



THE REGULAR MONTHLY MEETING OF THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF THE CITY OF FARGO WILL BE HELD ON **TUESDAY, MARCH 10, 2026**, AT **5:30 P.M.** IN THE BOARD ROOM AT THE FARGO PARKS SPORTS CENTER AT 6100 38th STREET SOUTH, FARGO, WITH PRESIDENT VICKI DAWSON, PRESIDING.

- A. Call to Order
- B. Board to Approve Order of Agenda

Consent Agenda – approve the following:

- a. Minutes – February 10, 2026
- b. Board Bills
- c. Approval of North Maintenance Shop Fence Improvement Project Bids
- d. Approval of Lindenwood Park Bike Rental Shelter Improvement Project Bids
- e. Approval of Pepsi Soccer and North Softball Complexes Shelter Improvement Project Bids
- f. Approval of Security Staffing Services Bids
- g. Approval to apply for a Garrison Diversion Grant on behalf of Post 2 Baseball for the backstop netting project at Jack Williams
- h. Approval of 2026 Pavement Improvement Project - Parking Lots Bids
- i. Approval of 2026 Pavement Improvement Project - Trails and Sidewalks Bids
- j. Approval of Oak Grove Road Replacement Project Bids
- k. Approval of Lions Conservancy Park Trail Extension and Trailhead Improvement Project Bids

Regular Agenda

- 1. Recognition of Audience/Public Comments
- 2. Director's Report
- 3. FM Trailbuilders – Laurens Robinson and Tim Krieg, presenters
- 4. Governance Committee Update; Commissioner Rostad, presenter
- 5. Planning Committee Update; Commissioner Dawson, presenter
- 6. Adjourn

Please note: This is an in-person event and is streamed virtually. Members of the public and media can view the live meeting at:

<https://www.facebook.com/fargondparks>

<https://www.youtube.com/@FargoParks>

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF FEBRUARY 10, 2026**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, February 10, 2026, at 5:30 p.m. via Restream. Present at the meeting were Commissioners Aaron Hill, Zoé Absey, Joe Deutsch, and Jerry Rostad. Also present were: Susan Faus, Dave Bietz, Jayne Gust and attorney Jeff Gunkelman.

Approval of Agenda

Commissioner Zoé Absey moved and Commissioner Aaron Hill seconded a motion to approve the agenda. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Aaron Hill moved and Commissioner Zoé Absey seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes of the January 13, 2026 meeting;
- (b) The January bills;
- (c) Accepting the following bid packages
 - From MTI Distributing, Inc. in the amount of \$539,425.23 for the following items:
 - Item #1-Toro 5910 16'Rotary Mower
 - Item #3-Toro Workman HDX/Multipro200 Gallon Cart Sprayer
 - Item #4-Toro 3500-D Small Area Rotary Mower
 - Item #5- Toro 4000-D 10' Rotary Mower
 - Item #6-Two (2) Toro Workman MDX Lithium Medium Duty Electric Cart
 - Item #7-Toro Workman MDX/Fairway Cafe Grande Medium Duty Electric Cart w/Concessions Box
 - Item #8-Two (2) Toro Workman MDX Medium Duty Gas Vehicles
 - Item #9-Toro 5040 Sand Bunker Maintenance Rake
 - Item #10-Toro Workman GTX Utility Vehicle w/Ball Picker Cage
 - Item #11-Two (2) Toro Workman GTX Light Duty Electric Utility Vehicles
 - From Valley Plains Equipment in the amount of \$148,000.00 for:
 - Item #2-Eight (8) John Deere Z994R Zero Turn Radius Mowers
 - From Ditch Witch of North Dakota in the amount of \$56,655.65 for:
 - Item #12- Ditch Witch HX20G Vacuum Excavator in the bid amount of \$56,655.65
- (d) Selkirk 4th Addition MOU
- (e) Brookstone Payment In Lieu Agreement
- (f) Updated Governance Policies

Upon call of the roll, the motion passed unanimously.

Public Comments

Members of the public were afforded the opportunity to discuss issues with the Board. Several members of the community made comments to the Board regarding senior services offered at Broadway Station.

Director's Report

Susan Faus updated the board on various Park District matters. No action was taken on this matter.

Easement Agreement with Inter Midwest Holdings, LLC The Fargo Park District And Metro Sports Foundation, Inc.

Jon Kram, General Manager of Metro Sports Foundation, presented to the Board on this matter. It was noted that the non-exclusive easement grants users of the Scheels Arena that right to park in the to be constructed parking lot described in the easement agreement. It was noted that no construction, maintenance, repairs, or other expenses associated with the parking would be assessed to the Park District.

Commissioner Aaron Hill moved and Commissioner Joe Duetsch seconded the motion to approve the Easement Agreement with Inter Midwest Holdings, LLC, The Fargo Park District, and Metro Sports Foundation, as presented. Upon call of the roll, the motion passed unanimously.

Broadway Station Lease Agreement

Jayne Gust and Susan Faus presented to the Board on this matter. Jayne Gust provided a comprehensive review of the actions the Park District took over the last year regarding the Broadway Station lease. It was noted that Broadway Station has several strengths, including natural light, a dedicated kitchen, efficient meal delivery, a familiar location, and proximity to Total Balance. It was noted that Broadway Station also has several weaknesses, including poor parking lot, shared restrooms, it is a leased space, lack general maintenance and oversight, and high rent and operating costs. It was noted that the Park District researched 14 possible alternative locations, including churches, community organizations, and recreational facilities. It was noted that the total cost for Broadway Station for 2025 was \$87,404.69. Susan Faus presented the recommendation of the Park District to the Board. Park District staff recommended renewing the lease for three years. It was noted that the Park District recognizes that Broadway Station is more than just a meal sight, it is a community hub and a gathering space for senior citizens. It was noted that a three-year lease would allow staff to develop programs and evaluate long-term options. It was noted that the estimated cost over the three years would total approximately \$312,813.00.

Commissioner Deutsch thanked the northside community for being engage in the process. He noted that the Park District needs to provide recreation for everyone in the community and that the Park District should make efforts to expand programming at Broadway Station. Commissioner Absey thanked the community and staff for their efforts to allow the board to make an informed decision. Commissioner Hill noted that the process worked. He further noted that this is not the long term location because it is leased space in a retail building. Commissioner Rostad noted that the timing of this renewal fits well with the Park District finishing up its long-term master plan. He noted that social activities are very important to senior citizens.

