THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, SEPTEMBER 8, 2026,** AT **5:30 P.M**. IN THE BOARD ROOM AT THE FARGO PARKS SPORTS CENTER AT 6100 38th STREET SOUTH, FARGO, WITH PRESIDENT JERRY ROSTAD, PRESIDING.

6:00 p.m. Budget Hearing

A. Call to Order
B. Board to Approve Order of Agenda

Consent Agenda – approve the following:

a. Minutes – August 11, 2026
b. Board Bills – August 2026
c. Approval of the 2027 Board and Committee Meeting Schedule
d. Approval of Bid for Snow Removal Services at the Fargo Parks Sports Center

Regular Agenda

1. Recognition of Audience/Public Comments
2. Director's Report
3. Approval of Amendment to the Southwest Regional Pond Memorandum of Understanding with the City of Fargo; Tony Schmitt, presenter
4. 2027 Preliminary Budget Update; Broc Lietz, presenter
5. Discussion of E-bikes and E-scooters; Susan Faus, presenter
6. Governance Committee Update; Commissioner Rostad, presenter
7. Planning Committee Update; Commissioner Absey, presenter
8. Adjourn

Please note: This is an in-person event and is streamed virtually. Members of the public and media can view the live meeting at:

https://www.facebook.com/fargondparks

https://www.youtube.com/@FargoParks

Individuals who wish to attend Park Board meetings but need special arrangements or would like to address the Board, please contact the Fargo Park District office at 499-6060 by noon on the Monday before the Board Meeting.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE FARGO PARK DISTRICT OF AUGUST 11, 2026

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, August 11, 2026, at 5:30 p.m. at the Fargo Park District office at 6100 38th Street South, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Joe Deutsch, Zoé Absey, Emily Secor May, Jerry Rostad and Vicki Dawson. Also present were: Susan Faus, and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Joe Deutsch moved and Commissioner Vicki Dawson seconded a motion to approve the following actions on the consent agenda:

(a) The minutes the July 14, 2026 meeting;
(b) The July 2026 bills;
(c) Bid from Jet Black Industries in the amount of $54,500.00 for the Riverwood Park Stormwater Outlet Repair Project; and
(d) Second Reading of the Amended and Restated Ordinances of the Park District of the City of Fargo

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board.

Director's Report

Susan Faus presented this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Approval of Covey Ranch Developers Agreement

Tyler Kirchner presented to the Board on this matter. It was noted that the plan is for a 6.31 acre park with a warming house and multiple-purpose building, public art; a paved parking lot, a plaza and shelter, and a combination of paved and walking trails. It was noted that the total cost of the planned park is estimated at $2,980,000.00 but that approximately $640,000.00 of that cost will be contributed by developers for payment in lieu agreements. It was noted that the Developers are still working with the city to get the development platted and that the Park District is trying to work more closely with developers in the pre-platting process.

Commissioner Vicki Dawson moved and Commissioner Zoé Absey seconded a motion to approve the Covey Ranch Developers Agreement as presented to the Board. Upon call of the roll, the motion passed unanimously.

Fargo Parks Sports Center Update

Kali Mork updated the Board on usage, financials, and future plans related to the Fargo Parks Sports Center. No action was taken on this matter.

2027 Budget Review

Broc Lietz updated the Board on the budget process in advance of the formal budget procedures to be coming in the following months. No action was taken on this matter.

Approval of Park Board Committee Assignments

Commissioner Rostad presented to the Board on this matter. It was noted that Commissioners sit on the following Committees: Planning, Governance, Fargo Park District Foundation; and Fargo Youth Initiative. It was recommended that the following commissioners serve on each committee:

Planning Committee	Absey as Chair; Dawson and Deutsch
Governance Committee	Rostad as Chair; Secor May
Fargo Park District Foundation	Rostad
Fargo Youth Initiative	Absey

Commissioner Vicki Dawson moved and Commissioner Zoé Absey seconded a motion to approve the Committee appointments as presented to the Board. Upon call of the roll, the motion passed unanimously.

Planning Committee Update

Commissioner Zoé Absey presented to the Board updates from the previous Governance Committee meeting. No action was taken.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:45 p.m.

_____

Jeff Gunkelman, Kennelly Business Law, Clerk

MEMORANDUM

Date: September 3, 2026

To: Fargo Park District Commissioners

From: Luke Evenson, Controller

RE: Board Bills

Enclosed are the bills for the September board meeting.

Total amounts requiring approval by fund:

General Fund	$	2,163,234.43
Debt Service Fund	$	91,308.60
Capital Projects Fund	$	179,101.09
Valley Senior Services	$	294,546.75
Total presented for approval	$	2,728,190.87

Please review the bill sheets presented. If you have any questions regarding any of the bills please call me prior to the board meeting so I will have time to properly research any issues and respond to you prior to the meeting.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman

Our Values: Be Authentic * Be Bold * Be Collaborative

M E M O R A N D U M

DATE: September 8, 2026

TO: Fargo Park Board Commissioners

FROM: Susan Faus, Executive Director

RE: Consent Agenda Item (c) – Approval of the 2027 Board and Committee Meeting Schedule

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The Governance Committee reviewed the 2027 Board/Committee Schedule and recommended moving to the full board and placed on the Consent agenda for approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Fargo Park District

Board Committee Meetings 2027

Meetings are held at 6100 38th St. S, Fargo, ND 58104

The rebroadcast of Fargo Park Board Meetings will be on Thursdays at 9:00 pm and Fridays at 4:00 pm on TV Fargo Channel 56, which is streamed live at TVFargo.com and also available on Sparklight and Midco for Fargo subscribers. Fargo Park Board Meetings are also available to be seen on our YouTube page. You can find the videos at http://bit.ly/2M2qIH3

Please contact Carmen Johnson with any questions regarding the Board Committee Schedule. (701-499-6077)

Date	Meeting Type	Time
January 12, 2027	**Park Board Meeting**	5:30 PM
January 20, 2027	*Planning Committee Meeting*	8:00 AM
January 27, 2027	*Governance Committee Meeting*	8:00 AM
February 9, 2027	**Park Board Meeting**	5:30 PM
February 17, 2027	*Planning Committee Meeting*	8:00 AM
February 24, 2027	*Governance Committee Meeting*	8:00 AM
March 9, 2027	**Park Board Meeting**	5:30 PM
March 17, 2027	*Planning Committee Meeting*	8:00 AM
March 24, 2027	*Governance Committee Meeting*	8:00 AM
April 13, 2027	**Park Board Meeting**	5:30 PM
April 21, 2027	*Planning Committee Meeting*	8:00 AM
April 28, 2027	*Governance Committee Meeting*	8:00 AM
May 11, 2027	**Park Board Meeting**	5:30 PM
May 19, 2027	*Planning Committee Meeting*	8:00 AM
May 26, 2027	*Governance Committee Meeting*	8:00 AM
June 8, 2027	**Park Board Meeting**	5:30 PM
June 16, 2027	*Planning Committee Meeting*	8:00 AM
June 23, 2027	*Governance Committee Meeting*	8:00 AM
July 13, 2027	**Park Board Meeting**	5:30 PM
July 21, 2027	*Planning Committee Meeting*	8:00 AM
July 28, 2027	*Governance Committee Meeting*	8:00 AM
August 10, 2027	**Park Board Meeting**	5:30 PM
August 18, 2027	*Planning Committee Meeting*	8:00 AM
August 25, 2027	*Governance Committee Meeting*	8:00 AM
September 14, 2027	**Park Board Meeting**	5:30 PM
September 22, 2027	*Planning Committee Meeting*	8:00 AM
September 29, 2027	*Governance Committee Meeting*	8:00 AM
October 5, 2027	**Park Board Meeting**	5:30 PM
October 20, 2027	*Planning Committee Meeting*	8:00 AM
October 20, 2027	*Park Board Workshop*	after Planning
October 27, 2027	*Governance Committee Meeting*	8:00 AM
November 9, 2027	**Park Board Meeting**	5:30 PM
November 17, 2027	*Planning Committee Meeting*	8:00 AM
November 24, 2027	*Governance Committee Meeting*	8:00 AM
December 14, 2027	**Park Board Meeting**	5:30 PM
December 22, 2027	*Planning Committee Meeting*	8:00 AM
December 29, 2027	*Governance Committee Meeting*	8:00 AM

Our Mission: Growing community through places, spaces, and experiences.

MEMORANDUM

DATE: September 8, 2026

TO: Fargo Park Board Commissioners

FROM: Bryce Lawrence, Sports Center Facility Manager and Kali Mork, Sports Center Director

RE: Consent Agenda Item (d) – Approval of Bid for Snow Removal Services at the Fargo Parks Sports Center

The Fargo Parks Sports Center team received four proposals for snow removal at the facility for the next three consecutive snow seasons: 2026-27, 2027-28, and 2028-29.

Pro Land Snow submitted a proposal of $17,850 per month for all three seasons. JT Lawn and Snow - $11,500, $12,000, $12,500 for 2026-2027, 2027-2028 and 2028-2029 respectively. Glacier Snow Management - $9,500, $9,500, $10,000 per month for each respective year. Asplin Siteworks Inc - $14,750, $18,750, $22,500 per month for each respective year. A bid sheet summary is attached to this memo.

The contract runs October 15th through April 15th. Snow removal services trigger at 1" of snowfall. Each proposal has a flat rate per month regardless of snowfall totals. The flat rate covers all parking lots and access roads leading to these lots. The Sports Center team will take care of all the sidewalks. Hauling of snow out of lots and salting/sanding services are an additional fee.

Having reviewed the submitted proposals, staff recommend moving forward with a 3-year agreement with Glacier Snow Management. The proposal met all the specifications and is the lowest proposal. It also fits within the amount allocated for snow removal within the Sports Center's operational budget.

It was recommended at the August 19 Planning Committee meeting to move this item to the full board for approval

If you have any questions, do not hesitate to contact either of us prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman

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FARGO PARKS
SPORTS CENTER

SNOW REMOVAL SERVICES
Bid Summary

Organization	Monthly Rate 1-Year Contract	Total Expenditure for 1-Year Contract		Monthly Rate 3-Year Contract 2026-2027	Monthly Rate 3-Year Contract 2027-2028	Monthly Rate 3-Year Contract 2028-2029	Total Expenditure over 3-Year Contract	Other Notes
Pro Land Snow	$17,850	**$107,100**		$17,850	$17,850	$17,850	**$321,300**	
JT Lawn and Snow	NA	**NA**		$11,500	$12,000	$12,500	**$216,000**	
Asplin Siteworks Inc	NA	**NA**		$14,750	$18,750	$22,500	**$336,000**	
Glacier Snow	$9,500	**$57,000**		$9,500	$9,500	$10,000	**$174,000**	

General Note: Each contract "year" is October 15 through April 15 so 6 months

MEMORANDUM

DATE: September 8, 2026

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Agenda Item No. 3 – Approval of Amendment to the Southwest Regional Pond Memorandum of Understanding with the City of Fargo

At the Planning Committee meeting on September 19, 2026, the Amendment to the Southwest Regional Pond MOU was presented. It was recommended by the committee to strengthen the language to make sure the City and the Park District work together on any future replacement costs associated with the trails and box culverts. Included with this memo is a redlined version of the MOU to represent this change in language.

The Park District and the City of Fargo have an existing Memorandum of Understanding (MOU) for the Southwest Regional Pond area that spans from 52nd Avenue South and 64th Avenue South in between 45th Street South and Veterans Boulevard that was executed in November 2021 to spell out each parties' responsibilities for future development of the area, maintenance, and other various items. The existing agreement is attached for your reference.

