

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF MAY 10, 2022**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, May 10, 2022, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Microsoft Teams. Present at the meeting were Commissioners Jerry Rostad, Stacey Griggs, Dawn Morgan, Vicki Dawson and Joe Deutsch. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Dave Bietz, Kevin Boe, and attorney Jeff Gunkelman.

Approval of Consent Agenda

Commissioner Joe Deutsch moved and Commissioner Stacey Griggs seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from the April 12, 2022 meeting;
- (b) The April 2022 bills;
- (c) Order of the Agenda;
- (d) Award bid for pickleball courts expansion at Brunsdale Park to Master Construction in the amount of \$251,500.00 as presented.
- (e) Award bid for 2022 playground improvements to My Turn Playsystems in the amount of \$252,687.00 including alternates 1 and 3 as present.
- (f) Approve Memo of Understanding with Audubon Dakota regarding Southwest Regional Lake Area and Urban Plains Park as presented

Upon call of the roll, the motion passed unanimously.

Director's Report

Each Director presented on this matter and provided an informational update to the Board on their respective department. No action was taken on this matter.

Fargo Youth Baseball Presentation

Alex Sumner presented to the Board. Alex discussed the present and future plans for Fargo Youth Baseball.

No action was taken on this matter.

Approval of 2021 Audit

Broc Lietz and Luke Evenson presented to the Board on this matter. It was noted that the Park District received a clean and unmodified audit opinion. It was noted that total cash and investments, and revenues in the general fund were up from 2020. It was noted that Courts Plus had an operating profit in 2021.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the 2021 audited financial statements and federal report as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval and Award of Bids for 2022 Concrete and Asphalt Improvements

Dave Bietz presented to the Board on this matter. It was noted that the Park District received 3 bids for the projects all which came in over the projected costs. It was noted that due to the bids, the Park District cut the project list from 17 parks to 10 parks. It was noted that staff recommend that the contract be awarded to Earthwork Services for a basement amount of \$1,325,967.00 and a total amount after fees of \$1,455,244.36. It was noted that the funding for this project would be from the budgeted funds from the Concrete and Asphalt budget along with \$726,654.90 received through a Park District Facility Renovation Grant from the North Dakota Parks and Recreation.

Commissioner Stacy Griggs moved and Commissioner Dawn Morgan seconded a motion to approve the 2022 Concrete and Asphalt Bid as presented to the Board. Upon call of the roll, the motion passed unanimously.

Update on Phase 1 of the Strategic Plan Process

Dave Leker presented to the Board on this matter. It was noted that the staff has been working with Berry Dunn on the first phase of the strategic plan since December 15, 2021. It was noted that the Park District's mission, vision, core values are organizational structure have all been considered. It was noted that all Board members and director staff have been interviewed to establish a full picture of the Park District.

No action was taken on this matter.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 7:10 p.m.

Dave Leker, Clerk