Commissioner Zoé Absey moved and Commissioner Joe Duetsch seconded the motion to approve the three-year lease renewal at Broadway Station, as presented. Upon call of the roll, the motion passed unanimously.

2025 Foundation Update

Craig Bjur, Executive Director of the Fargo Park District Foundation, provided an update on the Foundation and its 2025 fiscal year. No action was taken on this matter.

Governance Committee Update

Commissioner Jerry Rostad presented to the Board on updates from the Governance Committee. No action was taken on this matter.

Planning Committee Update

Commissioner Aaron Hill presented to the Board on updates from the Planning Committee. No action was taken on this matter.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:40 p.m.

Jeff Gunkelman, Kennelly Business Law, Clerk



MEMORANDUM

Date: March 6, 2025
To: Fargo Park District Commissioners
From: Luke Evenson, Controller
RE: Board Bills

Enclosed are the bills for the March board meeting.

Total amounts requiring approval by fund:

General Fund	\$	615,127.61
Debt Service Fund	\$	1,826,382.16
Capital Projects Fund	\$	62,029.16
Valley Senior Services	\$	214,548.76
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Total presented for approval	\$	2,718,087.69

Please review the bill sheets presented. If you have any questions regarding any of the bills please call me prior to the board meeting so I will have time to properly research any issues and respond to you prior to the meeting.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Consent Agenda Item (c) - Consideration of North Maintenance Shop Fence Improvement Project Bids

Bids for the North Maintenance Shop Fence Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at 1:00 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.

We received bids from Absolute Fence in the amount of \$87,760, Precision Fence in the amount of \$66,803, Newman Fence in the amount of \$64,033.50, and Dakota Fence in the amount of \$38,849. After reviewing the bid information, staff recommends awarding the bid to Dakota Fence in the amount of \$38,849. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$60,000 for this project.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

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Fargo Park District

North Maintenance Shop Fence Improvement Project

Bid Opening: 1:00 PM, Wednesday, February 04, 2026

North Maintenance Shop Conference Room

<u>BIDDER</u>	<u>TOTAL BID PRICE</u>	<u>ESTIMATED COMPLETION DATE</u>
ABSOLUTE FENCE	\$87,760.00	JUNE 15, 2026
AMERICAN SECURITY AND GATE CO.	\$46,000.00	JUNE 26, 2026
PRECISION FENCE	\$66,803.00	JUNE 30, 2026
NEWMAN SIGNS	\$64,033.50	JUNE 15, 2026
DAKOTA FENCE	\$38,849.00	JUNE 01, 2026



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Consent Agenda Item (d) - Consideration of Lindenwood Park Bike Rental Shelter Improvement Project Bids

Bids for the Lindenwood Park Bike Rental Shelter Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at 1:30 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.

We received bids from Crouch Recreation in the amount of \$70,147, My Turn Playsystems in the amount of \$69,810, WRD Dakota in the amount of \$61,303.63, and Park and Play U.S.A. in the amount of \$57,864. After reviewing the bid information, staff recommends awarding the bid to Park and Play U.S.A. in the amount of \$57,864. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$70,000 for this project.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

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Fargo Park District

Lindenwood Park Bike Rental Shelter Improvement Project

Bid Opening: 1:30 PM, Wednesday, February 04, 2026

North Maintenance Shop Conference Room

<u>BIDDER</u>	<u>TOTAL BID PRICE</u>	<u>ESTIMATED COMPLETION DATE</u>
WRD DAKOTA	\$61,303.63	JUNE 2026
MY TURN PLAY SYSTEMS	\$69,810.00	JULY / AUGUST 2026
PARK & PLAY U.S.A.	\$57,864.00	September 01, 2026
CROUCH RECREATION	\$70,147.00	September 01, 2026



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Tony Schmitt, Park Director

RE: Consent Agenda Item (e) - Consideration of Pepsi Soccer and North Softball Complexes Shelter Improvement Project Bids

Bids for the Pepsi Soccer and North Softball Complexes Shelter Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at 2:00 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.

We received bids from Crouch Recreation in the amount of \$183,884, WRD Dakota in the amount of \$124,396.73, and Park and Play U.S.A. in the amount of \$118,083. After reviewing the bid information, staff recommends awarding the bid to Park and Play U.S.A. in the amount of \$118,083. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$140,000 for this project. Two (2) 20' x 20' shelters will be installed at each location for a total of four (4) shelters as part of this project.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

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Fargo Park District

Park District Shade Shelter Improvement Project

Pepsi Soccer & North Softball Complexes

Bid Opening: 2:00 PM, Wednesday, February 04, 2026

North Maintenance Shop Conference Room

<u>BIDDER</u>	<u>TOTAL BID PRICE</u>	<u>ESTIMATED COMPLETION DATE</u>
WRD DAKOTA	\$124,396.73	JUNE 2026
CROUCH RECREATION	\$183,884.00	OCTOBER 01, 2026
PARK & PLAY USA	\$118,083.00	October 01, 2026



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Kali Mork, Sports Center Director

RE: Consent Agenda Item (f) - Consideration of Bids for 2026 Security Staffing Services at the Fargo Parks Sports Center

Bids for security staffing services for the Fargo Parks Sports Center were received and publicly opened on Thursday, February 5, 2026, at 2pm at the Sports Center. Bids were submitted by ASP of Moorhead, General Security Services Corporation, Allied Universal and Signal Security of North Dakota.

