CASH INCOME	101,992	90,773	93,870	107,345
19.45.25.4861.00	RTAP FUNDING	215	-	-	-
19.45.**.4865.**	LOCAL MATCH	-	12,500	12,499	-
19.45.**.4875.**	ADDITIONAL LOCAL	44,049	281	-	13,047
Total		417,706	366,884	374,673	404,942
Total Revenues		417,706	366,884	374,673	404,942
Expenses					
Personnel					
19.45.**.5100.**	FULL TIME COMPENSATION	115,626	128,963	122,067	133,474
19.45.**.5200.**	PART-TIME WAGES	55,468	64,829	54,447	70,259
19.45.**.5520.**	WORKER'S COMPENSATION	1,385	2,328	1,400	1,700
19.45.**.5560.**	HEALTH INSURANCE	33,741	33,722	39,229	38,950
19.45.**.5585.**	PAYROLL TAXES	12,636	14,085	13,130	15,057
19.45.**.5610.**	DEFERRED COMPENSATION	7,679	7,934	8,429	8,708
Total Personnel		226,534	251,861	238,703	268,147
Operations					
19.45.25.6030.00	PROMOTION	500	950	1,000	500
19.45.**.6050.**	MILEAGE & TRAVEL	2,090	2,990	3,000	3,000
19.45.**.6070.**	COMPUTER SERVICE FEES	2,606	1,855	2,135	2,135
19.45.**.6090.**	RECURRING MAINTENANCE	613	272	300	300
19.45.**.6100.**	GENERAL SUPPLIES	15,444	10,878	10,100	10,100
19.45.**.6105.**	CONGREGATE MEALS	85,625	88,828	96,000	96,000
19.45.**.6110.**	INSURANCE	1,331	1,667	1,400	1,400
19.45.**.6115.**	UNIFORMS	654	500	500	500
19.45.**.6150.**	OFFICE SUPPLIES	373	83	375	375
19.45.**.6170.**	NEWSLETTER PRINTING	3,102	1,743	1,800	1,800
19.45.**.6175.**	RECRUITMENT - JOB ADS	1,843	2,465	-	-
19.45.**.6180.**	HEALTH & DRUG SCREENING	-	-	100	-
19.45.**.6240.**	TELEPHONE	4,369	4,238	3,400	3,700
19.45.**.6245.**	PROFESSIONAL DEVELOPMENT	369	84	-	-
19.45.**.6250.**	TRAVEL	-	-	-	-
19.45.**.6270.**	GAS/OIL	6,907	8,198	6,000	6,000
19.45.20.6290.00	GARBAGE/UTILITIES	1,089	637	-	-
19.45.**.6350.**	RENT	4,170	4,520	4,560	4,560
19.45.**.6380.**	MISCELLANEOUS EXPENSE	21	11	-	-
19.45.**.6410.**	FACILITY MAINTENANCE	1,905	500	500	-
19.45.**.6420.**	MOW VEHICLE MAINTENANCE	3,873	3,571	3,200	5,500
19.45.**.6480.**	POSTAGE	1,351	1,562	1,600	1,250
Total Operations		138,235	135,552	135,970	137,120
Capital/Transfers/Debt					
19.45.**.7080.**	UNSCHEDULED EQUIPMENT	52,936	100	-	-
Total Capital/Transfers/Debt		52,936	100	-	-
Total Expenses		417,706	387,513	374,673	405,267
<b>Total TRAILL COUNTY SENIORS (19)</b>		-	(20,629)	(0)	(325)

