

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF MAY 12, 2020**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, May 12, 2020, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Commissioners Joe Deutsch, Jerry Rostad, Stacey Griggs, Vicki Dawson and Rusty Papachek appeared virtually through Microsoft Teams. Present in person were Dave Leker, Kevin Boe, Clay Whittlesey, and attorneys Thad Swanson and Andy Noah. Also appearing virtually through Microsoft Teams were Tyson Lund, Dave Bietz and Diane Olson, Brian Arett, and Brian Stavenger.

Approval of Minutes

Commissioner Vicki Dawson moved and Commissioner Rusty Papachek seconded a motion to approve the minutes as amended of the April 14, 2020 meeting. Upon call of the roll, the motion passed unanimously.

Approval of April Bills

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the bills for April 2020 as presented. Upon call of the roll, the motion passed unanimously.

Approval of Order of Agenda

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve the amended agenda as presented. The agenda item related to the Fargo-Moorhead Community Theatre reconstruction and expansion was tabled to a future meeting. Upon call of the roll, the motion passed unanimously.

Director's Report

Dave Leker presented to the Board. It was noted that most of the update pertains to Covid-19 efforts. It was noted that the Park District received Fargo Youth Baseball's five year capital plan.

No action was taken on this matter.

Foundation Director's Report

Brian Arett presented to the Board on this matter. It was noted that all planning and action regarding the proposed sports complex has been put on hold due to the pandemic. It was noted that Valley Senior Services discontinued all meals on site effective March 18, but that they are providing take out meals. It was noted that Meals on Wheels has gained 130 new volunteers to deliver meals and that they have seen a 15% increase in people needing meals.

No action was taken on this matter.

Presentation and Consideration of Approval of the 2019 Audit

Brian Stavenger of Eide Bailly presented to the Board on this matter. It was noted that the Park District received a clean audit with an unmodified opinion which is the highest opinion an organization can receive. It was noted that the Park District has approximately \$4.00 on hand for every \$1.00 of debt owed. It was noted that the Courts Plus's operating revenues have not been sufficient to cover the operating expenses for approximately 10 years. It was noted that Valley Senior Services had approximately \$5,000,000.00 in revenue in 2019.

Commissioner Vickie Dawson moved and Commissioner Stacey Griggs seconded a motion to approve the 2019 Audit as presented to the Board. Upon call of the roll, the motion passed unanimously.

Covid-19 Update

Dave Leker presented to the Board on this matter. It was noted that Lindenwood Park campground and bike rental opened Friday, May 1 with signs posted regarding social distancing. It was noted that all golf courses are currently open and that Courts Plus opened on May 11. It was noted that teams can start using parks and baseball diamonds for practices and that the Park District is waiting to hear from the state on when games can start. It was noted that the Park District is still waiting on protocols for opening pools. It was noted that several other large Park District facilities will remain closed until Phase 2 of the re-opening, including Metro Rec, Southwest Youth Hockey Arena. Dave Leker next discussed re-opening playgrounds with proper signage. It was noted that the Park District would like the playgrounds open prior to Memorial Day weekend. There was a discussion about coordinating the opening of the playgrounds with Fargo Public Schools, West Fargo Public Schools and the West Fargo Park District.

Commissioner Vicki Dawson moved and Commissioner Rusty Papachek seconded a motion to allow Park District staff to coordinate with Fargo Public Schools, West Fargo Public Schools, and West Fargo Park District to open Park District playgrounds no earlier than May 21, 2020, as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Request from Verizon Wireless to Locate Cell Tower at the Coliseum Property

Dave Leker presented to the Board on this matter. It was noted that this proposal has been before the Board on multiple occasions and the Park District has been negotiating the terms of the lease. It was noted the latest set of terms include a 5 year term that can be renewed up to 5 times in additional 5 year increments, monthly rent of \$1,500.00 with a 2% rent escalation clause for a 29 foot by 24 foot area of land. It was noted that the proposed site has been moved to the north west corner of the Coliseum

Commissioner Vicki Dawson moved and Commissioner Rusty Papachek seconded a motion to approve the request from Verizon Wireless to locate a cell tower at the Coliseum as presented to the Board. Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 7:00 p.m.

Jeffrey B. Gunkelman