Immediately following the bid opening, a review committee made up of the leadership team for the Sports Center individually scored each bid using a weighted matrix of the following criteria:

- Firm Experience and Qualifications: 30 points
- Staffing Plan and Operational Approach: 20 points
- Ability to Meet Scheduling and Special Event Needs: 15 points
- Cost Proposal & Value: 25 points
- References & Past Performance: 10 points

The results of the scoring exercise are attached to this memo along with the submitted rates by each company. After completing the evaluation, three of the bidding organizations were within a quarter of a point of one another while the fourth was significantly lower than the rest. Therefore, staff recommends awarding the bid to General Security Services Corporation. While their submitted hourly rate is 50 cents higher than the lowest bidder for guards equipped with OC spray, cuffs and a baton, their rate of \$34/hour is still within the budgeted amount of \$40/hour for this service and their overall score is significantly higher than the lowest bidder.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Average Rating by Committee	Rate
ASP	62	71	72	70	68.75	\$33.50: all
General Security Services Corporation	83	85	86	85	84.75	\$34.00: all
Signal Security	92	84	77	86	84.75	\$38.75: all
Allied Universal	82	85	91	82	85	\$31.31: No equipment \$44.00: Pepper spray, cuffs, baton

DETAIL

		Max Points	ASP	GSSC	Signal Security	Allied Universal
Evaluator 1	Firm Experience/ Qualifications	30 pts	20	30	30	27
	Staffing Plan/Operational Approach	20 pts	10	15	17	12
	Ability to Meet Scheduling and Special Event Needs	15 pts	7	10	13	10
	Cost Proposal and Value	25 pts	15	20	22	23
	References and Past Performance	10 pts	10	8	10	10
	Overall Score	100 pts	62	83	92	82
Evaluator 2	Firm Experience/ Qualifications	30 pts	22	26	24	28
	Staffing Plan/Operational Approach	20 pts	14	17	18	18
	Ability to Meet Scheduling and Special Event Needs	15 pts	8	13	13	11
	Cost Proposal and Value	25 pts	20	21	22	21
	References and Past Performance	10 pts	7	8	7	7
	Overall Score	100 pts	71	85	84	85
Evaluator 3	Firm Experience/ Qualifications	30 pts	21	26	26	25
	Staffing Plan/Operational Approach	20 pts	10	18	16	20
	Ability to Meet Scheduling and Special Event Needs	15 pts	12	13	13	15
	Cost Proposal and Value	25 pts	21	20	15	22
	References and Past Performance	10 pts	8	9	7	9
	Overall Score	100 pts	72	86	77	91
Evaluator 4	Firm Experience/ Qualifications	30 pts	20	30	28	26
	Staffing Plan/Operational Approach	20 pts	10	15	20	18
	Ability to Meet Scheduling and Special Event Needs	15 pts	10	13	13	12
	Cost Proposal and Value	25 pts	20	20	17	16
	References and Past Performance	10 pts	10	7	8	10
	Overall Score	100 pts	70	85	86	82



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Dave Bietz, Deputy Director of Operations

RE: Consent Agenda Item (g) - Approval to apply for a Garrison Diversion Grant on behalf of Post 2 Baseball for the backstop netting project at Jack Williams

Garrison Diversion Conservancy District Recreation grants may be requested for new recreation facilities and enhancement or expansion of existing facilities. This matching grant is for projects located within the Garrison Diversion boundaries that may be eligible to receive up to 25% of the non-federal share of the cost of the project. The deadline to apply for this grant is March 1, 2026, with a maximum grant amount of \$100,000.

The grant allows agencies to apply on behalf of other groups and requires the agency to support the application.

The park district plans to submit a proposal on behalf of Post 2 Baseball for the Jack Williams backstop netting project. The scope includes replacing the existing net and adding netting from dugout to dugout to fully protect spectators in the new seating area.

The project cost is estimated to be \$91,819. We will apply for a grant in the amount of \$22,954 which is 25% of the total project. Post 2 will utilize funds from other grants received from the Hector Foundation and the CVB to fund the remaining project cost.

This item was discussed at the February 18th Planning Committee meeting and was approved to be placed on the consent agenda for approval.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (h) – Approval of 2026 Pavement Improvement Project - Parking Lots Bids

Bids for the 2026 Pavement Improvement Project - Parking Lots were received and opened on February 12, 2026, at 1:00 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.

Four bids were received, three were opened for the 2025 Projects: (1) Northern Improvement Company with a bid amount of \$698,206.45; (2) Border States Paving, Inc. with a bid amount of \$718,915.60; and (3) Earthwork Services with a bid amount of \$765,230.50;

Upon review of the bids, staff recommends awarding the bid to Northern Improvement Company in the amount of \$698,206.45. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$1,500,000.00.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

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2026 PIP Parking Lot Improvements (#10019780)

Owner: The Park District of the City of Fargo

Solicitor: MBN Engineering, Inc.