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b>CASS COUNTY SENIOR PROGRAMS (20)</b>					
Revenues					
20.45.**.4010.**	PROJECT INCOME-CONGREGATE	595,168	623,731	600,000	620,000
20.45.10.4100.00	POOL TABLE REVENUE	-	-	-	-
20.45.**.4340.**	RENTAL FEES	7,049	6,431	6,000	8,000
20.45.**.4440.**	INVESTMENT INCOME	17,734	(201)	-	-
20.45.25.4660.00	INSURANCE CLAIMS	41,060	10,117	-	-
20.45.**.4670.**	DONATIONS	23,368	5,605	-	10,000
20.45.**.4675.**	CITY OF FARGO DONATIONS	21,350	6,799	-	14,000
20.45.**.4700.**	MISCELLANEOUS REVENUE	8,322	12,333	39,000	-
20.45.25.4755.00	SALE OF ASSETS	4,858	-	-	-
20.45.**.4810.**	MILL LEVY REVENUES	1,800,000	1,800,000	1,757,600	2,000,000
20.45.**.4855.**	FEDERAL FUNDS	1,480,407	582,059	533,044	699,265
20.45.**.4860.**	USDA CASH INCOME	419,251	257,608	269,714	322,286
20.45.**.4875.**	ADDITIONAL LOCAL	26,264	40,587	42,400	22,000
Total		4,444,830	3,345,068	3,247,758	3,695,551
Total Revenues		4,444,830	3,345,068	3,247,758	3,695,551
Expenses					
Personnel					
20.45.**.5100.**	FULL TIME COMPENSATION	838,646	896,200	887,933	990,264
20.45.**.5200.**	PART-TIME WAGES	381,937	419,055	352,387	491,519
20.45.**.5520.**	WORKER'S COMPENSATION	8,781	13,897	12,000	9,975
20.45.**.5540.**	UNEMPLOYMENT	877	250	500	900
20.45.**.5545.**	BACKGROUND CHECK/DRUG SCRIN FEE	7,412	6,253	4,000	7,311
20.45.**.5560.**	HEALTH INSURANCE	152,223	160,520	171,677	168,352
20.45.10.5562.00	LONG TERM DISABILITY	4,500	4,757	4,800	4,800
20.45.**.5585.**	PAYROLL TAXES	91,732	101,212	94,157	111,931
20.45.**.5610.**	DEFERRED COMPENSATION	46,226	46,770	49,095	52,440
Total Personnel		1,532,334	1,648,914	1,576,550	1,837,492
Operations					
20.45.**.6010.**	ENDOWMENT TRUSTEE FEES	1,052	1,664	2,000	1,090
20.45.**.6020.**	ACCOUNTING	22,021	27,166	29,000	24,000
20.45.**.6030.**	PROMOTIONS	15,191	9,953	7,700	16,200
20.45.**.6050.**	MILEAGE & TRAVEL	17,864	18,499	20,500	20,000
20.45.**.6070.**	COMPUTER SERVICES	19,765	21,101	26,021	22,645
20.45.20.6085.00	VOLUNTEER RECOGNITION	2,545	9,641	8,000	8,000
20.45.**.6090.**	RECURRING MAINTENANCE	45,121	42,964	41,400	42,400
20.45.**.6100.**	GENERAL SUPPLIES	80,667	92,723	87,500	88,500
20.45.**.6105.**	CONGREGATE MEALS	1,116,377	1,219,834	1,152,500	1,366,500
20.45.**.6110.**	INSURANCE	11,746	11,853	10,000	10,800
20.45.**.6115.**	UNIFORMS	2,721	2,464	4,300	4,300
20.45.**.6130.**	MEALS - MEETINGS	350	99	-	-
20.45.**.6150.**	OFFICE SUPPLIES	4,619	6,289	6,900	6,900
20.45.**.6170.**	NEWSLETTER PRINTING	10,207	11,242	12,500	14,000
20.45.**.6175.**	RECRUITMENT - JOB ADS	348	2,319	2,500	2,500
20.45.**.6180.**	PURCHASED SERVICES	-	-	3,000	500
20.45.**.6185.**	MEMBERSHIPS	3,366	2,610	2,800	2,800
20.45.**.6200.**	RECREATION SUPPLIES	11	1,289	1,700	-
20.45.**.6240.**	TELEPHONE	19,278	19,439	21,200	20,200
20.45.**.6245.**	PROFESSIONAL DEVELOPMENT	4,559	5,935	6,000	6,000
20.45.**.6270.**	VAN/BUS FUEL	30,605	40,305	42,500	53,000
20.45.**.6290.**	UTILITIES	35,773	32,059	28,000	38,000
20.45.**.6350.**	RENT	42,834	35,376	36,000	45,000
20.45.**.6380.**	MISCELLANEOUS EXPENSE	2,406	-	2,000	2,000
20.45.**.6410.**	FACILITY MAINTENANCE	6,601	18,828	19,000	8,000
20.45.**.6420.**	REPAIR MOBILE	30,182	30,705	26,500	32,500
20.45.**.6450.**	SENIOR COMPANION PROGRAM	8,000	1,469	1,500	1,500
20.45.10.6455.00	VISTA	-	2,996	3,500	3,500
20.45.**.6480.**	POSTAGE	18,759	19,238	19,800	20,200
Total Operations		1,552,967	1,688,061	1,624,321	1,861,035
Capital/Transfers/Debt					
20.45.**.7080.**	UNSCHEDULED EQUIPMENT	36,675	23,735	-	-
Total Capital/Transfers/Debt		36,675	23,735	-	-
Total Expenses		3,121,976	3,360,709	3,200,871	3,698,527
<b>Total CASS COUNTY SENIOR PROGRAMS (20)</b>		<b>1,322,855</b>	<b>(15,641)</b>	<b>46,887</b>	<b>(2,976)</b>