The City of Fargo approached the Park District earlier this year with the idea of amending the current MOU to include the far South pond area that is located South of 64th Avenue South as shown in the attached exhibit to spell out future development responsibilities, maintenance, and replacement of amenities in the future when needed.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: Approve the Amendment to the Southwest Regional Pond Memorandum of Understanding with the City of Fargo

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Emily Secor May * Jerry Rostad
Clerk-Jeff Gunkelman

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AMENDMENT TO
MEMORANDUM OF UNDERSTANDING REGARDING CONSTRUCTION, MAINTENANCE AND PURCHASE OPTION

This Amendment to Memorandum of Understanding ("Amendment") is entered into between the City of Fargo, whose address is 225 4th Street North, Fargo, North Dakota 58102 ("Fargo"), and the Park District of the City of Fargo, whose address is 6100 38th Street South, Fargo, North Dakota 58104 (the "Park District").

WHEREAS, North Dakota Century Code § 40-05.1-6 and Article 3 of Fargo's Home Rule Charter authorizes Fargo to enter into contracts; and

WHEREAS, North Dakota Century Code § 40-49-04 authorizes the Park District to enter into contracts; and

WHEREAS, in or about November 2021, Fargo and the Park District entered into a Memorandum of Understanding Regarding Construction, Maintenance and Purchase Option ("MOU" or "Agreement") related to a stormwater retention pond located south of 52nd Avenue South along Drain No. 27, which is commonly known as the Southwest Metro Regional Storm Water Pond; and

WHEREAS, the MOU contemplated the construction of the Southwest Metro Regional Storm Water Pond in phases, and Fargo is currently in the process of constructing additional pond infrastructure; and

WHEREAS, the parties now desire to add additional terms to and otherwise modify the MOU in accordance with the terms of this Amendment; and

WHEREAS, the parties agree that the existing MOU will remain in full force and effect as modified or amended by this Amendment.

NOW THEREFORE, in consideration of the mutual terms, covenants, conditions, and agreements contained herein, it is hereby agreed by and between the parties as follows:

1. Definition of "Pond Property". The definition of the term "Pond Property" as used in the MOU and this Amendment is hereby amended to include the additional phase of the storm water retention pond to be located south of 64th Avenue South as part of the overall City storm sewer system. As used herein, the "North Pond" shall refer to the northernmost portion of the Southwest Metro Regional Storm Water Pond, lying between 52nd Avenue South and 64th Avenue South. As used herein, the "South Pond" shall refer to the southernmost portion of the Southwest Metro Regional Storm Water Pond, lying south of 64th Avenue South. The definition of the term "Pond Property" shall now include both the "North Pond" and the "South Pond" as depicted and represented in Exhibit A, which is attached hereto and made part of this Amendment.

2. Use of the Term "Pond Parcel". The term "Pond Parcel" as used throughout the MOU shall have the same meaning as "Pond Property" defined in Paragraph 1 above.

3. The parties hereby agree that Paragraph 3 of the MOU be amended as follows:

3. Storm Water Retention Pond Construction and Maintenance.

a. Fargo has entered a single contract for construction of the North Pond and South Pond. It is anticipated that completion of construction will occur by September 2026. Fargo shall be solely responsible for the construction of the North Pond and South Pond and all necessary appurtenances thereto, including installation of storm water pipe and structures. Fargo is further responsible for planting crop cover vegetation within the newly disturbed areas of the North Pond and South Pond. Park District, in conjunction with the Audubon Great Plains, shall plant a native grass mixture within the Pond Property at the appropriate time, and then be responsible for the establishment, weed control, and general maintenance of the native grasses and vegetation thereafter.

b. Fargo shall be responsible for future pond maintenance, for both the North Pond and South Pond, including but not limited to sediment removal, inspection, bank sloughing repair, and/or replacement and other maintenance deemed necessary by Fargo, in its sole discretion. Fargo shall not be responsible for repairing or correcting erosion or bank sloughing which Fargo deems insignificant or unnecessary to repair, nor repairing or maintaining any Park District improvements made within the Pond Property.

4. The parties hereby agree that the following provisions are added to Paragraph 5 of the MOU:

d) The entire shared-use path network around the South Pond will not be fully constructed with the initial pond and infrastructure project adjacent to the South Pond. The shared-use path network will instead be a multi-year construction process completed in phases as development and other infrastructure build out occurs adjacent and along the South Pond. The parties hereby agree to work collaboratively to determine the extent and location of the shared-use path network as development and other infrastructure build out occurs adjacent to and along the South Pond.

e) Construction of the shared-use path network around the South Pond will be included and funded as part of the infrastructure build out projects adjacent to and along the South Pond.

f) Park District shall be responsible for the shared-use path pavement maintenance, repairs, and snow and debris removal. Park District's responsibilities stated herein include those portions between the North Pond and South Pond.

g) Park District and Fargo hereby acknowledge and agree that reconstruction of the shared-use paths may become necessary in the future. The parties agree to cooperate, ~~and~~ coordinate, and work together in good faith regarding ~~as to~~ any future reconstruction of the shared-use paths. If the parties determine and agree that reconstruction is necessary, the parties will then coordinate to review the scope, timing, and responsibilities associated with such reconstruction. The terms, conditions, rights, and responsibilities as to any future

reconstruction of the shared-use paths shall be the subject of a separate agreement between the parties.

h) Park District and Fargo hereby acknowledge and agree that structural repairs and replacement of the pedestrian box culverts underlying 64th Avenue South and 45th Street South may become necessary in the future. The parties agree to cooperate, ~~and~~ coordinate, and work together in good faith regarding ~~as to~~ any future repairs and replacement of the pedestrian box culverts. If Fargo determines that repairs or replacement of the pedestrian box culverts are necessary, the parties will then coordinate to review the scope, timing, and responsibilities associated with such repairs or replacement. The terms, conditions, rights, and responsibilities as to any future repairs and replacement of the pedestrian box culverts shall be the subject of a separate agreement between the parties.

5. The parties hereby agree that Paragraph 13 of the MOU be amended as follows:

13. Notice. Any notice of election required or permitted to be given or served by any party to this MOU upon any other will be deemed given or served in accordance with the provisions of this MOU if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid, and in any case properly address as follows:

If to Fargo:

City of Fargo
ATTN: City Auditor
Fargo City Hall
225 4th Street North
Fargo, ND 58102

If to the Park District:

Park District of the City of Fargo
ATTN: Finance Director
6100 38th Street South
Fargo, ND 58104

Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to have been given upon the delivery. Any party may change its address for service of notice in the manner specified in this MOU.

6. Except as amended or modified herein, the Memorandum of Understanding Regarding Construction, Maintenance and Purchase Option entered between the parties in or about November 2021 shall remain in full force and effect and binding upon the parties.

7. This Amendment shall become effective upon the date the last executed by the parties to the Amendment.

(Signatures appear on the following pages)

Dated this _____ day of _____, 2026.

CITY OF FARGO, NORTH DAKOTA, a municipal corporation

By: _____
Josh Boschee, Mayor

ATTEST:

_____
Angie Bear, Deputy Auditor
on behalf of City Auditor

Dated this ____ day of _____, 2026.

Park District of the City of Fargo

_____
Jerry Rostad
President

ATTEST:

_____
Susan Faus, Clerk

Exhibit A

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WHEREAS, the MOU contemplated the construction of the Southwest Metro Regional Storm Water Pond in phases, and Fargo is currently in the process of constructing additional pond infrastructure; and

WHEREAS, the parties now desire to add additional terms to and otherwise modify the MOU in accordance with the terms of this Amendment; and

WHEREAS, the parties agree that the existing MOU will remain in full force and effect as modified or amended by this Amendment.

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b. Fargo shall be responsible for future pond maintenance, for both the North Pond and South Pond, including but not limited to sediment removal, inspection, bank sloughing repair, and/or replacement and other maintenance deemed necessary by Fargo, in its sole discretion. Fargo shall not be responsible for repairing or correcting erosion or bank sloughing which Fargo deems insignificant or unnecessary to repair, nor repairing or maintaining any Park District improvements made within the Pond Property.

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If to Fargo:

City of Fargo
ATTN: City Auditor
Fargo City Hall
225 4th Street North
Fargo, ND 58102

If to the Park District:

Park District of the City of Fargo
ATTN: Finance Director
6100 38th Street South
Fargo, ND 58104

Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to have been given upon the delivery. Any party may change its address for service of notice in the manner specified in this MOU.

6. Except as amended or modified herein, the Memorandum of Understanding Regarding Construction, Maintenance and Purchase Option entered between the parties in or about November 2021 shall remain in full force and effect and binding upon the parties.

7. This Amendment shall become effective upon the date the last executed by the parties to the Amendment.

(Signatures appear on the following pages)

Dated this _____ day of _____, 2026.

CITY OF FARGO, NORTH DAKOTA, a municipal corporation

By: _____
Josh Boschee, Mayor

ATTEST:

_____
Angie Bear, Deputy Auditor
on behalf of City Auditor

Dated this ____ day of _____, 2026.

Park District of the City of Fargo

_____
Jerry Rostad
President

ATTEST:

_____
Jeff Gunkelman, Clerk

Exhibit A

EXHIBIT A

N

300 0 300 600
Scale Feet

HOUSTON engineering, inc.

FARGO SOUTHWEST REGIONAL POND

OVERALL PLAN | 4/30/2026

57 ST S

VETERANS BLVD

DRAIN 27

10' SHARED-USE PATH (TYP.)

PHASE 1 FINAL GRADE COMPLETED

NORTH POND

SOUTH POND

SHARED-USE PATH BOX CULVERT

EXISTING LIFT STATION DRIVEWAY/ SHARED-USE PATH

64 AVE S

52 AVE S

FUTURE RIGHT-OF-WAY SIDEWALK (TYP.)

10' SHARED-USE PATH (TYP.)

45 ST S

SHARED-USE PATH BOX CULVERT

H:\JBN\6000\6059\6059_0168 SW Pond Planning\CAD\Exhibits\Shared-Use Path Exhibit.dwg-Layout1-4/30/2026 12:48 PM-(mlove)

OF CITY COMMISSION 11-15-21

REPORT OF ACTION

PUBLIC WORKS PROJECTS EVALUATION COMMITTEE

(4)

Type: Memorandum of Understanding

Location: Southwest Metro Regional Storm Water Pond

Date of Hearing: 11/8/2021

Routing	Date
City Commission	11/15/2021
PWPEC File	X
Project File	Nathan Boerboom

The Committee reviewed the accompanying correspondence from Division Engineer, Nathan Boerboom, regarding the approval of a Memorandum of Understanding between the City and the Fargo Park District, which specifies maintenance responsibilities for the Southwest Metro Regional Storm Water Pond.

This is standard for retention ponds that the City owns and teams with the Park District to program and assist with maintenance. Engineering, Public Works, and Planning have been collaborating on the development of the Southwest Metro Regional Storm Water Pond. During this collaboration, staff also worked with the Fargo Park District so that the final design of the pond could serve the community as both storm water infrastructure and a recreation amenity. Due to uncertainty of when the pond will be complete, staff has drafted an MOU to provide the Park District some discretion on its use of the pond property as long as it does not impact the functionality of the pond.