02/12/2026 01:00 PM CST

Line Item	Item Code	Item Description	UoM	Quantity	Engineer Estimate		Roers Construction		NIC		Border States Paving, Inc.		Earthwork Services	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
South High Sports Arena														
1	1	Project Signage (All Signs)	LS	1	\$3,000.00	\$3,000.00			\$1,650.00	\$1,650.00	\$1,660.00	\$1,660.00	\$2,100.00	\$2,100.00
2	2	Remove Existing Concrete Curb & Gutter (All Thicknesses)	LF	258	\$25.00	\$6,450.00			\$20.00	\$5,160.00	\$14.60	\$3,766.80	\$20.00	\$5,160.00
3	3	Remove Existing Concrete Pavement (All Thicknesses)	SY	371	\$25.00	\$9,275.00			\$30.00	\$11,130.00	\$8.90	\$3,301.90	\$20.00	\$7,420.00
4	4	Remove Existing Asphalt Pavement (All Thicknesses)	SY	164	\$20.00	\$3,280.00			\$35.00	\$5,740.00	\$29.60	\$4,854.40	\$20.00	\$3,280.00
5	5	Remove Existing Sign	EA	3	\$100.00	\$300.00			\$25.00	\$75.00	\$22.00	\$66.00	\$50.00	\$150.00
6	6	Remove Existing Fire Hydrant	EA	1	\$1,000.00	\$1,000.00			\$690.00	\$690.00	\$686.00	\$686.00	\$800.00	\$800.00
7	7	Remove Existing Gate Valve	EA	1	\$1,000.00	\$1,000.00			\$345.00	\$345.00	\$686.00	\$686.00	\$400.00	\$400.00
8	8	Remove Existing 6" ACP Watermain	LF	3	\$25.00	\$75.00			\$18.50	\$55.50	\$687.00	\$2,061.00	\$25.00	\$75.00
9	9	Remove Existing Light Pole & Base	EA	2	\$1,000.00	\$2,000.00			\$17,250.00	\$34,500.00	\$8,260.00	\$16,520.00	\$2,500.00	\$5,000.00
10	10	Sandblast Existing Parking Lot Striping	LF	285	\$5.00	\$1,425.00			\$5.00	\$1,425.00	\$18.70	\$5,329.50	\$10.00	\$2,850.00
11	11	Temporary Construction Fence	LS	1	\$5,000.00	\$5,000.00			\$4,515.00	\$4,515.00	\$4,520.00	\$4,520.00	\$6,000.00	\$6,000.00
12	12	Connect to Existing 6" ACP Watermain	EA	1	\$1,500.00	\$1,500.00			\$1,150.00	\$1,150.00	\$1,300.00	\$1,300.00	\$1,150.00	\$1,150.00
13	13	Fire Hydrant	EA	1	\$8,500.00	\$8,500.00			\$8,510.00	\$8,510.00	\$8,880.00	\$8,880.00	\$8,000.00	\$8,000.00
14	14	6" Gate Valve & Box	EA	1	\$3,500.00	\$3,500.00			\$3,220.00	\$3,220.00	\$2,970.00	\$2,970.00	\$3,000.00	\$3,000.00
15	15	6"-90 Bend	EA	1	\$500.00	\$500.00			\$690.00	\$690.00	\$1,020.00	\$1,020.00	\$750.00	\$750.00
16	16	6" C900 DR18 PVC Watermain	LF	7	\$120.00	\$840.00			\$69.00	\$483.00	\$201.00	\$1,407.00	\$80.00	\$560.00
17	17	Connect to Existing 10" PVC Storm Sewer	EA	1	\$500.00	\$500.00			\$1,380.00	\$1,380.00	\$2,350.00	\$2,350.00	\$1,400.00	\$1,400.00
18	18	27" Storm Inlet	EA	3	\$3,500.00	\$10,500.00			\$4,140.00	\$12,420.00	\$3,520.00	\$10,560.00	\$3,960.00	\$11,880.00
19	19	Downspout Connection	EA	8	\$1,500.00	\$12,000.00			\$805.00	\$6,440.00	\$1,230.00	\$9,840.00	\$800.00	\$6,400.00
20	20	Storm Sewer Fitting	EA	8	\$500.00	\$4,000.00			\$1,035.00	\$8,280.00	\$1,140.00	\$9,120.00	\$1,000.00	\$8,000.00
21	21	10" SDR35 PVC Storm Sewer	LF	218	\$90.00	\$19,620.00			\$46.00	\$10,028.00	\$51.80	\$11,292.40	\$45.00	\$9,810.00
22	22	8" SDR35 PVC Storm Sewer	LF	96	\$85.00	\$8,160.00			\$40.25	\$3,864.00	\$49.50	\$4,752.00	\$40.00	\$3,840.00
23	23	Standard Concrete Curb & Gutter	LF	306	\$55.00	\$16,830.00			\$65.00	\$19,890.00	\$39.70	\$12,148.20	\$60.00	\$18,360.00
24	24	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	328	\$85.00	\$27,880.00			\$100.00	\$32,800.00	\$76.90	\$25,223.20	\$125.00	\$41,000.00
25	25	6" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	4	\$100.00	\$400.00			\$175.00	\$700.00	\$286.00	\$1,144.00	\$225.00	\$900.00
26	26	6" Asphalt Pavement w/ 6" Aggregate Base	SY	121	\$55.00	\$6,655.00			\$105.00	\$12,705.00	\$158.00	\$19,118.00	\$130.00	\$15,730.00
27	27	ADA Detectable Warning Panel	SF	128	\$65.00	\$8,320.00			\$60.00	\$7,680.00	\$71.60	\$9,164.80	\$75.00	\$9,600.00
28	28	Accessible Symbol	EA	5	\$200.00	\$1,000.00			\$110.00	\$550.00	\$55.00	\$2,755.00	\$100.00	\$500.00
29	29	4" Parking Lot Striping	LS	1	\$1,000.00	\$1,000.00			\$825.00	\$825.00	\$3,970.00	\$3,970.00	\$3,200.00	\$3,200.00
30	30	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00			\$3,300.00	\$3,300.00	\$3,300.00	\$3,300.00	\$8,000.00	\$8,000.00
31	31	Erosion Control	LS	1	\$1,000.00	\$1,000.00			\$1,320.00	\$1,320.00	\$1,320.00	\$1,320.00	\$5,000.00	\$5,000.00
32	32	Earthwork	LS	1	\$20,000.00	\$20,000.00			\$6,800.00	\$6,800.00	\$12,500.00	\$12,500.00	\$17,735.00	\$17,735.00
33	33	Mobilization	LS	1	\$5,000.00	\$5,000.00			\$9,775.00	\$9,775.00	\$10,600.00	\$10,600.00	\$15,000.00	\$15,000.00
34	34	General Conditions	LS	1	\$5,000.00	\$5,000.00			\$3,100.00	\$3,100.00	\$7,860.00	\$7,860.00	\$15,000.00	\$15,000.00
35	35	Electrical	LS	1	\$6,000.00	\$6,000.00			\$29,180.00	\$29,180.00	\$27,900.00	\$27,900.00	\$20,000.00	\$20,000.00