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>CASS COUNTY TRANSIT FUND (21)</u></b>					
Revenues					
21.45.25.4010.10	PROJECT INCOME - TRANSIT	960	1,961	1,200	2,000
21.45.25.4855.00	FEDERAL FUNDS (CAPITAL)	40,926	-	-	-
21.45.**.4860.**	STATE AID	46,885	38,696	39,558	42,872
21.45.25.4861.00	RTAP FUNDING	495	-	-	-
Total		89,266	40,657	40,758	44,872
Total Revenues		89,266	40,657	40,758	44,872
Expenses					
Personnel					
21.45.**.5100.**	FULL TIME COMPENSATION	11,389	12,213	14,561	11,199
21.45.25.5200.00	PART TIME COMPENSATION	10,388	14,673	8,954	15,600
21.45.**.5520.**	WORKER'S COMPENSATION	279	412	325	300
21.45.25.5560.00	HEALTH INSURANCE	1,708	1,993	2,200	1,891
21.45.25.5585.00	PAYROLL TAXES	1,659	1,982	1,768	2,069
21.45.25.5610.00	DEFERRED COMPENSATION	491	867	700	563
Total Personnel		25,913	32,140	28,508	31,622
Operations					
21.45.25.6020.00	ACCOUNTING/AUDIT FEES	236	236	-	-
21.45.25.6030.00	PROMOTION	2,655	3,300	2,500	2,500
21.45.25.6050.00	MILEAGE & TRAVEL	247	231	250	250
21.45.25.6070.00	COMPUTER SERVICE FEES	461	481	-	-
21.45.25.6110.00	INSURANCE	1,758	3,664	1,200	1,200
21.45.25.6115.00	UNIFORMS	106	-	-	-
21.45.25.6150.00	OFFICE SUPPLIES	6	-	-	-
21.45.25.6170.00	PRINTING	211	57	-	-
21.45.**.6180.**	HEALTH & DRUG SCREENING	-	-	200	-
21.45.25.6240.00	TELEPHONE - INTERNET - CABLE	772	961	600	800
21.45.25.6245.00	PROFESSIONAL DEVELOPMENT	540	-	-	-
21.45.25.6270.00	VAN/BUS FUEL	1,943	3,251	3,000	4,000
21.45.25.6350.00	RENT	3,057	4,209	2,500	2,500
21.45.25.6380.00	MISCELLANEOUS EXPENSE	24	-	-	-
21.45.25.6420.00	VAN/BUS REPAIR	2,303	3,350	2,000	2,000
Total Operations		14,319	19,740	12,250	13,250
Capital/Transfers/Debt					
21.45.25.7080.00	UNSCHEDULED EQUIPMENT	49,035	-	-	-
Total Capital/Transfers/Debt		49,035	-	-	-
Total Expenses		89,266	51,880	40,758	44,872
<b>Total CASS COUNTY TRANSIT FUND (21)</b>		-	(11,223)	(0)	(0)