There will be an 80-acre remnant parcel that the City intends to sell at a future date. The MOU includes a provision agreeing to dedicate up to 8% (approximately 6.5 acres) of the remnant 80-acre parcel the City owns to the Park District. By completing this 8% dedication ahead of selling the parcel, the Park District agrees that the future owner of the remnant parcel will not need to dedicate any additional land to the Park District at the time of platting, which is a typical requirement for new plats. The MOU also has an option/right of first refusal for the Park District to buy additional portions of the remnant parcel at appraised value. As discussions continue on recreational uses, this allows the flexibility to the Park for the purchase of the land necessary to build support structure for programming.

Additional responsibilities detailed in the MOU are as follows:

- City of Fargo
  - Retain ownership of the property
  - Complete construction of the pond
  - Pond maintenance
  - Storm sewer maintenance
- Fargo Park District
  - Responsible for construction, repair, and maintenance of all amenities
  - Grass mowing and weed control
  - Tree planting, maintenance, and replacement

Staff is seeking approval of the Memorandum of Understanding between the City and the Fargo Park District for maintenance responsibilities of the Southwest Metro Regional Storm Water Pond property.

On a motion by Tim Mahoney, seconded by Bruce Grubb, the Committee voted to recommend approval of the Memorandum of Understanding with the Fargo Park District specifying maintenance responsibilities for the Southwest Metro Regional Storm Water Pond property.

RECOMMENDED MOTION

Concur with the recommendations of PWPEC and approve the Memorandum of Understanding with the Fargo Park District specifying maintenance responsibilities for the Southwest Metro Regional Storm Water Pond property.

PROJECT FINANCING INFORMATION:
Recommended source of funding for project: N/A

	Yes	No
Developer meets City policy for payment of delinquent specials	N/A	
Agreement for payment of specials required of developer	N/A	
Letter of Credit required (per policy approved 5-28-13)	N/A	

COMMITTEE

	Present	Yes	No	Unanimous
				☑
Tim Mahoney, Mayor	☑	☑	☐	
Nicole Crutchfield, Director of Planning	☑	☑	☐	
Steve Dirksen, Fire Chief	☑	☑	☐	
Bruce Grubb, City Administrator	☑	☑	☐	
Ben Dow, Director of Operations	☑	☑	☐	
Steve Sprague, City Auditor	☐	☐	☐	
Brenda Derrig, City Engineer	☑	☑	☐	
Kent Costin, Finance Director	☑	☑	☐	

ATTEST:

Nathan Boerboom, P.E.
Division Engineer

MEMORANDUM OF UNDERSTANDING REGARDING CONSTRUCTION, MAINTENANCE AND PURCHASE OPTION

This Memorandum of Understanding ("MOU" or "Agreement") is entered into between the City of Fargo, whose address is 225 4th Street North, Fargo, North Dakota 58102 ("Fargo"), and the Park District of the City of Fargo, whose address is 701 Main Avenue, Fargo, North Dakota 58103 (the "Park District").

WHEREAS, North Dakota Century Code § 40-05.1-6 and Article 3 of Fargo's Home Rule Charter authorizes Fargo to enter into contracts; and

WHEREAS, North Dakota Century Code § 40-49-04 authorizes the Park District to enter into contracts; and

WHEREAS, Fargo is in the process of constructing the first phase of a storm water retention pond as part of the overall City storm sewer system, as shown in Exhibit "A" attached hereto (hereinafter the "Pond Property"); and

WHEREAS, Fargo and Park District recognize that the project will be constructed in several phases, and that the completion dates of the various phases are unknown. Nevertheless, Fargo and Park District intend for this MOU to be effective as to all phases of construction of the Pond Project; and

WHEREAS, Fargo and Park District desire to have the Pond Property be a dual- purpose project to serve the community as both storm water infrastructure and a recreational amenity; and

WHEREAS, Park District desires to construct certain amenities on the Pond Property, at its cost; and

WHEREAS, Park District has expressed interest in buying a portion of the City property adjacent to the Pond Parcel ("Remnant Parcel") in the future if City determines the Remnant Parcel is not needed for the primary purpose of storm water retention, and City agrees Park District should have primacy to the land in the event of its sale; and

WHEREAS, Fargo and Park District recognize that joint operation and programming may improve the ability to secure additional funding and other cooperative relationships to benefit the community; and

WHEREAS, Fargo shall have the responsibility of construction, maintenance, inspection and repair of the storm water retention pond; and

WHEREAS, the Park District shall have the responsibility of construction, maintenance, inspection, and repair of the park amenities, subject to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual terms, covenants, conditions, and agreements contained herein, it is hereby agreed by and between the parties as follows:

1. Ownership. Fargo owns the parcel on which the storm water retention pond and other amenities have been, or will be, constructed in phases, and Fargo and Park District agree and understand that the City shall retain ownership of the Pond Parcel at all times, without regard to maintenance responsibilities. The parties understand and agree that the primary use of the property is for storm water retention and detention, and such purpose shall not be impaired or impeded by any provisions herein.

2. Access. Fargo hereby grants Park District access for ingress and egress, and for purposes of maintenance and construction, as necessary to carry out the terms of this Agreement. Park District agrees to ensure unimpeded access to the installed amenities for whatever purpose deemed necessary by City, including patrol, emergency access, and truck access, as necessary. In the event Park District is permitted to install gates or other access controls to the Pond Parcel, Park District shall ensure access to City is not hindered or impaired in any way, and shall provide such keys, codes or other means to access the Pond Parcel, without delay.

3. Storm Water Retention Pond Construction and Maintenance.

a. Fargo shall be solely responsible for the construction of the storm water retention pond and all necessary appurtenances thereto, including installation of storm water pipe and structures, and, vegetation establishment.

b. Fargo shall be responsible for future pond maintenance, including but not limited to sediment removal, inspection, and bank sloughing repair.

4. Park District General Maintenance. Park District shall be responsible for the construction, repair and maintenance of all amenities , including grass mowing, weed treatment, tree trimming, as well as pavement maintenance and repair, and snow and debris removal, as necessary. Park District understands and agrees that it may not construct any amenities on the Pond Property, unless otherwise agreed to in writing signed by both parties, and that Fargo approval will not be unreasonably withheld. Fargo and Park District understand and agree that any work to be completed pursuant to this Agreement that may disrupt Park District use of the property shall be coordinated between the parties so as to minimize impacts, to the extent possible.

a. Park District understands and agrees that any work completed by Park District may not impact the City storm sewer system or change the retention pond level, without prior written consent of City.

b. Fargo agrees Park District shall have some discretion in its use of the property to the extent that any construction activities must first be approved by Fargo, and this Agreement included in writing, as necessary to detail the parties' responsibilities with respect to the Park District constructed amenities.

5. Joint Responsibilities and Coordination. Fargo and Park District agree that collaboration and coordination between the two entities is a necessary component of the successful

operation of the Pond Parcel as a Park District amenity. To the extent possible, Fargo and Park District agree as follows:

a) The parties agree to jointly seek an Audubon Society agreement to further enhance the use of the Pond Parcel and amenities.

b) Fargo agrees to assist the Park District, as appropriate, to secure funding for the construction of shared use paths and trails throughout the Pond Parcel.

c) Fargo and Park District agree to coordinate timing of any work or construction to be done in accordance with the terms of this Agreement so as to not disrupt Park District programming of the Pond Parcel.

6. Signage and Lighting. Fargo and Park District agree and understand that Fargo shall be responsible for signage pertaining to the retention pond. At its discretion, with City approval, Park District may place additional signage on the Pond Parcel relating to approved programming of the space. Further, Park District may be permitted to install appropriate lighting on the Pond Parcel as an amenity of the Park District, provided such installation is solely at Park District cost, and with City advance written approval so as to ensure the lighting will not be impacted by the varying pool levels of the storm water retention pond following a large rain event.

7. Insurance. Both parties understand and agree that it shall secure the necessary insurance for the proposed use of the Pond Parcel.

8. Dispute Resolution.

a. Fargo and the Park District will each designate a representative who will be the party's representative with respect to any matters relating to the repair and/or maintenance of the improvements and amenities identified herein, which may be in dispute or requiring agreement under the terms of this Agreement. Such representative may be changed from time to time. The representatives will be responsible for resolving any dispute between the parties concerning this Agreement and for the preparing an annual schedule of maintenance and repairs.

b. If the designated representatives cannot agree with respect to any matter requiring agreement or with respect to any dispute concerning this Agreement, the parties will submit the matter to their respective Boards (or a committee established by the Board) to resolve the dispute.

9. Option/Right of First Refusal. Fargo and Park District understand and agree that the property acquired by Fargo for the purpose of the storm water retention pond may result in a remnant of approximately 80 acres, more or less, as shown in Exhibit "B" attached hereto ("Remnant Parcel").

a. City agrees to dedicate up to 8% of the Remnant Parcel to the Park District for park purposes, such dedication to be adjacent to the Pond Parcel and in a location mutually

acceptable to City and Park District, at City's final discretion. To the extent the full 8% is dedicated to the Park District by City pursuant to this Agreement, the parties understand and agree that there shall be no further dedication responsibility with respect to the sale and development of the Remnant Parcel.

b. City further hereby grants Park District an Option/Right of First Refusal to acquire the Remnant Parcel, or any part thereof, at a time City determines appropriate. Fargo shall first offer the Remnant Property to Park District for a price to be determined by appraisal, in the following manner.

(i) Fargo shall give Park District written notice of the decision to sell, delivered by certified mail, return receipt requested.

(ii) Park District shall notify Fargo of its intent to buy the Remnant Parcel, or any part thereof, for the appraised price within 60 days of receipt of notice. Failure to provide written timely notice of intent to purchase/sell be considered a rejection of the offer upon payment of agreed price upon acceptance.

(iii) Fargo shall deed to Park District by Quit Claim Deed the acquired portion of the Remnant Parcel, subject to all easements and encumbrances of record.

(iv) Park District shall secure possession of the acquired portion of the Remnant Parcel upon deed conveyance.

10. Minnkota Power Company Easement. Fargo and Park District understand and agree that a portion of the Pond Parcel is encumbered by an easement to Minnkota Power Company, and Fargo and Park District further recognize and agree that any amenities permitted by this Agreement may not hind, impair or impede Minnkota Power's use of the easement property.

11. Term. The term of this Agreement will be 20 years. This Agreement will automatically renew for successive periods of 20 years. If either party intends to terminate this Agreement at any time, at least 180 days' Notice shall be given to the other party. This Agreement is personal as to the Park District, and may not be assigned or transferred without Fargo written consent.

12. Release and Waiver. In consideration of the mutual promises of the parties and to the fullest extent permitted by law, each party assumes all risk of personal injury or death and property damage or loss from whatever causes arising while that party, its agents, employees or designees are conducting work pursuant to this MOU and each party releases the other party, its officers, employees, agents or designees relating to or arising out of that parties', agents, employees or designees work pursuant to this MOU, whether known or unknown, foreseen or unforeseen, liquidated, unliquidated, fixed, contingent, material or immaterial, disputed or undisputed, suspected or unsuspected, direct or indirect, at law or in equity, from the beginning of time, and each party understands and acknowledges the significance of such release and waiver and hereby assumes full responsibility for any injuries, damages or losses that it may incur as a result of its execution of this MOU.

13. Notice. Any notice or election required or permitted to be given or served by any party to this MOU upon any other will be deemed given or served in accordance with the provisions of this MOU if said notice or election is (a) delivered personally, or (b) mailed by United States certified mail, return receipt requested, postage prepaid, and in any case properly addressed as follows:

If to Fargo:

City of Fargo
ATTN: City Auditor
Fargo City Hall
225 4th Street North
Fargo, ND 58102

If to the Park District:

Park District of the City of Fargo
ATTN: Finance Director
701 Main Avenue
Fargo, ND 58103

Each such mailed notice or communication will be deemed to have been given on the date the same is deposited in the United States mail. Each such delivered notice or communication will be deemed to have been given upon the delivery. Any party may change its address for service of notice in the manner specified in this MOU.