					\$206,510.00		NO CONTRACTOR LIC.		\$250,375.50		\$243,946.20		\$258,050.00	
Longfellow Park														
36	36	Project Signage (All Signs)	LS	1	\$1,500.00	\$1,500.00			\$815.00	\$815.00	\$816.00	\$816.00	\$1,500.00	\$1,500.00
37	37	Temporary Construction Fence	LS	1	\$5,000.00	\$5,000.00			\$2,800.00	\$2,800.00	\$2,810.00	\$2,810.00	\$4,500.00	\$4,500.00
38	38	Remove Existing Concrete Pavement (All Thicknesses)	SY	31	\$25.00	\$775.00			\$32.50	\$1,007.50	\$7.75	\$240.25	\$25.00	\$775.00
39	39	Remove Existing Asphalt Pavement (All Thicknesses)	SY	1867	\$20.00	\$37,340.00			\$7.35	\$13,722.45	\$7.25	\$13,535.75	\$11.50	\$21,470.50
40	40	Remove Existing Wood Post	EA	23	\$50.00	\$1,150.00			\$35.00	\$805.00	\$208.00	\$4,784.00	\$125.00	\$2,875.00
41	41	Remove Existing Steel Post	EA	3	\$50.00	\$150.00			\$100.00	\$300.00	\$411.00	\$1,233.00	\$250.00	\$750.00
42	42	Remove Existing Tree	EA	1	\$1,000.00	\$1,000.00			\$375.00	\$375.00	\$850.00	\$850.00	\$2,500.00	\$2,500.00
43	43	Remove Existing Sign	EA	2	\$100.00	\$200.00			\$22.00	\$44.00	\$22.00	\$44.00	\$100.00	\$200.00
44	44	Remove Existing Fence	LF	38	\$25.00	\$950.00			\$35.00	\$1,330.00	\$43.70	\$1,660.60	\$15.00	\$570.00
45	45	Connect to Existing 8" PVC Storm Sewer	EA	1	\$500.00	\$500.00			\$1,260.00	\$1,260.00	\$439.00	\$439.00	\$1,500.00	\$1,500.00
46	46	PVC Inlet	EA	2	\$1,500.00	\$3,000.00			\$525.00	\$1,050.00	\$794.00	\$1,588.00	\$700.00	\$1,400.00
47	47	Storm Sewer Fitting	EA	1	\$500.00	\$500.00			\$525.00	\$525.00	\$624.00	\$624.00	\$700.00	\$700.00
48	48	8" SDR35 PVC Storm Sewer	LF	147	\$85.00	\$12,495.00			\$37.00	\$5,439.00	\$26.60	\$3,910.20	\$40.00	\$5,880.00
49	49	Mountable Concrete Curb & Gutter	LF	102	\$50.00	\$5,100.00			\$65.00	\$6,630.00	\$39.70	\$4,049.40	\$60.00	\$6,120.00
50	50	Standard Concrete Curb & Gutter	LF	160	\$55.00	\$8,800.00			\$70.00	\$11,200.00	\$39.70	\$6,352.00	\$60.00	\$9,600.00
51	51	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	35	\$85.00	\$2,975.00			\$150.00	\$5,250.00	\$105.00	\$3,675.00	\$225.00	\$7,875.00
52	52	6" Asphalt Pavement w/ 6" Aggregate Base	SY	1810	\$55.00	\$99,550.00			\$50.00	\$90,500.00	\$48.60	\$87,966.00	\$43.00	\$77,830.00
53	53	ADA Detectable Warning Panel	SF	16	\$65.00	\$1,040.00			\$60.00	\$960.00	\$71.60	\$1,145.60	\$35.00	\$560.00
54	54	Accessible Symbol	EA	2	\$200.00	\$400.00			\$110.00	\$220.00	\$55.00	\$1,102.00	\$300.00	\$600.00
55	55	4" Parking Lot Striping	LS	1	\$1,600.00	\$1,600.00			\$1,320.00	\$1,320.00	\$4,520.00	\$4,520.00	\$2,100.00	\$2,100.00
56	56	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00			\$3,520.00	\$3,520.00	\$3,520.00	\$3,520.00	\$6,000.00	\$6,000.00
57	57	Erosion Control	LS	1	\$1,000.00	\$1,000.00			\$4,070.00	\$4,070.00	\$4,080.00	\$4,080.00	\$6,000.00	\$6,000.00
58	58	Earthwork	LS	1	\$40,000.00	\$40,000.00			\$31,575.00	\$31,575.00	\$21,200.00	\$21,200.00	\$25,000.00	\$25,000.00
59	59	Mobilization	LS	1	\$5,000.00	\$5,000.00			\$12,000.00	\$12,000.00	\$10,700.00	\$10,700.00	\$15,000.00	\$15,000.00
60	60	General Conditions	LS	1	\$5,000.00	\$5,000.00			\$4,130.00	\$4,130.00	\$2,940.00	\$2,940.00	\$10,000.00	\$10,000.00
					\$240,025.00		NO CONTRACTOR LIC.		\$200,847.95		\$183,784.80		\$211,305.50	
Lindenwood Park														
61	61	Project Signage (All Signs)	LS	1	\$2,400.00	\$2,400.00			\$2,275.00	\$2,275.00	\$2,870.00	\$2,870.00	\$3,000.00	\$3,000.00
62	62	Temporary Construction Fence	LS	1	\$5,000.00	\$5,000.00			\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$8,100.00	\$8,100.00
63	63	Root Trenching	LF	261	\$5.00	\$1,305.00			\$8.00	\$2,088.00	\$9.90	\$2,583.90	\$20.00	\$5,220.00
64	64	Remove/Salvage/Return to Owner Existing Concrete Bumper	EA	27	\$100.00	\$2,700.00			\$45.00	\$1,215.00	\$93.90	\$2,535.30	\$200.00	\$5,400.00
65	65	Remove Existing Asphalt Pavement (All Thicknesses)	SY	1582	\$20.00	\$31,640.00			\$7.50	\$11,865.00	\$10.40	\$16,452.80	\$11.50	\$18,193.00
66	66	Remove Existing Concrete Pavement (All Thicknesses)	SY	1	\$25.00	\$25.00			\$80.00	\$80.00	\$425.00	\$425.00	\$200.00	\$200.00
67	67	Remove Existing Sign	EA	5	\$100.00	\$500.00			\$25.00	\$125.00	\$110.00	\$550.00	\$100.00	\$500.00
68	68	3' Wide Concrete Valley Gutter	LF	315	\$75.00	\$23,625.00			\$42.00	\$13,230.00	\$46.30	\$14,584.50	\$57.00	\$17,955.00
69	69	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	337	\$85.00	\$28,645.00			\$91.00	\$30,667.00	\$77.30	\$26,050.10	\$98.00	\$33,026.00
70	70	6" Asphalt Pavement w/ 6" Aggregate Base	SY	2429	\$55.00	\$133,595.00			\$47.00	\$114,163.00	\$55.00	\$133,595.00	\$43.00	\$104,447.00
71	71	Concrete Wheel Stop	EA	62	\$150.00	\$9,300.00								