Park District of the City of Fargo  
2023 Preliminary Budget

		Actual 2021	Projected 2022	Budget 2022	Preliminary Budget 2023
<b><u>METRO SENIOR RIDE SERVICE - MN (22)</u></b>					
Revenues					
22.45.25.4010.10	PROJECT INCOME - TRANSIT	20,956	23,507	30,000	28,000
22.45.25.4860.40	MOORHEAD FUNDING	115,063	119,095	123,004	131,434
Total		136,019	142,602	153,004	159,434
Total Revenues		136,019	142,602	153,004	159,434
Expenses					
Personnel					
22.45.**.5100.**	FULL TIME COMPENSATION	24,647	28,196	27,500	27,552
22.45.25.5200.00	PART TIME COMPENSATION	70,853	80,518	77,500	82,562
22.45.**.5520.**	WORKER'S COMPENSATION	914	2,244	1,600	1,098
22.45.25.5560.00	HEALTH INSURANCE	3,824	5,015	5,000	4,905
22.45.25.5585.00	PAYROLL TAXES	7,238	8,008	7,166	8,403
22.45.25.5610.00	DEFERRED COMPENSATION	738	1,030	700	1,062
Total Personnel		108,215	125,012	119,466	125,581
Operations					
22.45.25.6010.01	CREDIT CARD PROCESSING FEES	54	34	-	-
22.45.25.6020.00	ACCOUNTING FEES/AUDIT	1,158	1,473	1,500	1,200
22.45.25.6030.00	PROMOTION	1,259	1,324	1,200	750
22.45.25.6050.00	MILEAGE & TRAVEL	250	133	300	300
22.45.25.6070.00	COMPUTER SERVICE FEES	1,514	1,961	2,500	2,000
22.45.25.6110.00	INSURANCE	2,987	4,981	3,000	3,150
22.45.25.6115.00	UNIFORMS	-	-	250	250
22.45.25.6170.00	PRINTING	108	200	200	200
22.45.**.6180.**	PURCHASED SERVICES	-	250	250	-
22.45.25.6185.00	MEMBERSHIPS	384	-	-	-
22.45.25.6240.00	TELEPHONE - INTERNET - CABLE	1,121	1,435	1,500	1,000
22.45.25.6245.00	PROFESSIONAL DEVELOPMENT	45	-	125	125
22.45.25.6250.00	TRAVEL	-	300	300	-
22.45.25.6350.00	RENT	2,842	6,848	6,895	5,194
22.45.25.6380.00	MISCELLANEOUS EXPENSE	-	268	268	484
22.45.25.6420.00	VAN/BUS REPAIR	6,193	3,451	3,000	3,000
Total Operations		26,831	22,658	33,538	33,853
Capital/Transfers/Debt					
22.45.25.7080.00	UNSCHEDULED EQUIPMENT	973	-	-	-
Total Capital/Transfers/Debt		973	-	-	-
Total Expenses		136,019	147,670	153,004	159,434
<b>Total METRO SENIOR RIDE SERVICE - MN (22)</b>		-	(5,069)	0	(0)

**THE BUDGET OF THE  
PARK DISTRICT AND THE PARK DISTRICT RECREATION SYSTEM  
OF THE CITY OF FARGO, NORTH DAKOTA**

**FOR TWELVE MONTHS JANUARY 1, 2023 - DECEMBER 31, 2023**

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STATE OF NORTH DAKOTA)  
COUNTY OF CASS                    ) ss

I hereby certify that the within budget of the Park District and the Park District Recreation System of the City of Fargo, North Dakota for the twelve (12) months commencing January 1, 2023 is the final budget as approved and passed by the governing body on the fourth day of October 2022

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Dave Leker





## MEMORANDUM

DATE: September 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Dave Leker, Executive Director

RE: Agenda Item No. 3 – Review request to advertise for Request for Proposals for Construction Manager at Risk for Phase II of Fargo Parks Sports Complex

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In alignment with our Procurement Policy, Policy No. 390, we are requesting permission to advertise for Request for Proposals (RFP) for Construction Manager at Risk for Phase II of the Fargo Parks Sports Complex project.