14. Time is of the Essence. Time is of the essence of each provision of this entire MOU and of all the conditions thereof.

15. Entire Agreement. This MOU constitutes the entire and complete agreement between the parties and supersedes any prior oral or written agreements between the parties. It is expressly agreed that there are no verbal understandings or agreements which in any way change the terms, covenants and conditions set forth herein, and that no modification of this MOU and no waiver of any of its terms and conditions will be effective unless in writing and duly executed by the parties. It does not negate the parties' rights, duties and obligations under prior agreements/easements related to the floodwall, storm sewer construction and operation, and maintenance of the floodwall and storm sewer.

16. Amendments. No amendment, modification, or waiver of any condition, provision or term will be valid or of any effect unless made in writing signed by the party or parties to be bound, or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification or waiver.

17. No Forbearance. The failure or delay of any party to insist on the performance of any of the terms of this MOU, or the waiver of any breach of any of the terms of this MOU, will not be construed as a waiver of those terms, and those terms will continue and remain in full force and effect as if no forbearance or waiver had occurred and will not affect the validity of this MOU, or the right to enforce each and every term of this MOU.

18. Remedies. Except as expressly and specifically stated otherwise, nothing herein will limit the remedies and rights of the parties under and pursuant to this MOU.

19. Binding Effect. All covenants, agreements, warranties and provisions of this MOU will be binding upon and inure to the benefit of the parties and their respective representatives, successors and assigns.

20. Governing Law. This MOU has been made and entered into under the laws of the State of North Dakota, and said laws will control its interpretation. Any litigation arising out of this MOU will be venued in State District Court in Cass County, North Dakota, and the parties waive any objection to venue or personal jurisdiction.

21. Rules of Construction. The parties acknowledge that they have had the opportunity to review this MOU, and that they have an equal bargaining position in this transaction. No rule of construction that would cause any ambiguity in any provision to be construed against the drafter of this document will be operative against any party to this MOU.

22. Representation. The parties, having been represented by counsel or having waived the right to counsel, have carefully read and understand the contents of this MOU, and agree they have not been influenced by any representations or statements made by any other parties.

23. Headings. Headings in this MOU are for convenience only and will not be used to interpret or construe its provisions.

(Signatures appear on the following pages)

Dated this 15 day of November, 2021.

CITY OF FARGO, NORTH DAKOTA, a municipal corporation

By: _____
Dr. Timothy J. Mahoney, M.D., Mayor

ATTEST:

_____
Steve Sprague, City Auditor

Dated this 9th day of November, 2021.

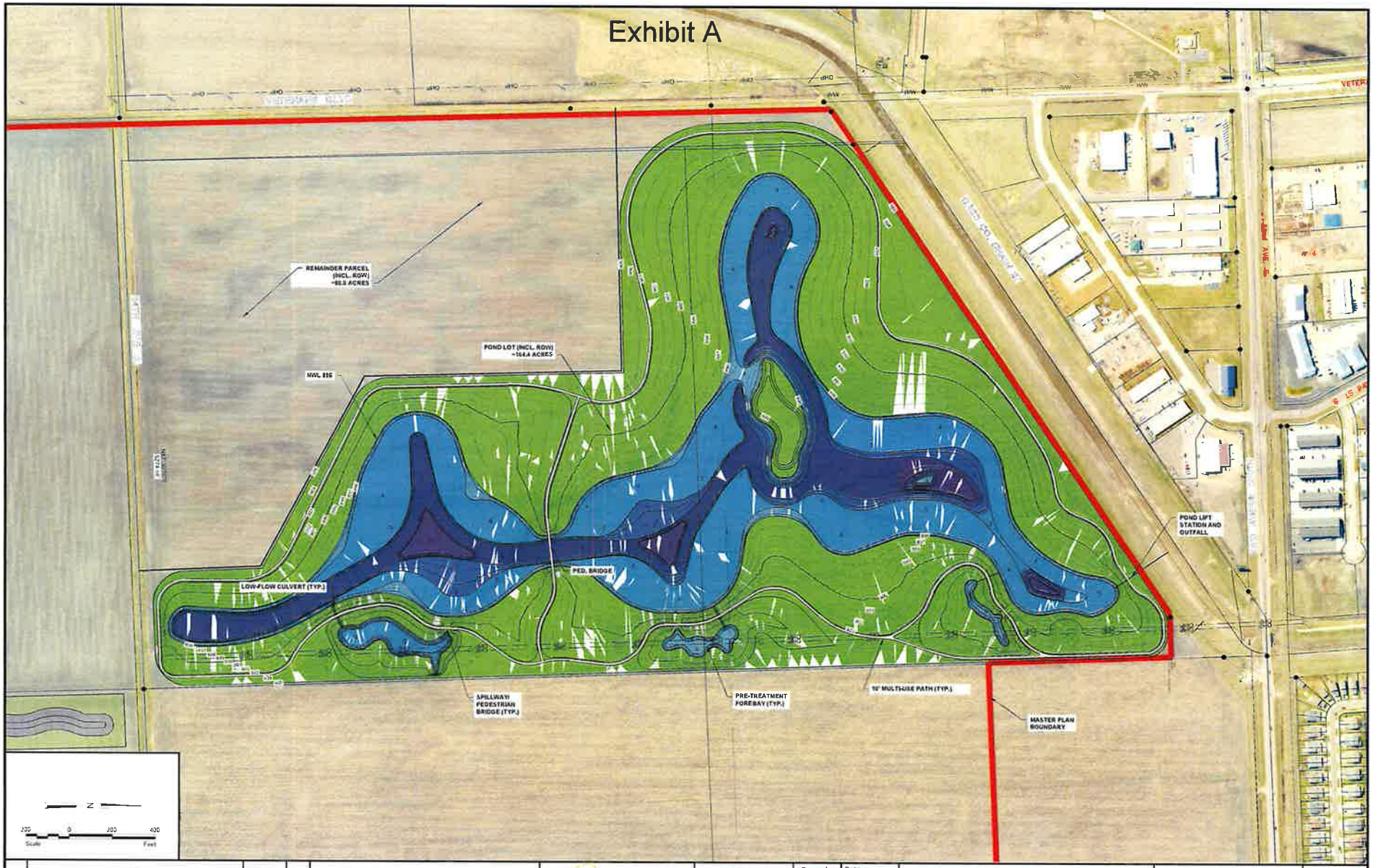
Park District of the City of Fargo

By: _____
Vicki Dawson
Its: President

ATTEST:

_____
Dave Leker, Clerk

Exhibit A



PRELIMINARY
Not for Construction

HOUSTON ENGINEERING INC.

Fargo
P 701 237 5065
F 701 237 5101

Drawn by	Date
BKW	8-4-20
Checked by	Scale
MPL	AS SHOWN

SOUTHWEST FARGO STORMWATER POND
CITY OF FARGO
FARGO, NORTH DAKOTA

NORTH POND
PRELMINARY LAYOUT
PROJECT NO. 6059-0168

SHEET
1 of 2

Exhibit B



SOUTHWEST REGIONAL POND

fargo park DISTRICT

M E M O R A N D U M

DATE: September 8, 2026

TO: Fargo Park Board Commissioners

FROM: Broc Lietz, Finance Director

RE: Agenda Item No. 4 – 2027 Preliminary Budget Update

The 2027 budget process kicked off at the end of April with district-wide presentations setting up expectations, goals, cost recovery targets, and the budget timeline, which we have previously shared with the Planning Committee and the full board. Seventy-five employees throughout the district participated in the presentations, helping to raise a broader understanding of budget development.

This year's process also included the implementation of new budget software. The new Euna software will allow for additional reporting, budget monitoring, and ease of data upload. Individual department budget meetings included training on the new software. Feedback to date has been positive as the software is very user friendly.

Today we present to you a balanced 2027 preliminary budget for your review. The 2027 budget includes:

	Revenue/Expenses
General Fund	$ 43,856,489
Valley Senior Services	$ 8,072,475
Capital Projects	$ 3,021,437
Debt Service	$ 9,327,597
Total Budget	$64,277,998

The 2027 budget includes the following details regarding both revenue and expenses:

Revenues

Property Tax: (52% of General Fund) Fargo remains a growth city and the legislation pertaining to property tax caps allows for a 3% increase plus new growth. To capture all the allowable growth in the general fund, staff recommends a reduction of the Debt Service levy of .38 mills (10.07 – 9.69), and a corresponding increase to the General Fund levy of .38 mills (21.16 – 21.54), resulting in $1.1 million dollars in new tax income in 2027. Further, staff recommends an additional reduction in the Debt Service levy of .20 mills (9.69 – 9.49), still allowing the district to cover all debt obligations associated with bonds and special assessments. The staff recommendation is based on the ability to capture the maximum general fund flexibility, meet all debt obligations, and reduce overall property taxes to the citizens of Fargo.

	2026	2027 Recommendation	$
General Fund	21.16	21.54	$19,683,356
Park/Rec Facilities	4.30	4.30	$ 3,929,360
Debt Service	10.07	9.49	$ 8,672,000
Total Mill Levy	35.53	35.33	$32,284,716

Charge for Services: (35% of General Fund) Each department which charges for services throughout the park district did a thorough analysis of fees related to demand, comparable charges at peer organizations, cost recovery targets, historical pricing, operational challenges, and market/program trends. Departments presented fee recommendations to the district planning committee and the full board for approval. One main change to charge for services in 2027 is the introduction of resident/non-resident pricing for season golf passes and season pool passes. The budgeted new revenue for charge for services in 2027 is $727,377, for a total of $15,425,804 district wide.

Intergovernmental Revenue: (9% of General Fund) Collaborating with the City of Fargo, we have budgeted no increase in state aid for 2027, total anticipated collection is $4.325 million.

Interest Income: (2% of General Fund) Completion of capital projects in 2025 has reduced cash reserves as anticipated and annual interest income is leveling out at a more normalized level. The 2027 budget includes $937,500 in interest income.

Sponsorship/Donations/Foundation Support: (1% of General Fund) Annually, the park district receives several sponsorships, and we also are recognizing foundation pledges more than pledge loan payments. The 2027 budget includes $528,615 ($278615 in the General Fund and $250,483 in the Capital Projects Fund) of revenue from these sources.

Expenses

Compensation: (37% of General Fund) The recommendation for full-time compensation increase is 4.5%. Further, the budget contains $125,000 for market adjustments based on the latest market analysis. Total increase in employee compensation for 2027 is $456,686 compared to the 2026 budget.

	2027
Full-time	$10,046,145
Part-time/Seasonal	$ 5,523,399
Total	$15,569,544

Employee Benefits: (13% of General Fund) Working with Gallegher & Associates to review all lines of insurance and review offerings, which include a second option for a high-deductible health plan in the current fiscal year, the 2027 budget includes a 10% in employee benefits that are not directly tied to wages, and a 6% increase for those tied to wages. Total for employee benefits in 2027 is $5,531,085, an increase of $322,679.

Program & Operational Costs: (17% of General Fund) This category includes all programs offered through the recreation department, events, and all operational costs associated with daily operations of the district. Total costs in 2027 are $7,739,702 an increase of $153,590.