February 12, 2026

Mr. Tyler Kirchner
Deputy Director of Operations
Fargo Park District
6100 38th Street South
Fargo, ND 58104

Subject: Fargo Park District
2026 PIP Parking Lot Improvements
Fargo, North Dakota
MBN Project No. 25-173

On February 12, 2026, the Fargo Park District received four (4) proposals and publicly opened three (3) proposals for the 2026 PIP Parking Lot Improvements, with one (1) being rejected due to incorrect bid submittal.

It is our recommendation that the Fargo Park District award the contract to Northern Improvement Company for the Base Bid total amount of **\$698,206.45**. Alternate No. 1 was rejected.

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tony Eukel".

Tony Eukel, P.E.
Civil Engineer

enclosure



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (i) - Approval of 2026 Pavement Improvement Project - Trails and Sidewalks Bids

Bids for the 2026 Pavement Improvement Project - Trails and Sidewalks were received and opened on February 12, 2026, at 1:20 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.

Two bids were received for the 2025 Projects: (1) Roers Construction with a bid amount of \$354,105.00; and (2) Earthwork Services Inc. with a bid amount of \$405,914.00.

Upon review of the bids, staff recommends awarding the bid to Roers Construction in the amount of \$354,105.00. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$1,500,000.00.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Values: Be Authentic * Be Bold * Be Collaborative

2026 PIP Trail and Sidewalk Improvements (#10019781)

Owner: The Park District of the City of Fargo

Solicitor: MBN Engineering, Inc.

02/12/2026 01:20 PM CST

Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Roers Construction		Earthwork Services	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
North Softball Complex										
1	1	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$600.00	\$600.00	\$800.00	\$800.00
2	2	Remove/Salvage/Reinstall Existing Sign	EA	1	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
3	3	Temporary Construction Fence	LS	1	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$4,700.00	\$4,700.00
4	4	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$3,000.00	\$3,000.00
5	5	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	60	\$105.00	\$6,300.00	\$90.00	\$5,400.00	\$125.00	\$7,500.00
6	6	4" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	190	\$110.00	\$20,900.00	\$100.00	\$19,000.00	\$100.00	\$19,000.00
7	7	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00	\$4,500.00	\$4,500.00
8	8	Earthwork	LS	1	\$7,500.00	\$7,500.00	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00
9	9	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$6,500.00	\$6,500.00
10	10	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
					\$52,450.00		\$57,850.00		\$61,250.00	
Pepsi Soccer Complex										
11	11	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$525.00	\$525.00	\$500.00	\$500.00
12	12	Temporary Construction Fence	LS	1	\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$4,050.00	\$4,050.00
13	13	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$600.00	\$600.00	\$3,000.00	\$3,000.00
14	14	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	22	\$105.00	\$2,310.00	\$95.00	\$2,090.00	\$200.00	\$4,400.00
15	15	4" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	190	\$110.00	\$20,900.00	\$100.00	\$19,000.00	\$100.00	\$19,000.00
16	16	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$4,500.00	\$4,500.00
17	17	Earthwork	LS	1	\$7,500.00	\$7,500.00	\$3,000.00	\$3,000.00	\$9,100.00	\$9,100.00
18	18	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$8,000.00	\$8,000.00
19	19	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
					\$48,710.00		\$53,715.00		\$57,550.00	
Unicorn Park										
20	20	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$525.00	\$525.00	\$500.00	\$500.00
21	21	Remove Existing Asphalt Pavement (All Thicknesses)	SY	213	\$20.00	\$4,260.00	\$25.00	\$5,325.00	\$25.00	\$5,325.00
22	22	Remove Existing Concrete Pavement (All Thicknesses)	SY	2	\$25.00	\$50.00	\$30.00	\$60.00	\$50.00	\$100.00
23	23	Remove Existing Basketball Standard	EA	1	\$500.00	\$500.00	\$150.00	\$150.00	\$800.00	\$800.00
24	24	Temporary Construction Fence	LS	1	\$500.00	\$500.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
25	25	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$3,000.00	\$3,000.00
26	26	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	6	\$105.00	\$630.00	\$95.00	\$570.00	\$250.00	\$1,500.00
27	27	4" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	95	\$110.00	\$10,450.00	\$100.00	\$9,500.00	\$130.00	\$12,350.00
28	28	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$4,200.00	\$4,200.00
29	29	Earthwork	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$9,850.00	\$9,850.00
30	30	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$8,000.00	\$8,000.00
31	31	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
					\$37,890.00		\$49,730.00		\$52,625.00	
Island Park										
32	32	Project Signage (All Signs)	LS	1	\$1,000.00	\$1,000.00	\$1,250.00	\$1,250.00	\$1,000.00	\$1,000.00
33	33	Remove Existing Asphalt Pavement (All Thicknesses)	SY	776	\$20.00	\$15,520.00	\$25.00	\$19,400.00	\$20.00	\$15,520.00
34	34	Remove Existing Concrete Pavement (All Thicknesses)	SY	435	\$25.00	\$10,875.00	\$30.00	\$13,050.00	\$20.00	\$8,700.00