Over the next several weeks, proposals would be solicited, reviewed, firms interviewed and recommendations from a selection committee would be brought forward for consideration.

Final approval of the firm would be granted at the December Board meeting.

If you have any questions, please feel free to contact me prior to the Committee meeting.

Thank you.



## MEMORANDUM

DATE: September 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Dave Bietz, Parks Director

RE: Agenda Item No. 4 - Review bids for Southwest Youth Ice Arena LED light upgrades

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As part of a facility upgrade, staff has desired to do lighting improvements at Southwest Youth Arena. A public bid opening was held on Thursday, September 15<sup>th</sup> at the offices of the Park District. We had 8 bidders for this project. Staff recommends we award this bid to Kody's Electric, LLC in the amount of \$92,447.92. Included with this memo is a bid tab as well as a letter of recommendation from our engineer.

Dollars for this project are a result of the agreement with Cornerstone Bank and are part of the facility upgrades that are contained within the agreement. If awarded, the project has a completion timeline of July 31, 2023.

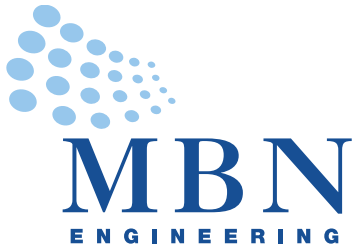
If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.



Fargo Park District  
Southwest Youth Arena Lighting Upgrades  
Bid Date: Thursday, September 15, 2022 @ 2:00pm

Company	Contractor's License	Bid Bond	Base Bid
FM Electric	41063	5%	\$111,228.00
Kody's Electric	43022	\$7,200	\$92,447.92
Magnum Electric	4533	5%	\$189,800.00
Malstrom Electric	34700	5%	\$133,507.00
North Star Electric	44074	5%	\$120,000.00
RBB Electric	29615	5%	\$120,500.00
Sun Electric	26233	5%	\$117,800.00
Vinco Electric	36052	5%	\$125,187.00



September 16, 2022

Dave Bietz  
Director of Operations  
Fargo Park District  
701 Main Avenue  
Fargo, ND 58102

Subject: Fargo Park District  
Southwest Youth Arena Lighting Upgrades  
Fargo, North Dakota  
MBN Project No. 22-185

On September 15, 2022, the Fargo Park District received and publicly opened eight (8) bids for the Southwest Youth Arena Lighting Upgrades. It is our recommendation that the Fargo Park District award the contract to Kody's Electric for the total amount of **\$92,447.92**.

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

Michael B. Berger, P.E., LEED AP<sub>BD&C</sub>  
Electrical Engineer

enclosure



# Memo

**To:** Fargo Park Board Facilities Committee

**From:** Paul Grindeland, Transportation Manager – Valley Senior Services (VSS)

**Re:** Agenda Item No. 5 - Review purchase of four replacement vans for Valley Senior Services

**Date:** September 21, 2022

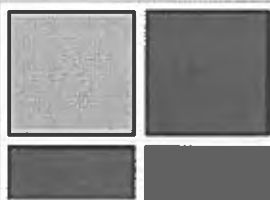
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At the September 28<sup>th</sup> Facilities Committee meeting, I will present information about the proposed purchase of four replacement vans for our Metro Senior Ride Service. The four new vans would be purchased through North Dakota State Contract #375 at a cost of \$38,848.00 per van or \$155,392.00 in total. This purchase will follow the State Cooperative Purchasing Agreement guidelines set forth in the Fargo Park District Procurement Policy No. 390.