Repair & Maintenance: (6% of General Fund) Annual maintenance throughout the district separate from the Capital Improvement Plan (CIP) in 2027 total $2,692,864 and increase of $295,677.

Utilities: (5.5% of General Fund) Collaborating with our partners at Cass County Electric and Excel Energy, we have built in a 3% increase in utility costs for 2027 for a total of $2,439,073, an increase of ($284,631) compared to 2026 budget.

Capital Equipment & Improvements: These items were reported on a single line item in the 2026 and have been broken apart for 2027. There is a total reduction in these areas of ($212,093) compared to 2026 budget.

Capital Equipment: (8% of General Fund) District wide equipment purchases for 2027 total $3,518,142.

Capital Improvement: (9% of General Fund) Additional maintenance and district wide improvements to facilities and property in 2027 total $3,777,065.

Transfers Out: Annually, the district budgets transfers to fund the CIP. In 2027 we have budgeted $2,199,704, which is $1,949,704 from the administration department and $250,000 from golf department to the capital projects fund. These transfers will help fund project outlays in the capital projects fund.

Debt Service Fund

The 2027 debt service fund is balanced with Revenue and Expenses totaling $9,327,597. This is a reduction of $937,699 from the 2026 budget. Absent taking on additional debt or special assessments on property, this trend will continue as annual debt payments are made. The mill levy tied directly to general obligation bonds is required to decrease as debt payments are made, as we are only able to levy for the actual dollars needed to make the annual payments. If Fargo remains a growth market, the district will see a natural reduction in debt service levy annually.

Strategically, the district can capture growth in the general fund while the debt service fund decreases, providing flexibility in annual operations while maintaining a flat tax rate or a slight decrease to the overall mill levy, and complying with the legislative mill levy cap.

Capital Projects Fund

The 2027 budget includes the following CIP projects:

Edgewood Irrigation (2027)	$ 775,624.50
Jack Williams Lighting (2027)	$ 680,000.00
SW Regional Pond (2027)	$ 915,812.50
Tharaldson Little League (2027)	$ 650,000.00
2027 Cost	**$ 3,021,437.00**

Funded by:	
2027 Admin Dept, Internal Transfer	$ 1,949,704.00
Intergovernmental, Grant Income	$ 571,250.00
2027 Golf Dept, Internal Transfer	$ 250,000.00
2027 Foundation (Pledges/Loan)	$ 250,483.00
	$ 3,021,437.00

Valley Senior Services

The 2027 Valley Senior Services budget is balanced with Revenue and Expenses totaling $8,072,475 for all counties we serve. This is an increase of $567,266 over the 2026 budget.

Valley Senior Services is funded by mainly by Federal and State (Intergovernmental) grants for the nutrition and transit purposes, which make up 57% of its total budget. The other main source of revenue is funding from each county in our service area, in which those counties have dedicated property tax mill levy dollars to support senior services. These tax dollars make up 27% of the VSS budget.

Full Time, Part Time and Employee Benefits make up a total of 51.6% of the VSS budget. These three line items total $4,166,558 in the 2027 budget which is an increase of $266,885 from the 2026 budget.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Motion Recommended by Staff: I move to approve the 2027 Preliminary Budget, as presented.



PARK DISTRICT OF THE CITY OF FARGO

2027 Preliminary Budget Report

09.08.2026 Board Meeting

Park District of the City of Fargo
2027 Budget

Table of Contents

Description	Page
Mill Levy Summary	1
General Fund Budget Summary	2
General Fund Revenues and Expenditures by Function	3
General Fund Revenues and Expenditures by Department	4
Use of Mill Levy Taxes, by General Fund Department	5
General Fund Department Detail:	
Recreation	6
Events	6
Concessions	7
Golf Courses	7
Facilities	8
Fargo Parks Sports Center	8
Neighborhood Parks	9
Swimming Pools	9
Park Operations	10
Administration	10
Broadway Square	11
Forestry	11
Courts Plus Community Fitness	12
Medical Insurance	12
Debt Service Fund Budget Summary	13
Debt Service Fund Budget Details	14
Capital Projects Fund Details	15
Valley Senior Services Fund Budget Summary	16
Valley Senior Services Fund Budget Detail	17
Board Approval Signature	18

PARK DISTRICT OF THE CITY OF FARGO

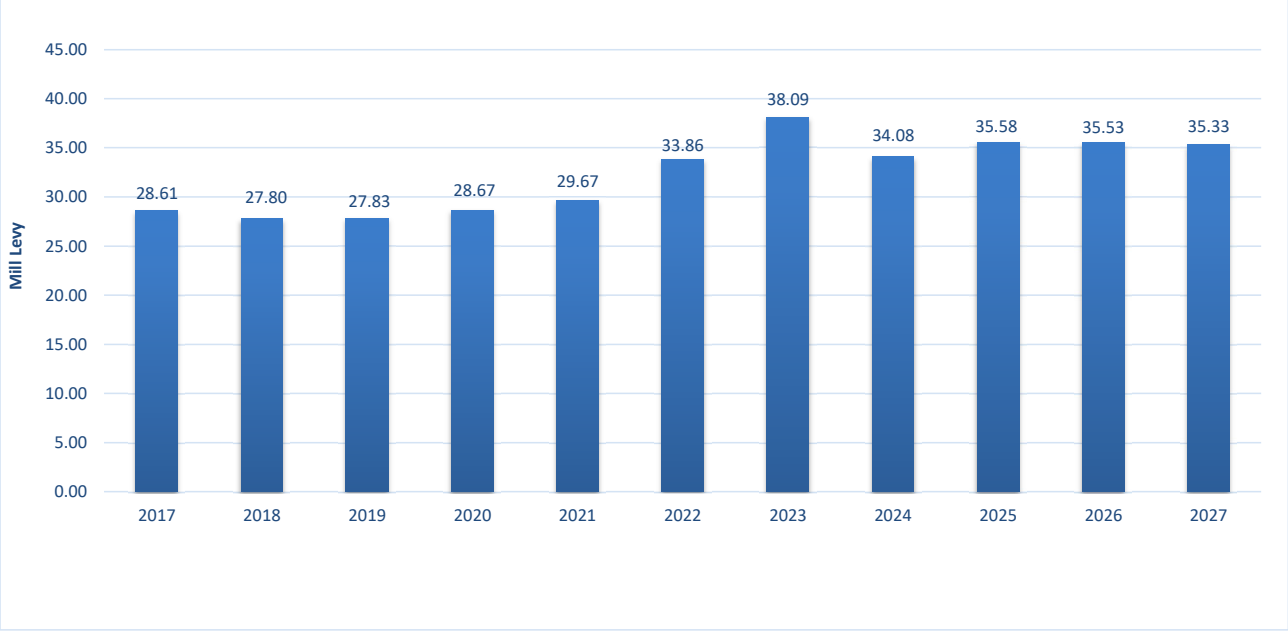
2027 Budget

Mill Levy Summary

Description	2026 Final Amount	2026 Final Mill Levy	2027 Estimated Amount	2027 Estimated Mill Levy
General Fund - Parks	$ 18,683,225	21.16	**$ 19,683,356**	**21.54**
Park & Recreation Facilities	$ 3,796,711	4.30	**$ 3,929,360**	**4.30**
Debt Service Fund	$ 8,891,267	10.07	**$ 8,672,000**	**9.49**
Totals	$ 31,371,203	35.53	**$ 32,284,716**	**35.33**
Actual/Estimated Value of 1.0 Mill	$ 882,475		**$ 913,805**	

Fargo Park District Mill Levy History 2017 to Proposed 2027 Levy

Year	Mill Levy	Change
2017	28.61	(0.91)
2018	27.80	(0.81)
2019	27.83	0.03
2020	28.67	0.84
2021	29.67	1.00
2022	33.86	4.19
2023	38.09	4.23
2024	34.08	(4.01)
2025	35.58	1.50
2026	35.53	(0.05)
2027	35.33	(0.20)



PARK DISTRICT OF THE CITY OF FARGO
2027 Budget
GENERAL FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	$	9,515,729
2026 REVENUES & TRANSFER		42,296,666
RESOURCES AVAILABLE FOR 2026	$	51,812,394
2026 EXPENDITURES & TRANSFERS		(42,296,666)
PROJECTED FUND BALANCE JANUARY 1, 2027	$	9,515,728
PROJECTED 2027 REVENUES & TRANSFERS		43,781,489
RESOURCES AVAILABLE FOR 2027	$	53,297,217
PROJECTED 2027 EXPENDITURES		(43,781,489)
PROJECTED FUND BALANCE JANUARY 1, 2027		9,515,728
PROJECTED 2027 REVENUES	$	43,781,489
PROJECTED 2027 EXPENDITURES		(43,781,489)
REVENUES OVER (UNDER) EXPENDITURES	$	0

PARK DISTRICT OF THE CITY OF FARGO

2027 Budget

General Fund Revenues and Expenditures by Function

	Actual 2025	Budgeted 2026	Preliminary Budget 2027
Revenues			
Taxes and Special Assessments	$ 20,350,984	$ 21,580,739	$ 22,727,240
Charges for Services	14,393,610	14,698,427	15,425,804
Intergovernmental	4,210,977	4,625,000	4,325,000
Investment Income	1,552,443	925,000	937,500
Sponsorship and Donations	237,915	178,100	278,615
Miscellaneous	578,280	214,400	87,330
Total Revenues	$ 41,324,209	$ 42,221,666	$ 43,781,489
Expenses			
Full Time Salaries	$ 9,253,894	$ 9,668,843	$ 10,046,145
Part Time Salaries	4,970,681	5,444,015	5,523,399
Benefits	5,299,959	5,208,406	5,531,085
Program and Operational Costs	7,139,487	7,586,112	7,739,702
Repairs and Maintenance	2,581,090	2,397,187	2,692,864
Utilities	2,268,354	2,154,442	2,439,073
Capital Equipment	6,014,330	3,199,800	3,518,142
Capital Improvement	1,240,978	4,307,500	3,777,065
Principal and Interest on Debt	389,309	389,309	389,309
Total Expenses	$ 39,158,081	$ 40,355,615	$ 41,656,785
Revenue Over (Under) Expenditures	$ 2,166,128	$ 1,866,050	$ 2,124,704
Other Financing Sources (Uses)			
Transfers Out	$ (13,718,947)	$ (1,941,050)	$ (2,199,704)
Sales of Assets	335,066	75,000	75,000
Proceeds from subscription IT assets	253,018	-	-
Total Other Financing Sources (Uses)	$ (13,130,863)	$ (1,866,050)	$ (2,124,704)
Net Change in Fund Balances	(10,964,735)	0	0
Fund Balance, Beginning of Year	$ 20,480,464	$ 9,515,729	$ 9,515,729
Fund Balance, End of Year Estimated	$ 9,515,729	$ 9,515,729	$ 9,515,729

