

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF FEBRUARY 9, 2021**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, February 9, 2021, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. The meeting was held via Microsoft Teams. Present at the meeting via Microsoft Teams were Commissioners Jerry Rostad, Stacey Griggs, Vicki Dawson, Dawn Morgan and Joe Deutsch. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Dave Bietz, Kevin Boe, and attorney Jeff Gunkelman.

**Approval of Minutes**

Commissioner Joe Deutsch moved and Commissioner Jerry Rostad seconded a motion to approve the minutes of the January 12, 2021 Upon call of the roll, the motion passed unanimously.

**Approval of January Bills**

Commissioner Joe Deutsch moved and Commissioner Jerry Rostad seconded a motion to approve the bills for January 2021 as presented. Upon call of the roll, the motion passed unanimously.

**Approval of Order of Agenda**

Commissioner Joe Deutsch moved and Commissioner Jerry Rostad seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

**Director's Report**

Dave Leker presented to the Board regarding this matter. It was noted that there will likely be changes to the Park District officer position with the new police commissioner wanting all officers under his direction. It was noted that Carolyn Boutain has been working with the Legends Sports Bar & Grill group to take over the lease from Big Erv's at Rose Creek.

No action was taken from the Director' Report.

**Foundation Director's Report**

Brian Arett presented to the Board on this matter. It was noted that the Foundation has been working with eight organizations to fundraise for the Fargo Sports Complex on Giving Hearts Day.

No action was taken on this matter.

**Approval of Recommendation from Fargo Park District Foundation  
on Grant Match Program Grant Applications**

Brian Arett presented to the Board on this matter. It was noted that the Foundation received five applications. Fargo Fastpitch Associations applied for a grant match of \$3,000.00 for fence top protectors on both foul line fences on field five at the North Softball Complex for a total cost of \$6,000.00. Fargo Public Library applied for a grant match of \$1,930.00 for a vegetable garden to be located at Dr. James Carlson Library for a total cost of \$3,860.00. FM Trailbuilders applied for a grant match of \$15,000.00 for

a storage building and additional equipment for trail maintenance for a total project cost of \$33,500.00. Fargo Youth Baseball applied for a grant match of \$14,233.36 for foul poles, score tables, fence caps, to paint the concession stands, to purchase a mound, and to add fake ivy on batter's eye fencing for total project cost of \$28,466.72. Fargo Post 400 Baseball applied for a grant match of \$15,000.00 for a grandstand with an overhang in-between home plat and the first base dugout at Starion Field for a total project cost of \$95,217.50.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the Fargo Park District Foundation Board recommendation to provide matching grant funds in the amount of \$3,000.00 to Fargo Fastpitch Association; \$1,930.00 to Fargo Public Library; \$15,000.00 to FM Trailbuilders; \$14,233.36 to Fargo Youth Baseball; and \$15,000.00 to Post 400 Legion Baseball as presented to the Board. Upon call of the roll, the motion passed unanimously.

**Commissioner Dawson joined the meeting at this time.**

**Approval of Consent Agenda for Park District Meetings**

Dave Leker presented to the Board on this matter. It was noted that the consent agenda would be used for routine agenda items such as meeting minutes, monthly bills, approval of order of agenda and then other routine agenda items.

Commissioner Dawn Morgan moved and Commissioner Jerry Rostad seconded a motion to approve adding a consent agenda for Fargo Park District Board Meetings the as presented. Upon call of the roll, the motion passed unanimously.

**Approval of Increasing the Transfer Amount to Courts Plus Community Fitness for 2020 Year End**

Carolyn Boutain presented to the Board on this matter. It was noted that in a normal year the Park District transfers \$200,000.00 to Courts Plus. It was noted that with Covid-19 limiting the operations of the Courts Plus there needs to be an additional transfer of \$365,603.22.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve staff increasing the transfer amount to Courts Plus Community Fitness for 2020 year end as determined by the audit process and as presented to the Board. Upon call of the roll, the motion passed unanimously.

**Approval of Bids**

*Lindenwood Road Improvement Project*

Dave Bietz presented to the Board on this matter. It was noted that the Park District received 6 bids for the project. It was noted that the engineers estimate for the project was \$1,455,843.72 for the project and the low bidder came in under budget.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve and award the bid to KPH, Inc. in the amount of \$1,218,621.60 for the Lindenwood Road Improvement Project as presented to the Board. Upon call of the roll, the motion passed unanimously.

*Brunsdale Parking Lot Project*

Dave Bietz presented to the Board on this matter. It was noted that the Park District received 4 bids for the project. It was noted that engineer's estimate for the project was \$203,055.00 and the low bidder came in under budget.

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to approve and award the bid to Northern Improvement Company in the amount of \$131,274.25 for the Brunsdale parking lot addition as presented to the Board. Upon call of the roll, the motion passed unanimously.

*Mickelson Lighting Project*

Dave Bietz presented to the Board on this matter. It was noted that the Park District received 5 bids for the project. It was noted that the engineer's estimate for the project was \$135,900.00 and the low bidder came in under budget.

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve and award the bid to Strata Corporation in the amount of \$88,650.00 for the Mickelson lighting project as presented to the Board. Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:45 p.m.

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Dave Leker, Clerk