I look forward to answering any questions you may have about our transit system and the items presented.

Thank you.



**North Dakota State Procurement Office***Office of Management & Budget, Central Services Division*14<sup>th</sup> Floor Capitol Tower, 600 East Boulevard Ave Dept 012  
Bismarck, ND 58505-0310**Contract Information**

<b>Term Contract Name:</b>	Sedans and Mini Passenger Vans
<b>Term Contract Number:</b>	375
<b>Contract Administrator:</b>	Chad Keech
<b>Phone Number:</b>	701-328-2767

**Contractor Information**

<b>Contractor Name:</b>	Nelson Auto Center 2228 College Way Fergus Falls, MN 56538
<b>Service Representative:</b>	Melissa Larson
<b>Toll Free Telephone Number:</b>	800-477-3013
<b>Telephone Number:</b>	218-998-8865
<b>Fax Number:</b>	218-998-8810
<b>Email Address:</b>	<a href="mailto:MLarson@NelsonFleet.com">MLarson@NelsonFleet.com</a>

**TERMS AND CONDITIONS**

**Delivery.** The contractor must deliver commodities and services by the required time. If after receiving the order, the contractor learns that the delivery requirements cannot be met, the contractor must immediately notify ND State Fleet or the Purchasing Entity or State Agency by telephone or by e-mail or mail of the delay and the approximate date delivery may be expected.

- Delivery must be made within 90-120 days after the contractor receives an order from the Purchasing Agency or Cooperative Entity.

**F.O.B. Point and Freight.** Delivery and passage of title under this contract shall be as follows: Delivery will be F.O.B. Destination to the location specified on the Bid Cost Response section of the solicitation. The freight is to be included in the price of the products. Title will pass to Purchasing Agency or entity upon delivery to the specified destination.

**Pricing.** Pricing under this contract shall be as follows:

**Pricing, Firm-Fixed with Adjustment Provisions.** The total bid price is to include all discounts and deductions, and is to be less federal and state taxes, for which exemption certificates will be furnished upon request. Pricing shall be firm for the first 60 days of the contract period, after which time the contractor may submit a request for a price increase to the Procurement Officer.

- **Pricing Changes/model year change.** If during this contract period there is a model year change by the (OEM) manufacturer or additional costs are incurred by the contractor from their 3<sup>rd</sup> party, the Contractor must send a written request for a change by letter or email to the State contract administrator.
- This request for a price increase or decrease must include a copy of the (OEM) manufacturer's

- official notice or other evidence that the increase or decrease is applicable to all customers.
- Upon receipt of the contract price change request, the State reserves the right to accept or reject within 30 days. The price change request, if agreeable to State, will become effective as set forth in a written amendment to the contract upon execution by both parties. If State does not accept the price change the awarded vehicle may be cancelled by amendment to the contract.
- If State accepts the awarded vehicle contract price change request, the dealer shall supply the new model year at the amended price for the remainder of the awarded contract period.
- All vehicle shipments are to be billed at prices in effect at the time of the order, not the date the shipment is made.

**Cooperative Purchasing Contract.** This contract is a cooperative purchasing contract established pursuant to North Dakota Century Code (NDCC) sections 54-44.4-13. This contract is made available to state entities, institutions under the jurisdiction of the State Board of Higher Education, other government entities (including counties, cities, townships, public primary and secondary educational entities, governmental boards and commissions), nonprofit entities established on behalf of public entities, tribal agencies, transportation providers under N.D.C.C. chapter 39-04.2, and the International Peace Garden. Participation in this open-ended contract is not mandated; therefore, the estimated volume of this contract is not known.