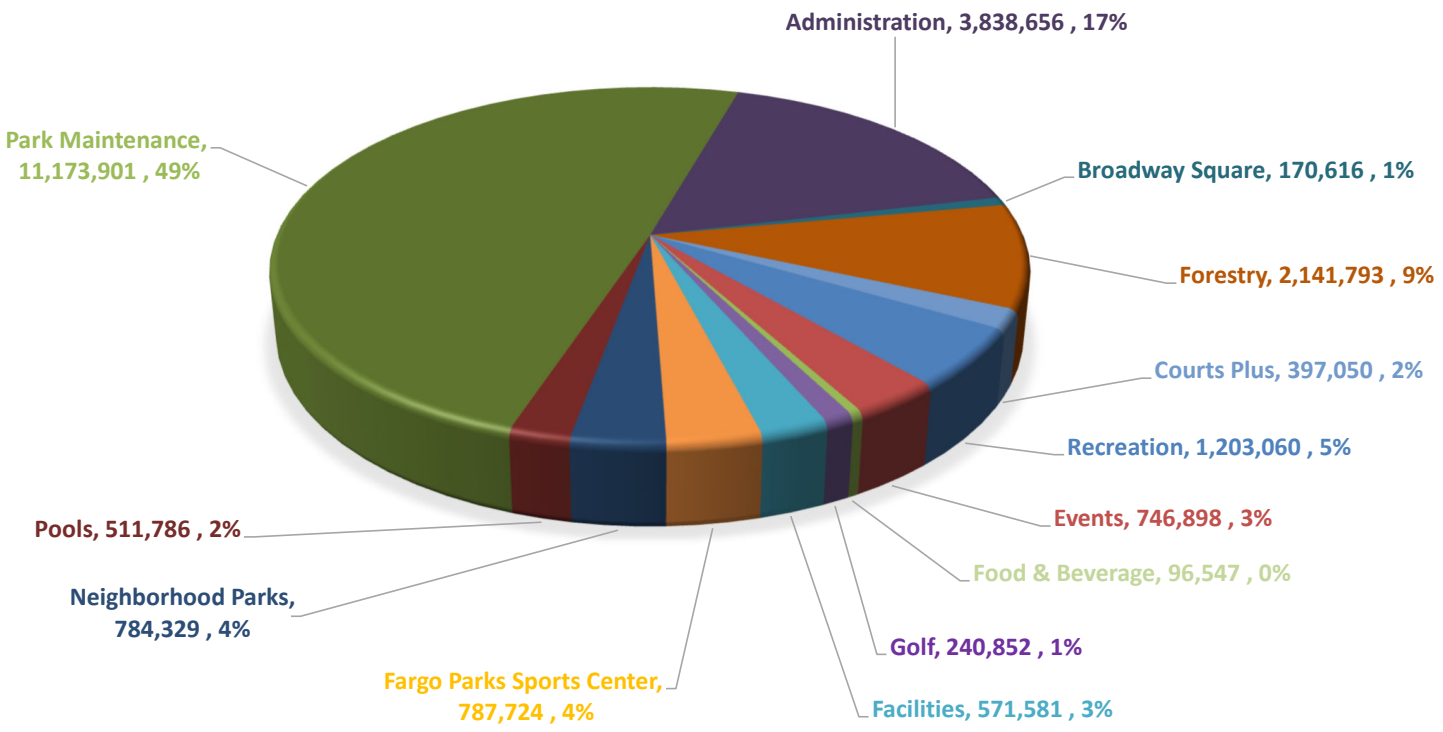
PARK DISTRICT OF THE CITY OF FARGO

2027 Budget

General Fund Revenues and Expenditures by Department

	Actual 2025	Budgeted 2026	Preliminary Budget 2027
Revenues			
Recreation	$ 885,149	$ 825,744	$ 756,545
Events	113,522	157,517	128,410
Food & Beverage	987,436	1,194,610	1,078,130
Golf	5,271,632	5,050,896	5,508,461
Facilities	481,266	524,000	506,000
Fargo Parks Sports Center	1,962,745	2,038,661	2,420,602
Neighborhood Parks	372,416	399,000	400,500
Pools	862,186	782,529	813,965
Park Maintenance	347,493	429,800	141,376
Administration	26,292,256	26,854,459	28,206,400
Broadway Square	50,042	36,200	11,500
Forestry	36,833	41,500	40,000
Courts Plus	2,627,944	2,636,750	2,519,600
Medical Insurance	1,033,288	1,250,000	1,250,000
Total Revenues	$ 41,324,209	$ 42,221,666	$ 43,781,489
Expenses			
Recreation	$ 1,617,000	$ 1,876,187	$ 1,959,605
Events	636,187	847,926	875,308
Food & Beverage	1,126,133	1,130,185	1,174,677
Golf	5,180,541	5,042,022	5,499,313
Facilities	1,200,128	1,136,154	1,077,581
Fargo Parks Sports Center	2,339,752	2,819,141	3,208,326
Neighborhood Parks	1,219,422	1,104,003	1,184,829
Pools	1,702,215	1,285,824	1,325,750
Park Maintenance	9,984,500	10,770,840	11,315,277
Administration	8,001,417	8,504,378	7,505,561
Broadway Square	176,978	239,997	182,116
Forestry	1,926,265	1,755,205	2,181,793
Courts Plus	2,594,258	2,593,752	2,916,650
Medical Insurance	1,453,286	1,250,000	1,250,000
Total Expenses	$ 39,158,081	$ 40,355,615	$ 41,656,785
Revenue Over (Under) Expenditures	$ 2,166,128	$ 1,866,050	$ 2,124,704
Other Financing Sources (Uses)			
Transfers Out	$ (13,718,947)	$ (1,941,050)	$ (2,199,704)
Sales of Assets	335,066	75,000	75,000
Proceeds from subscription IT assets	253,018	-	-
Total Other Financing Sources (Uses)	$ (13,130,863)	$ (1,866,050)	$ (2,124,704)
Net Change in Fund Balances	(10,964,736)	0	0
Fund Balance, Beginning of Year	$ 20,480,464	$ 9,515,728	$ 9,515,728
Fund Balance, End of Year Estimated	$ 9,515,728	$ 9,515,729	$ 9,515,729

FARGO PARK DISTRICT
BUDGET 2027
USE OF MILL LEVY TAXES BY DEPARTMENT



Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
01.01 - Recreation			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	789,702	788,644	642,545
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	85,370	37,100	114,000
Miscellaneous	10,076	-	-
Total Revenues	$885,149	$825,744	$756,545
Expenses / Expenditure			
Full Time Salaries	821,401	892,036	753,624
Part Time Salaries	415,247	502,251	468,344
Benefits	57	-	216,001
Program and Operational Costs	365,647	468,775	504,636
Repairs and Maintenance	1,567	1,390	1,500
Utilities	4,537	7,735	5,000
Capital Equipment	8,544	4,000	10,500
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Total Expenses	$1,617,000	$1,876,187	$1,959,605
Total Recreation	**(731,852)**	**(1,050,443)**	**(1,203,060)**
01.05 - Events			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	81,252	104,017	78,410
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	32,210	51,000	50,000
Miscellaneous	61	2,500	-
Total Revenues	$113,522	$157,517	$128,410
Expenses / Expenditure			
Full Time Salaries	275,787	278,303	254,935
Part Time Salaries	56,716	109,708	114,781
Benefits	-	-	46,232
Program and Operational Costs	297,422	429,085	447,110
Repairs and Maintenance	2,615	11,290	2,000
Utilities	3,104	1,940	-
Capital Equipment	544	17,600	10,250
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Total Expenses	$636,187	$847,926	$875,308
Total Events	**(522,665)**	**(690,409)**	**(746,898)**

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
01.08 - Food & Beverage			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	972,436	1,154,610	1,003,130
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	15,000	40,000	75,000
Miscellaneous	-	-	-
Total Revenues	$987,436	$1,194,610	$1,078,130
Expenses / Expenditure			
Full Time Salaries	242,731	241,458	250,677
Part Time Salaries	304,806	314,908	272,800
Benefits	-	-	116,710
Program and Operational Costs	523,561	473,629	494,630
Repairs and Maintenance	2,265	2,190	2,860
Utilities	6,111	6,000	6,000
Capital Equipment	46,660	92,000	31,000
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Total Expenses	$1,126,133	$1,130,185	$1,174,677
Total Food & Beverage	**(138,697)**	**64,425**	**(96,547)**
01.10 - Golf			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	5,210,378	4,867,496	5,504,961
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	27,755	-	-
Miscellaneous	33,499	183,400	3,500
Total Revenues	$5,271,632	$5,050,896	$5,508,461
Expenses / Expenditure			
Full Time Salaries	1,044,964	1,009,409	1,111,145
Part Time Salaries	991,497	970,200	1,026,500
Benefits	1,581	-	358,138
Program and Operational Costs	1,576,065	1,523,518	1,575,533
Repairs and Maintenance	410,523	291,000	337,024
Utilities	229,956	242,595	260,047
Capital Equipment	925,955	924,300	776,341
Capital Improvement	-	81,000	54,585
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	250,000
Total Expenses	$5,180,541	$5,042,022	$5,749,313
Total Golf	**91,091**	**8,874**	**(240,852)**

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
01.15 - Facilities			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	514,687	521,500	504,000
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	-	-	-
Miscellaneous	(33,421)	2,500	2,000
Total Revenues	$481,266	$524,000	$506,000
Expenses / Expenditure			
Full Time Salaries	120,654	174,555	-
Part Time Salaries	166,967	198,520	198,520
Benefits	-	-	10,318
Program and Operational Costs	28,821	32,466	24,800
Repairs and Maintenance	251,285	159,000	143,500
Utilities	381,819	333,113	376,943
Capital Equipment	238,027	28,500	213,000
Capital Improvement	12,555	210,000	110,500
Principal and Interest on Debt	-	-	-
Total Expenses	$1,200,128	$1,136,154	$1,077,581
Total Facilities	**(718,862)**	**(612,154)**	**(571,581)**
01.16 - Fargo Parks Sports Center			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	1,962,745	2,038,661	2,420,602
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	-	-	-
Miscellaneous	-	-	-
Total Revenues	$1,962,745	$2,038,661	$2,420,602
Expenses / Expenditure			
Full Time Salaries	782,274	864,992	894,523
Part Time Salaries	450,520	598,579	637,536
Benefits	-	-	284,542
Program and Operational Costs	297,988	357,398	302,360
Repairs and Maintenance	104,461	287,367	322,560
Utilities	704,455	702,556	736,255
Capital Equipment	55	8,250	30,550
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$2,339,752	$2,819,141	$3,208,326
Total Fargo Parks Sports Center	**(377,007)**	**(780,480)**	**(787,724)**

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
01.20 - Neighborhood Parks			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	366,581	398,500	400,000
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	5,140	-	-
Miscellaneous	695	500	500
Total Revenues	$372,416	$399,000	$400,500
Expenses / Expenditure			
Full Time Salaries	-	-	-
Part Time Salaries	261,784	263,757	263,757
Benefits	3,740	-	-
Program and Operational Costs	61,090	74,041	51,519
Repairs and Maintenance	259,507	209,300	226,650
Utilities	262,774	228,155	252,153
Capital Equipment	14,829	170,750	750
Capital Improvement	355,699	158,000	390,000
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$1,219,422	$1,104,003	$1,184,829
Total Neighborhood Parks	**(847,006)**	**(705,003)**	**(784,329)**
01.25 - Pools			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	848,886	782,529	800,350
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	13,300	-	13,615
Miscellaneous	-	-	-
Total Revenues	$862,186	$782,529	$813,965
Expenses / Expenditure			
Full Time Salaries	51,035	49,748	-
Part Time Salaries	825,026	860,063	878,745
Benefits	-	-	18,803
Program and Operational Costs	216,171	198,704	164,915
Repairs and Maintenance	48,905	73,200	130,750
Utilities	63,622	58,609	67,857
Capital Equipment	497,455	45,500	64,680
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$1,702,215	$1,285,824	$1,325,750
Total Pools	**(840,028)**	**(503,295)**	**(511,786)**