35	35	Remove Existing Concrete Curb (All Thicknesses)	LF	132	\$30.00	\$3,960.00	\$8.00	\$1,056.00	\$25.00	\$3,300.00
36	36	Temporary Construction Fence	LS	1	\$15,000.00	\$15,000.00	\$7,000.00	\$7,000.00	\$17,530.00	\$17,530.00
37	37	Root Trenching	LF	734	\$10.00	\$7,340.00	\$5.00	\$3,670.00	\$30.00	\$22,020.00
38	38	Erosion Control	LS	1	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
39	39	6" Concrete Curb	LF	132	\$50.00	\$6,600.00	\$75.00	\$9,900.00	\$60.00	\$7,920.00
40	40	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	1247	\$85.00	\$105,995.00	\$95.00	\$118,465.00	\$95.00	\$118,465.00
41	41	Lower Existing Storm Structure	EA	2	\$100.00	\$200.00	\$500.00	\$1,000.00	\$700.00	\$1,400.00
42	42	Connect to Existing Storm Manhole	EA	1	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$1,500.00	\$1,500.00
43	43	27" Storm Inlet	EA	1	\$3,500.00	\$3,500.00	\$2,700.00	\$2,700.00	\$3,200.00	\$3,200.00
44	44	8" CSP Flared End Section	EA	2	\$500.00	\$1,000.00	\$455.00	\$910.00	\$600.00	\$1,200.00
45	45	8" SDR35 PVC Storm Sewer	LF	25	\$85.00	\$2,125.00	\$62.00	\$1,550.00	\$45.00	\$1,125.00
46	46	12" HDPE Storm Sewer	LF	29	\$65.00	\$1,885.00	\$65.00	\$1,885.00	\$52.00	\$1,508.00
47	47	Finish Grade & Seeding	LS	1	\$15,000.00	\$15,000.00	\$4,500.00	\$4,500.00	\$8,500.00	\$8,500.00
48	48	Earthwork	LS	1	\$40,000.00	\$40,000.00	\$3,000.00	\$3,000.00	\$11,188.00	\$11,188.00
49	49	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$11,000.00	\$11,000.00
50	50	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00
					\$247,000.00		\$216,636.00		\$250,076.00	
Pointe West Park										
51	51	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$550.00	\$550.00	\$500.00	\$500.00
52	52	Remove Existing Plastic Retaining Wall	LF	281	\$15.00	\$4,215.00	\$20.00	\$5,620.00	\$10.00	\$2,810.00
53	53	Remove Existing Concrete Pavement (All Thicknesses)	SY	6	\$25.00	\$150.00	\$30.00	\$180.00	\$100.00	\$600.00
54	54	Temporary Construction Fence	LS	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$4,350.00	\$4,350.00
55	55	Root Trenching	LF	18	\$100.00	\$1,800.00	\$5.00	\$90.00	\$100.00	\$1,800.00
56	56	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00
57	57	4" Reinforced Concrete Playground Sidewalk w/ 4" Agg. Base	SY	161	\$110.00	\$17,710.00	\$95.00	\$15,295.00	\$150.00	\$24,150.00
58	58	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	69	\$105.00	\$7,245.00	\$100.00	\$6,900.00	\$150.00	\$10,350.00
59	59	4" RCP Outlet w/ Rodent Shield	EA	1	\$100.00	\$100.00	\$800.00	\$800.00	\$1,500.00	\$1,500.00
60	60	4"x4" Tee	EA	1	\$60.00	\$60.00	\$450.00	\$450.00	\$70.00	\$70.00
61	61	4" Perforated Drain Tile w/ Filter Sock	LF	190	\$85.00	\$16,150.00	\$55.00	\$10,450.00	\$50.00	\$9,500.00
62	62	4" SDR35 PVC Storm Sewer	LF	40	\$45.00	\$1,800.00	\$45.00	\$1,800.00	\$30.00	\$1,200.00
63	63	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00
64	64	Earthwork	LS	1	\$20,000.00	\$20,000.00	\$3,000.00	\$3,000.00	\$14,000.00	\$14,000.00
65	65	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$10,000.00	\$10,000.00
66	66	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00
					\$86,730.00		\$76,135.00		\$93,830.00	
Tharaldson Playground										
67	67	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$550.00	\$550.00	\$500.00	\$500.00
68	68	Remove Existing Tree	EA	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$4,000.00	\$4,000.00
69	69	Remove Existing Shrub Line	LS	1	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$1,500.00	\$1,500.00
70	70	Temporary Construction Fence	LS	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$5,100.00	\$5,100.00
71	71	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$3,500.00	\$3,500.00
72	72	4" Reinforced Concrete Playground Sidewalk w/ 4" Agg. Base	SY	134	\$110.00	\$14,740.00	\$100.00	\$13,400.00	\$150.00	\$20,100.00
73	73	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	57	\$105.00	\$5,985.00	\$100.00	\$5,700.00	\$150.00	\$8,550.00
74	74	Connect to Existing Storm Inlet	EA	1	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$1,500.00	\$1,500.00
75	75	27" Storm Inlet	EA	1	\$3,500.00	\$3,500.00	\$2,700.00	\$2,700.00	\$3,200.00	\$3,200.00
76	76	4"x4" Tee	EA	1	\$350.00	\$350.00	\$450.00	\$450.00	\$70.00	\$70.00
77	77	4" Perforated Drain Tile w/ Filter Sock	LF	213	\$85.00	\$18,105.00	\$55.00	\$11,715.00	\$50.00	\$10,650.00
78	78	4" SDR35 PVC Storm Sewer	LF	22	\$65.00	\$1,430.00	\$45.00	\$990.00	\$30.00	\$660.00
79	79	12" HDPE Storm Sewer	LF	46	\$65.00	\$2,990.00	\$65.00	\$2,990.00	\$50.00	\$2,300.00
80	80	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$3,950.00	\$3,950.00	\$8,500.00	\$8,500.00
81	81	Earthwork	LS	1	\$25,000.00	\$25,000.00	\$3,000.00	\$3,000.00	\$23,429.00	\$23,429.00
82	82	Mobilization	LS	1	\$5,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$11,000.00	\$11,000.00
83	83	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00
					\$98,600.00		\$83,745.00		\$114,559.00	
Milwaukee South Playground										
84	84	Project Signage (All Signs)	LS	1	\$500.00	\$500.00	\$550.00	\$550.00	\$600.00	\$600.00
85	85	Remove Existing Concrete Pavement (All Thicknesses)	SY	6	\$100.00	\$600.00	\$30.00	\$180.00	\$100.00	\$600.00
86	86	Temporary Construction Fence	LS	1	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00
87	87	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	22	\$150.00	\$3,300.00	\$100.00	\$2,200.00	\$200.00	\$4,