**DOCUMENTS THAT MUST BE FURNISHED AT TIME OF DELIVERY TO A COOPERATIVE PURCHASING ENTITY:**

- Certificate of origin (MCO)
- Dealer Invoice (with contract pricing)
- Damage Disclosure

**The following must accompany the vehicle when it is delivered:**

- Warranty, warranty book and identification plate (if needed)
- Key number

**PRICING**

Item No.	Spec. No.	Description - Make/Model	Each Price	Vendor
<b>SSP1-6</b>		<b>MINI Passenger Ext. Van FWD</b>		
1.	Bismarck	Chrysler Pacifica	\$38,997	Nelson Auto Center
2.	Valley City	Chrysler Pacifica	\$38,863	Nelson Auto Center
3.	Devils Lake	Chrysler Pacifica	\$38,970	Nelson Auto Center
4.	Minot	Chrysler Pacifica	\$39,070	Nelson Auto Center
5.	Grand Forks	Chrysler Pacifica	\$38,886	Nelson Auto Center
6.	Fargo	Chrysler Pacifica	\$38,848	Nelson Auto Center

**PARK DISTRICT OF THE CITY OF FARGO**  
**PROCUREMENT POLICY**  
**POLICY NO. 390**

Date Approved by Park Board: 10/13/20      Date Reviewed by Staff: 10/13/20

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The procurement policy has been developed for the purpose of obtaining the best possible price of goods and services for the Park District while ensuring compliance with state law. The procurement policy provides contractors and vendors an equitable method of providing the goods and services on a competitive basis. It is recommended to obtain quotes if the goods or services are common items and it would be in the Park District's best interest to obtain competitive quotes.

1. Purchases up to \$5,000 for routine and reoccurring items may be made by employees that have been designated with purchasing authority for a department. Staff must ensure the purchase is made at the best value possible. Department Director approval is required for any purchases that exceed \$750.
2. For purchases of \$5,001 to \$10,000 it is required to obtain quotes. Quotes must be documented with date, name of vendor, vendor's contact person and price. The purchasing department will retain copies of the quotes for three years. Department Director approval is required.
3. A purchase of \$10,001 to \$50,000 requires written specifications and a minimum of three informal price quotes must be obtained. Quotes must document the date, name of vendor, vendor's contact person and price. The purchasing department will retain copies of the quotes for three years. All purchases from \$10,001 to \$50,000 must be reviewed and approved by the Department Director and Finance Director.
4. All formal requests for written quotes and specifications must be reviewed and approved by the Department Director prior to distributing requests to vendors.
5. In the event only one price quote is available, a sole source purchase may be used. Sole source shall be allowed only in the following situations:
  - Material, product, or item is regarded as one-of-a-kind and is the only known source;
  - The item or product is a manufacturer direct sale with no distributors;
  - The item or product is a patented or proprietary item; or
  - The purchase is necessary for repairing or replacing parts or components of existing assets or equipment.
  - One for which users have had extensive training and experience and the use of any other similar piece of equipment would require considerable reorientation and training.
6. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase, however, no procurement may be artificially divided or structured to avoid the effect of a certain procurement method established in this policy.

**STATE COOPERATIVE PURCHASING AGREEMENT**

Supervisors/Directors may purchase commodities or services through the State's cooperative purchasing agreement under section 54-44.4-13 (5). All purchases less than \$50,000 must be approved by the Department Director. Purchases exceeding \$50,000 must be approved by the Board of Park Commissioners through the annual budget process. The State's cooperative purchasing agreement is awarded through full and open competition.

### **CONTRACTS EXCEEDING \$50,000**

1. A purchase with an estimated cost in excess of \$50,000 must be made in accordance with Section 40-49-14 of the North Dakota Century Code.
2. Bids must be reviewed by staff and the Executive Director. A recommendation is then presented to the Board of Park Commissioners for their review and action.
3. The Board of Park Commissioners awards the contract to the lowest responsible bidder. The Board of Park Commissioners may reject any or all bids (NDCC 40-49-14).
4. An emergency situation is an exception to these bid requirements (NDCC 40-49-14 (1)). An emergency situation, as used in this section of the law, means a sudden or unexpected occurrence that requires immediate action to protect public health, safety, or property.
5. If the Board of Park Commissioners declares an emergency situation, the Board of Park Commissioners may contract for the construction of a public improvement without seeking bids.

