

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF MARCH 8, 2022**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, March 8, 2022, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Microsoft Teams. Present at the meeting were Commissioners Jerry Rostad, Stacey Griggs, Dawn Morgan, Vicki Dawson. Commissioner Joe Deutsch appeared by Microsoft teams. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Dave Bietz, Kevin Boe, and attorney Jeff Gunkelman.

**Approval of Consent Agenda**

Commissioner Dawn Morgan moved and Commissioner Stacey Griggs seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from the February 8, 2022 meeting;
- (b) The February 2022 bills;
- (c) Order of the Amended Agenda;
- (d) Approve and award bid for Soil Inspections/Testing for Fargo Sports Complex to Terracon in the amount of \$89,056.00 as presented to the Board.
- (e) Approve and award bids for Osgood Golf Course Slope Stability Improvements to Industrial Builders in the amount of \$269,600.00 as presented to the Board.

Upon call of the roll, the motion passed unanimously.

**Director's Report**

Each Director presented on this matter and provided an informational update to the Board on their respective department. No action was taken on this matter.

**Red River Human Services Foundation Presentation**

Tom Newberger and Phyllis Briss presented to the Board. It was noted that the purpose of the Red River Human Services Foundation serves people with intellectual/developmental disabilities in Fargo.

No action was taken on this matter.

**Board to Consider Approval of Proposed Changes to Hiring Policy – Benefitted Staff No. 410**

Broc T. Lietz presented to the Board on this matter. It was noted that the proposed changes would allow for a streamlined internal hiring process which would also give a path for professional and career development for employees. It was noted that there are a series of checks and balances that are built into the proposed changes to ensure fairness and appropriateness of when the streamlined policy would be used. It was noted that the proposed changes would make the policy similar to that used by NDSU.

Commissioner Morgan requested that staff look into options for offering education opportunities to employees as an additional benefit. Commissioner Dawson noted that she is nervous that some departments have more opportunities than others for promotion and that this could create certain employees being hand picked over others who may want to apply for the position. Commissioner Rostad noted that an

internal and external search could be conducted simultaneously. Commissioner Griggs and Deutsch noted that the Park District is in the middle of a strategic planning process and the Park District should wait for that to be completed before modifying the policy.

No motion was made on this matter.

**Approval of Strategic Development Framework for  
Fargo Park District Foundation**

Brian Arett presented to the Board on this matter. It was noted that the Framework is designed to establish short- and long-term goals for the Strategic Focus and funding strategies of the Foundation. The goal is to create a long-term sustainable foundation for the environment. Included in the Framework is a concept of hiring two employees, including a director, to run the Foundation.

Commissioner Stacey Griggs moved and Commissioner Jerry Rostad seconded a motion to approve adopting the Strategic Development Framework for the Fargo Park District Foundation as presented and to appoint one member from the Fargo Park Board to a task force to establish a governance model between the Fargo Park Board and the Fargo Park District Foundation Board.

**Approval of Resolution Authorizing Assignment of Pledges to the  
Fargo Park District Foundation**

Broc T. Lietz presented to the Board on this matter. It was noted that that the private pledge agreements include payment over time, ranging from 5-10 years. All agreements are between the donor and the Fargo Park District. For logistical ease of transaction, the Fargo Park District Foundation is the obligor on the pledge loan from our lending partner. As such, the lender is requiring an Assignment of Pledges from the District to the Foundation as pledged Collateral for the loan. It was noted that Bond counsel worked with the lending partner to finalize both the loan commitment letter and resolution authorizing assignment of pledges.

Commissioner Jerry Rostad moved and Commissioner Dawn Morgan seconded a motion to approve the Resolution Authorizing the Assignment of Pledges to the Fargo Park District Foundation as presented.

**Approval of Awarding Sale of General Obligation Bonds, Series 2022A for  
\$44,000,00 for Capital Projects**

Broc T. Lietz presented to the Board on this matter. It was noted that there were 10 bidders and the spread in the bids was only 0.00153. It was noted that the winning bidder was CitiGroup Global Market, with a 20 year rate of 2.7161%. It was noted that the Park District is issuing \$38,824,000.00 in bonds and receiving a premium of \$5,378,138.35.

Commissioner Jerry Rostad moved and Commissioner Stacey Griggs seconded a motion to the sale of General Obligation Bonds, Series 2022A, as presented.

**Approval of Awarding Sale of Refunding Improvement Bonds, Series 2022B for \$4,225,00.00**

Broc T. Lietz presented to the Board on this matter. It was noted that there were 5 bidders and the winning bidder had a rate of 1.9889%. It was noted that the Park District will save approximately \$186,000 over the life of the bond that has a net present value of \$162,297.32.

Commissioner Joe Deutsch moved and Commissioner Stacey Griggs seconded a motion to the sale of Refunding Improvement Bonds, Series 2022B, as presented.

**Discussion of Coliseum Parking Lot Reconstruction**

Dave Leker presented to the Board on this matter. It was noted that the Fargo Public Schools is moving forward with replacing the majority of the parking lot at Fargo North High School and asked if the Park District wanted to have the Coliseum lot reconstructed at the same time for cost efficiencies. It was noted that Directors and Fargo Public Schools have been in discussions as to how the Park District would pay for its portion of the reconstruction. It was recommended that the Fargo Public Schools would finance the Park District's portion and the Park District would pay Fargo Public Schools over time.

Commissioner Dawson noted that the Coliseum parking lot is large and the entire parking lot is not used for Coliseum events. Commissioner Morgan noted that the Park District hasn't had an opportunity to design the parking lot to suit its needs at this point, including landscaping. Commissioner Rostad noted that the School District put the bids out without the conversation with the Park District prior to bidding. The Commissioners jointly agreed that further information would be needed before a decision could be made on this issue.

No action was taken on this matter.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 7:50 p.m.

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Dave Leker, Clerk