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
01.30 - Park Maintenance			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	161,010	140,800	141,376
Intergovernmental	94,835	289,000	-
Investment Income	-	-	-
Sponsorship and Donations	-	-	-
Miscellaneous	91,649	-	-
Total Revenues	$347,493	$429,800	$141,376
Expenses / Expenditure			
Full Time Salaries	2,583,255	2,667,289	2,872,239
Part Time Salaries	607,493	685,413	686,250
Benefits	745	-	1,089,814
Program and Operational Costs	866,925	869,385	834,305
Repairs and Maintenance	975,968	1,007,500	1,027,000
Utilities	358,344	318,581	358,297
Capital Equipment	3,723,625	1,406,000	1,394,200
Capital Improvement	723,973	3,672,500	2,909,000
Principal and Interest on Debt	144,172	144,172	144,172
Transfers Out	-	-	-
Total Expenses	$9,984,500	$10,770,840	$11,315,277
Total Park Maintenance	**(9,637,006)**	**(10,341,040)**	**(11,173,901)**
01.50 - Administration			
Revenues / Funding Source			
Taxes and Special Assessments	20,350,984	21,580,739	22,727,240
Charges for Services	21,054	28,720	175,330
Intergovernmental	4,099,605	4,311,000	4,300,000
Investment Income	1,552,443	925,000	937,500
Sponsorship and Donations	-	-	-
Miscellaneous	268,170	9,000	66,330
Total Revenues	$26,292,256	$26,854,459	$28,206,400
Expenses / Expenditure			
Full Time Salaries	1,982,223	2,118,041	2,443,748
Part Time Salaries	40,740	74,406	72,800
Benefits	3,971,028	3,954,406	1,627,185
Program and Operational Costs	1,800,121	2,066,784	2,165,155
Repairs and Maintenance	16,485	62,500	256,470
Utilities	45,173	25,241	176,732
Capital Equipment	145,647	203,000	763,471
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Transfers Out	13,718,947	1,941,050	1,949,704
Total Expenses	$21,720,364	$10,445,428	$9,455,265
Total Administration	**4,571,892**	**16,409,031**	**18,751,135**

Park District of the City of Fargo
2027 Final Budget, General Fund Department Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
02.09 - Broadway Square			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	21,402	11,200	11,500
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	28,640	25,000	-
Miscellaneous	-	-	-
Total Revenues	$50,042	$36,200	$11,500
Expenses / Expenditure			
Full Time Salaries	-	-	-
Part Time Salaries	17,391	17,600	18,500
Benefits	-	-	-
Program and Operational Costs	119,506	138,862	128,000
Repairs and Maintenance	19,906	36,000	30,000
Utilities	20,175	47,535	5,616
Capital Equipment	-	-	-
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$176,978	$239,997	$182,116
Total Broadway Square	**(126,936)**	**(203,797)**	**(170,616)**
08.30 - Forestry			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	-	-	-
Intergovernmental	16,537	25,000	25,000
Investment Income	-	-	-
Sponsorship and Donations	5,000	-	-
Miscellaneous	15,296	16,500	15,000
Total Revenues	$36,833	$41,500	$40,000
Expenses / Expenditure			
Full Time Salaries	576,570	608,940	633,935
Part Time Salaries	298,941	313,950	342,500
Benefits	-	-	238,315
Program and Operational Costs	491,417	452,665	561,240
Repairs and Maintenance	42,885	27,650	43,250
Utilities	7,638	6,000	3,073
Capital Equipment	360,064	167,000	131,500
Capital Improvement	148,750	179,000	227,980
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$1,926,265	$1,755,205	$2,181,793
Total Forestry	**(1,889,432)**	**(1,713,705)**	**(2,141,793)**

	Actual 2025	Budget 2026	Preliminary Budget 2027
10.12 - Courts Plus			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	2,599,967	2,611,750	2,493,600
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	25,500	25,000	26,000
Miscellaneous	2,476	-	-
Total Revenues	$2,627,944	$2,636,750	$2,519,600
Expenses / Expenditure			
Full Time Salaries	773,000	764,072	831,319
Part Time Salaries	533,554	534,661	542,366
Benefits	2,567	4,000	275,027
Program and Operational Costs	361,709	512,700	485,500
Repairs and Maintenance	444,720	228,800	169,300
Utilities	180,646	176,382	191,101
Capital Equipment	52,925	81,000	91,900
Capital Improvement	-	47,000	85,000
Principal and Interest on Debt	245,137	245,137	245,137
Transfers Out	-	-	-
Total Expenses	$2,594,258	$2,593,752	$2,916,650
Total Courts Plus	**33,686**	**42,998**	**(397,050)**
60.55 - Medical Insurance			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	843,511	1,250,000	1,250,000
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	-	-	-
Miscellaneous	189,777	-	-
Total Revenues	$1,033,288	$1,250,000	$1,250,000
Expenses / Expenditure			
Full Time Salaries	-	-	-
Part Time Salaries	-	-	-
Benefits	1,453,286	1,250,000	1,250,000
Program and Operational Costs	-	-	-
Repairs and Maintenance	-	-	-
Utilities	-	-	-
Capital Equipment	-	-	-
Capital Improvement	-	-	-
Principal and Interest on Debt	-	-	-
Transfers Out	-	-	-
Total Expenses	$1,453,286	$1,250,000	$1,250,000
Total Medical Insurance	**(419,998)**	**-**	**-**

PARK DISTRICT OF THE CITY OF FARGO

2027 Budget

DEBT SERVICE FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	$	16,575,168
2026 REVENUES & TRANSFER		$10,265,296
RESOURCES AVAILABLE FOR 2026	$	26,840,464
2026 EXPENDITURES & TRANSFERS		(10,265,296)
PROJECTED FUND BALANCE JANUARY 1, 2027	$	16,575,168
PROJECTED 2027 REVENUES & TRANSFERS		$9,327,597
RESOURCES AVAILABLE FOR 2027	$	25,902,765
PROJECTED 2027 EXPENDITURES		($9,327,597)
PROJECTED FUND BALANCE JANUARY 1, 2027		16,575,168
PROJECTED 2027 REVENUES	$	$9,327,597
PROJECTED 2027 EXPENDITURES		(9,327,597)
REVENUES OVER (UNDER) EXPENDITURES	$	-

Park District of the City of Fargo
2027 Final Budget, Debt Service Fund Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
06.00 - Debt Service			
Revenues / Funding Source			
Taxes and Special Assessments	$ 10,551,928	$ 10,265,296	$ 9,182,597
Charges for Services	-	-	-
Intergovernmental	-	-	-
Investment Income	-	-	-
Sponsorship and Donations	-	-	-
Miscellaneous	88	-	145,000
Total Revenues	$ 10,552,016	$ 10,265,296	$ 9,327,597
Expenses / Expenditure			
Full Time Salaries	-	-	-
Part Time Salaries	-	-	-
Benefits	-	-	-
Program and Operational Costs	$ 112,026	$ 118,500	$ 276,997
Repairs and Maintenance	-	-	-
Utilities	-	-	-
Capital Equipment	-	-	-
Capital Improvement	-	-	-
Principal and Interest on Debt	9,258,368	10,146,796	9,050,600
Total Expenses	$ 9,370,394	$ 10,265,296	$ 9,327,597
Total Debt Service	**$ 1,181,622**	**$ -**	**$ -**

Park District of the City of Fargo
2027 Final Budget, Capital Projects Fund Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
Capital Projects			
Revenues / Funding Source			
Taxes and Special Assessments	-	-	-
Charges for Services	-	-	-
Intergovernmental	$ -	$ 300,000	$ 571,250
Investment Income	-	-	-
Sponsorship and Donations	226,054	-	250,483
Sales of Assets	-	-	-
Miscellaneous	24,006	-	-
Transfers In	-	1,941,050	2,199,704
Total Revenues	$ 250,060	$ 2,241,050	$ 3,021,437
Expenses / Expenditure			
Full Time Salaries	-	-	-
Part Time Salaries	-	-	-
Benefits	-	-	-
Program and Operational Costs	-	-	-
Repairs and Maintenance	-	-	-
Utilities	-	-	-
Capital Equipment	-	-	-
Capital Improvement	$ 5,995,447	$ 4,350,000	$ 3,021,437
Principal and Interest on Debt	-	-	-
Total Expenses	$ 5,995,447	$ 4,350,000	$ 3,021,437
Total Capital Projects	**$ (5,745,387)**	**$ (2,108,950)**	**$ -**

PARK DISTRICT OF THE CITY OF FARGO
2027 Budget

VALLEY SENIOR SERVICES FUND BUDGET SUMMARY

FUND BALANCE JANUARY 1, 2026	$	6,918,379
2026 REVENUES & TRANSFER		7,505,210
RESOURCES AVAILABLE FOR 2026	$	14,423,589
2026 EXPENDITURES & TRANSFERS		(7,505,210)
PROJECTED FUND BALANCE JANUARY 1, 2027	$	6,918,379
PROJECTED 2027 REVENUES & TRANSFERS		8,072,475
RESOURCES AVAILABLE FOR 2027	$	14,990,854
PROJECTED 2027 EXPENDITURES		(8,072,475)
PROJECTED FUND BALANCE JANUARY 1, 2027		6,918,379
PROJECTED 2027 REVENUES & TRANSFERS	$	8,072,475
PROJECTED 2027 EXPENDITURES		(8,072,475)
REVENUES OVER (UNDER) EXPENDITURES	$	-

Park District of the City of Fargo
2027 Final Budget, Valley Senior Services Fund Details

	Actual 2025	Budget 2026	Preliminary Budget 2027
Valley Senior Services			
Revenues / Funding Source			
Taxes and Special Assessments	$ 2,253,030	$ 2,100,250	$ 2,217,100
Charges for Services	864,767	856,145	920,479
Intergovernmental	4,595,296	4,244,564	4,654,297
Investment Income	223,733	120,001	105,099
Sponsorship and Donations	20,835	36,500	20,500
Sales of Assets	14,753	15,000	-
Miscellaneous	188,754	132,750	155,000
Total Revenues	$ 8,161,167	$ 7,505,210	$ 8,072,475
Expenses / Expenditure			
Full Time Salaries	$ 1,944,187	$ 2,189,193	$ 2,097,418
Part Time Salaries	1,159,408	1,220,000	1,218,100
Benefits	801,396	490,480	851,040
Program and Operational Costs	2,776,737	2,968,053	2,999,150
Repairs and Maintenance	176,045	199,660	226,080
Utilities	80,806	72,582	70,285
Capital Equipment	405,048	285,075	548,890
Capital Improvement	-	80,167	61,512
Principal and Interest on Debt	-	-	-
Total Expenses	$ 7,343,627	$ 7,505,210	$ 8,072,475
Total Valley Senior Services	**$ 817,540**	**$ -**	**$ -**

THE BUDGET OF THE
PARK DISTRICT AND THE PARK DISTRICT RECREATION SYSTEM
OF THE CITY OF FARGO, NORTH DAKOTA

FOR TWELVE MONTHS JANUARY 1, 2027 - DECEMBER 31, 2027

STATE OF NORTH DAKOTA)
COUNTY OF CASS) ss

I hereby certify that the within budget of the Park District and the Park District Recreation System of the City of Fargo, North Dakota for the twelve (12) months commencing January 1, 2027 is the final budget as approved and passed by the governing body on the sixth day of October 2026

_____
Jerry Rostad, Park Board President

MEMORANDUM

DATE: September 8, 2026

TO: Fargo Park Board Commissioners

FROM: Susan Faus, Executive Director

RE: Agenda Item No. 5 – Discussion of E-bikes and E-scooters

The increased use of e-bikes and e-scooters has raised safety and enforcement concerns across the community. The Fargo Park District is coordinating with the City of Fargo and Fargo Public Schools to clarify where these devices are allowed on trails and sidewalks and to support consistent public education and awareness.