### **PUBLIC IMPROVEMENT PROJECTS OVER \$200,000**

1. When the construction of a public improvement is estimated to cost in excess of two hundred thousand dollars, the Board of Park Commissioners shall advertise for bids by publishing for three consecutive weeks. (NDCC 48-01.2-04)
2. The publication of advertisement for bids and the contents of the advertisements must be in accordance with the North Dakota Century Code at sections 48-01.2-04 and 48-01.2-05.
3. Multiple prime bids for the general, electrical, and mechanical portions of a project are required when any individual general, electrical, or mechanical contract or any combination of individual contracts is in excess of two hundred thousand dollars. If a general, mechanical, or electrical contract is estimated to be less than twenty-five percent of the threshold established under section 48-01.2-02.1, the contract may be included in one of the other prime contracts. The Board of Park Commissioners may allow submission of a single prime bid for the complete project or bids for other specialized portions of the project. The Board of Park Commissioners may not accept the single prime bid unless that bid is lower than the combined total of the lowest responsible multiple bids for the project. (NDCC 48-01.2-06)
4. Bids must be reviewed by professional consultants, staff and the Executive Director. A recommendation is then presented to the Board of Park Commissioners for their review and action.
5. At the time and place specified in the notice, a governing body shall open publicly and read aloud each responsible bid received and award the contract to the lowest responsible bidder. The Board of Park Commissioners may reject any and all bids and re-advertise for bids if no bid is satisfactory. (NDCC 48-01.2-07)
6. If the Board of Park Commissioners declares an emergency situation, the Board of Park Commissioners may contract for the construction of a public improvement without seeking bids. (NDCC 48-01.2-04)
7. For public improvement projects with estimates costs that do not exceed \$200,000, if there is reason to believe that engineering or architectural services are necessary to protect the health, safety, or welfare of the public, the Board of Park Commissioners shall consider consulting with an engineer or architect.

## **Financial Budget Expenditure Accounts and Coding Standards**

All transactions shall be coded to the correct budget lines as established during the budget process. Departmental budget accountability levels are measured at the department total so it is permissible to overrun individual line items as long as budget appropriations are not exceeded in total. No expenditure shall be made with respect to a particular fund unless supported by total appropriations in the fund in the annual budget.

## **Capital Asset Purchases**

Capital assets purchases are for capital items with a value of at least \$5,000 per unit. All capital asset purchases have special reporting requirements which include adding related asset description data to our accounting software. An Asset Inventory Sheet is completed for each asset which includes an asset number. A corresponding asset tag is assigned to the piece of equipment and attached to the Asset Inventory Sheet. The information from this sheet is keyed into our accounting program for tracking, insurance, and depreciation purposes. The Asset Inventory Sheet is sent to the relevant Park District staff and the tag is applied to the equipment. The Asset Inventory Sheet is then returned to the Business Office for record keeping.

## **Internal Controls/Approval Process**

The purchase order and purchase card payment systems have been established with a reasonable level of internal controls. Staff, Supervisor, and/or Director approvals are required and essential in this approval process. Staff, Supervisors, and Directors certify that budgetary resources have been appropriated where required, that goods and supplies have been delivered when ordered, and that all purchases follow the procurement policy.



## MEMORANDUM

DATE: September 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Craig Bjur, Fargo Park District Foundation

RE: Agenda Item No. 6 – Update on negotiations with Youth Hockey Organizations

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The Fargo Park District and Foundation staff have been in discussions with Fargo Youth Hockey Association and Fargo Angels Hockey Club for partnerships with the Fargo Parks Sports Complex facility. Each organization has expressed interest in pledging funds towards the two sheets of indoor ice being considered for phase two of the project. We are in the process of negotiating agreements with both entities and are optimistic that these agreements will be ready for approval by the October 4<sup>th</sup> Park Board meeting. We will provide a status update at Facilities Committee meeting.

Please contact me in advance of the meeting if you have questions or need additional information.

Thank you.