The Governance Committee discussed these concerns and recommended bringing the item to the full Board for discussion.

This item is for informational purposes only; no Board action is required.

Please contact me prior to the meeting with any questions.

Thank you

E-BIKES & E-SCOOTERS

WHERE CAN YOU RIDE IN FARGO?

E-BIKES
(NDCC 39-10.1)

An electric bicycle is a bicycle with operable pedals, a seat and an electric motor of 750 watts or less.



WHERE CAN YOU RIDE

- ✓ **STREETS**
  Allowed
- ✓ **BIKE LANES & BIKE PATHS**
  Allowed
- ✓ **SIDEWALKS & MULTI-USE PATHS***
  Allowed unless posted otherwise

E-bike riders must follow all traffic laws and rules of the roadway or be subject to citations.

MOTORIZED SCOOTERS (<15 MPH)
(FARGO ORDINANCE 8-20)

Applies to motorized scooters (not used for mobility impairment) that cannot exceed 15 mph.



WHERE CAN YOU RIDE

- ✓ **SIDEWALKS & MULTI-USE PATHS***
  Allowed unless posted otherwise
- ✗ **STREETS**
  Not Allowed
- ✗ **DOWNTOWN SIDEWALKS**
  Not Allowed

Persons who obtain a mobility impairment permit from The City of Fargo, completed by a licensed physician, are exempt from ordinance requirements.

NOT ALLOWED
(IN MOST CASES)

These vehicles are not included in current Fargo ordinances and may be illegal on all surfaces or considered a motor vehicle.

- ✗ **E-SCOOTERS**
  Capable of traveling more than 15 mph



- ✗ **ELECTRIC BIKES WITHOUT PEDALS**
  (often designed like small dirt bikes)



To operate a device considered a motor vehicle, the following may be needed:

Registration & License Plates Needed	Insurance Needed	Licensed Driver Needed	Helmet Required Under 18

Most of these vehicles do not meet current City of Fargo ordinance requirements and are generally not legal to operate on streets or sidewalks.

Governance Committee Meeting
Wednesday, August 26, 2026
Fargo Parks Sports Center
Alex Stern Boardroom

Jerry Rostad, Emily Secor May, Vicki Dawson, Zoe Absey, Joe Deutsch, Susan Faus, Dave Bietz, Jayne Gust, Directors for the training session

Open Records and Meetings Training
Stephen Hanson, presenter

Public Comment
Members of the public were afforded the opportunity to discuss issues with the Committee. There were none.

2027 Park Board/Committee Meeting Schedule
Commissioner Rostad, presented

- Governance and Planning Committee times were adjusted for better staff and commissioner fit:
    - Governance start time moved to 8:00 a.m..
    - Planning Committee aligned to 8:00 a.m. as well, for consistency and to avoid confusion with close start times.
    - Change to begin with September meetings; staff will update calendar invites and published schedules.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Review and Discuss Governance Policies
Commissioner Rostad, presented

- Policies reviewed:
    - GP1 – Commitments
    - GP3 – Duties and Responsibilities
    - GP4 – Officer Roles
    - GP7 – Commissioner Code of Ethics
- No changes were proposed; policies proceed as-is.
- Next steps:
    - Staff to send out monitoring forms (via SharePoint) to commissioners.
    - Each commissioner will indicate compliance/non-compliance and provide comments.
    - Completed forms will be collected and summarized for reporting back.

Discussion of E-bikes and E-Scooters
Commissioner Rostad, presented

- Local news stories about kids injured on e-bikes.
- West Fargo School District banning certain devices at elementary and middle schools.
- Observations of widespread youth use of e-bikes/e-scooters in parks and near schools.

- Board/committee concern:
    - Safety (speed, quiet approach, mixed use with walkers and pets).
    - Clarity on what's allowed on trails.
    - Realistic enforcement limits.

Current Approach

- Park District coordinated with:
    - Fargo Police Department.
    - City of Fargo.
    - Fargo Public Schools leadership.
- Key tools in place:
    - New park ordinances aligned with city, giving police authority to enforce e-bike/e-scooter rules in parks and on trails.
    - Shared educational flyer (from Fargo PD) explaining:
        - What is a pedal bike vs. e-bike vs. other motorized devices.
        - Which are legally allowed on trails and under what conditions.
    - Park District has posted the same guidance via social media as an education campaign.

Enforcement Challenges

- Park staff are not deployed along trails all day; enforcement is largely dependent on law enforcement.
- Public feedback often focuses on "How will this be enforced?" which remains the main constraint.
- Signage:
    - New, detailed signage is considered problematic:
        - Expensive and permanent in an area where laws and devices are rapidly evolving.
        - Difficult to capture nuanced legal distinctions and future changes.
    - Committee leaned toward education and courtesy campaigns over extensive new signage.

Possible Future Directions

- Broader education/courtesy focus:
    - General trail etiquette: bikes vs. walkers, passing etiquette, dogs on trails, headphones, etc.
    - Framed as "Using Park Paths & Trails Safely and Courteously," not as a crackdown on scooters.
- Legislative strategy:
    - Suggestion to raise the e-bike/e-scooter issue with NDRPA and other park districts statewide for possible state-level legislative priorities.
- Youth engagement:
    - Idea to involve Fargo Youth Initiative and students in co-creating and promoting a public education campaign (especially since youth are major users).
- Coordination with schools:
    - Staff will follow up with Fargo Public Schools about any further measures related to e-bikes/e-scooters on school property.
    - Emphasis on aligning messaging and using school resource officers where feasible.

Meeting adjourned at 9:32 am
Minutes submitted by Carmen Johnson, Executive Assistant

Planning Committee Meeting
Wednesday, August 19, 2026; 8:15 a.m.
Fargo Parks Sports Center
Alex Stern Boardroom

Present: Zoe Absey, Vicki Dawson, Joe Deutsch, Emily Secor May, Susan Faus, Dave Bietz, Jayne Gust, Tony Schmitt, Tyler Kirchner, Luke Evenson, Broc Lietz, Kali Mork, Kelsey Smith

Public Comment: Members of the public were afforded the opportunity to discuss issues with the Board. A member of the community had questions regarding the VSS 2027 budget.

Snow Removal Bids at the Fargo Parks Sports Center
Kali Mork, presenter

- Bids received from four companies for snow removal at Fargo Parks Sports Center
- Staff recommend a 3-year contract with Glacier Snow:
    - Prior positive performance and familiarity with the site.
    - Competitive monthly rate lower than current contractor.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Amendment to the Southwest regional Pond Memorandum of Understanding with the City of Fargo
Tony Schmitt, presenter

- Proposal to amend the existing 2019 MOU to:
    - Add the Far South Pond (south of 64th Ave S) to the agreement.
    - Clarify future responsibilities for shared-use paths and box culverts, especially at replacement time (25–30+ years out).
- Key points:
    - North Pond: Park District already obligated to install trails there; significant costs (full trail build-out originally over $4M).
    - South Pond: Intent is shared funding via adjacent development and special assessments rather than solely Park District dollars.
    - Partnership with Audubon (Great Plains) providing funding for native grass establishment.
- Board concerns:
    - Current language relies on “cooperate/coordinate” and feels too soft; request to strengthen commitments so future city leadership is more clearly tied to replacement cost sharing.
    - Need to avoid a situation where Fargo Parks is “holding the asset” without clear long-term city cost participation.

The committee recommends moving this to the full board and placing it on the Regular Agenda for consideration and approval.

2026 Market Compensation Review and Recommendation 2027 Compensation Adjustments

Kelsey Smith, presenter

- HR completed a market compensation review of 95 full-time positions using regional public-sector comparators.
- Findings:
  - 42 positions: <5% range change.
  - 33 positions: 5–9% range increase.
  - 20 positions: 10%+ increase needed (notably park maintenance roles).
- 2027 recommendation:
  - 4.5% combined increase:
    - 1% across-the-board.
    - 3.5% merit pool, using a merit matrix tied to performance and position-in-range.
  - Additional $125,000 equity pool for 43 employees needing targeted market adjustments.
- Other workforce items:
  - Total full-time employees: 169.
  - Plan to provide annual total compensation statements (salary + benefits + retirement + “soft” benefits).
  - Align part-time pay ranges with full-time structures; part-time will also benefit from updated ranges.
  - Education plan: department meetings to explain market adjustments, merit process, and performance expectations.

2027 Budget Review

Broc Lietz and Luke Evenson, presenters

- Total all funds: about $64.28M (General, Valley Senior Services, Capital Projects, Debt Service).
- General Fund – Revenues
  - Property tax: 52% of General Fund.
    - Strategy: use full 3% cap + new growth; shift 0.38 mills from Debt Service to General Fund to capture capacity.
    - Staff recommendation to reduce Debt Service by an additional 0.2 mills, dropping total from 35.53 to 35.33 mills overall.
  - Charges for services: 35%; projected +$727K in 2027 (golf, pools, programs, Courts Plus, facility use, etc.).
  - Intergovernmental (state aid via city): 9%; assumed flat based on city guidance.
  - Interest income: 2%; projected $937K, moderating as large project cash balances decline.
  - Sponsorships/donations/foundation: 1%; includes foundation pledge reimbursements from the capital campaign (about $7M total over time) coming back to the general fund with no new donor restrictions.
- General Fund – Expenses
  - Compensation: 37% of General Fund.

        - Benefits: 13%; currently budgeted at +10% increase pending broker update.
        - Programs & operations: 17%.
        - Repair & maintenance: $2.6M.
        - Utilities: 5.5%, trending down slightly (efficiencies, especially in the new building).
        - Capital equipment: 8%.
        - Capital improvements: 9%.
        - Transfers out to CIP: $2.2M (about $1.9M from Admin + $250K from golf capital).
- Structural transparency changes:
    - Benefits currently all sit in Admin; plan to allocate benefits to departments so true costs show per function.
    - Internal transfers and admin-heavy items will be clarified so the 29% admin share reflects reality after shifting those costs.
    - Debt Service Fund will be split and reported as:
        - Bond debt service (no flexibility, G.O. bonds).
        - Special assessment debt (more flexible, may be prepaid).
- Capital Projects – 2027
    - Four recommended projects (approx. $3M+ total):
        - Edgewood Irrigation Phase 1 (including pump station; part of a two-year 2027–28 project).
        - Jack Williams Stadium lights.
        - Southwest Regional Pond – Phase 1 (natural surface trails, erosion control, native seeding, supported by Outdoor Heritage Fund).
        - Tharaldson Little League turf (Park District share).
- Valley Senior Services (VSS)
    - 2027 budget about $8M (up $0.5M from 2026).
    - Funded via county levies (up to 1 mill per county) + state and federal sources; no direct General Fund dollars, but significant shared admin support.
    - VSS reserves currently near 100% of annual budget; staff will:
        - Revisit reserve targets (likely higher than Parks' 25% due to federal/state funding risk).
        - Clarify how much of reserves can/should go toward facilities vs. operations.
        - Tighten documentation (e.g., county forms) so representation of "new senior center" dollars is realistic and consistent.

The committee recommends moving this to the full board and placing it on the Regular Agenda for consideration and approval.

<u>Other</u>

Clothing for Board/Staff

Meeting adjourned at 10:17 am.
Minutes submitted by Carmen Johnson, Executive Assistant