February 12, 2026

Mr. Tyler Kirchner
Deputy Director of Operations
Fargo Park District
6100 38th Street South
Fargo, ND 58104

Subject: Fargo Park District
2026 PIP Trails and Sidewalks Improvements
Fargo, North Dakota
MBN Project No. 25-174

On February 12, 2026, the Fargo Park District received and opened two (2) proposals for the 2026 PIP Trails and Sidewalks Improvements.

It is our recommendation that the Fargo Park District award the contract to Roers Construction for the total amount - **\$354,105.00**. Island Park site has been omitted from the project.

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tony Eukel".

Tony Eukel, P.E.
Civil Engineer

enclosure



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (j) - Consideration of Oak Grove Road Replacement Project Bids

Bids for the Oak Grove Road Replacement Project were received and opened on February 12, 2026, at 2:00 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.

Five bids were received for the 2025 Projects: (1) All Finish Concrete, Inc. with a bid amount of \$760,425.00; (2) Border States Paving, Inc. with a bid amount of \$684,527.30; (3) Roers Construction with a bid amount of \$959,988.00; (4) Earthwork Services with a bid amount of \$924,455.00; and (5) Northern Improvement Company with a bid amount of \$705,915.60.

Upon review of the bids, staff recommends awarding the bid to Border States Paving, Inc. in the amount of \$684,527.30. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$850,000.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Values: Be Authentic * Be Bold * Be Collaborative

2026 PIP Oak Grove Road Improvements (#10019783)
Owner: The Park District of the City of Fargo
Solicitor: MBN Engineering, Inc.
02/12/2026 02:00 PM CST

Line Item	Item Code	Item Description	UoM	Quantity	Engineer Estimate		All Finish Concrete, Inc.		Border States Paving, Inc.		Roers Construction		Earthwork Services		NIC	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid																
1	1	Project Signage (All Signs)	LS	1	\$5,000.00	\$5,000.00	\$3,150.00	\$3,150.00	\$2,960.00	\$2,960.00	\$4,500.00	\$4,500.00	\$5,000.00	\$5,000.00	\$2,950.00	\$2,950.00
2	2	Temporary Construction Fence	LS	1	\$25,000.00	\$25,000.00	\$10,655.00	\$10,655.00	\$10,200.00	\$10,200.00	\$4,000.00	\$4,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
3	3	Root Trenching	LF	2431	\$5.00	\$12,155.00	\$8.00	\$19,448.00	\$6.30	\$15,315.30	\$9.00	\$21,879.00	\$20.00	\$48,620.00	\$7.00	\$17,017.00
4	4	Remove Existing Gravel Section (All Thicknesses)	SY	2059	\$20.00	\$41,180.00	\$9.00	\$18,531.00	\$11.30	\$23,266.70	\$10.00	\$20,590.00	\$7.00	\$14,413.00	\$7.00	\$14,413.00
5	5	Remove Existing Asphalt Pavement (All Thicknesses)	SY	2987	\$20.00	\$59,740.00	\$13.00	\$38,831.00	\$11.30	\$33,753.10	\$20.00	\$59,740.00	\$11.50	\$34,350.50	\$7.00	\$20,909.00
6	6	Remove Existing Concrete Pavement (All Thicknesses)	SY	107	\$25.00	\$2,675.00	\$22.00	\$2,354.00	\$11.30	\$1,209.10	\$30.00	\$3,210.00	\$20.00	\$2,140.00	\$21.00	\$2,247.00
7	7	Remove Existing Sign	EA	1	\$100.00	\$100.00	\$22.00	\$22.00	\$21.00	\$21.00	\$75.00	\$75.00	\$100.00	\$100.00	\$21.00	\$21.00
8	8	Remove/Salvage/Relocate Existing Boulder	EA	93	\$25.00	\$2,325.00	\$250.00	\$23,250.00	\$335.00	\$31,155.00	\$100.00	\$9,300.00	\$300.00	\$27,900.00	\$125.00	\$11,625.00
9	9	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	152	\$85.00	\$12,920.00	\$136.00	\$20,672.00	\$78.40	\$11,916.80	\$100.00	\$15,200.00	\$100.00	\$15,200.00	\$127.00	\$19,304.00
10	10	6" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	220	\$105.00	\$23,100.00	\$138.00	\$30,360.00	\$84.50	\$18,590.00	\$115.00	\$25,300.00	\$135.00	\$29,700.00	\$154.00	\$33,880.00
11	11	6" Asphalt Pavement w/ 6" Aggregate Base	SY	4005	\$55.00	\$220,275.00	\$44.00	\$176,220.00	\$56.00	\$224,280.00	\$50.00	\$200,250.00	\$41.00	\$164,205.00	\$56.00	\$224,280.00
12	12	Concrete Edging	LF	171	\$25.00	\$4,275.00	\$15.00	\$2,565.00	\$12.60	\$2,154.60	\$12.00	\$2,052.00	\$50.00	\$8,550.00	\$12.60	\$2,154.60
13	13	4" Wood Mulch	SY	350	\$15.00	\$5,250.00	\$14.00	\$4,900.00	\$19.40	\$6,790.00	\$20.00	\$7,000.00	\$15.00	\$5,250.00	\$19.40	\$6,790.00
14	14	Concrete Wheel Stop	EA	57	\$150.00	\$8,550.00	\$209.00	\$11,913.00	\$183.00	\$10,431.00	\$190.00	\$10,830.00	\$300.00	\$17,100.00	\$185.00	\$10,545.00
15	15	ADA Detectable Warning Panel	SF	80	\$65.00	\$5,200.00	\$50.00	\$4,000.00	\$68.30	\$5,464.00	\$75.00	\$6,000.00	\$70.00	\$5,600.00	\$55.00	\$4,400.00
16	16	Accessible Symbol	EA	2	\$200.00	\$400.00	\$39.00	\$78.00	\$315.00	\$630.00	\$35.00	\$70.00	\$100.00	\$200.00	\$120.00	\$240.00
17	17	4" Parking Lot Striping	LS	1	\$2,000.00	\$2,000.00	\$2,044.00	\$2,044.00	\$18,000.00	\$18,000.00	\$1,825.00	\$1,825.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
18	18	Pedestrian Crossing Bar (2'x10')	EA	24	\$500.00	\$12,000.00	\$432.00	\$10,368.00	\$263.00	\$6,312.00	\$393.00	\$9,432.00	\$500.00	\$12,000.00	\$315.00	\$7,560.00
19	19	Direction Arrow	EA	3	\$750.00	\$2,250.00	\$432.00	\$1,296.00	\$263.00	\$789.00	\$393.00	\$1,179.00	\$500.00	\$1,500.00	\$315.00	\$945.00
20	20	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$8,795.00	\$8,795.00	\$5,480.00	\$5,480.00	\$5,215.00	\$5,215.00	\$9,000.00	\$9,000.00	\$5,600.00	\$5,600.00
21	21	Erosion Control	LS	1	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00	\$5,860.00	\$5,860.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$1.00	\$1.00
22	22	Earthwork	LS	1	\$75,000.00	\$75,000.00	\$10.00	\$10.00	\$14,700.00	\$14,700.00	\$15,000.00	\$15,000.00	\$45,000.00	\$45,000.00	\$93,000.00	\$93,000.00
23	23	Mobilization	LS	1	\$10,000.00	\$10,000.00	\$11,000.00	\$11,000.00	\$15,000.00	\$15,000.00	\$8,000.00	\$8,000.00	\$12,000.00	\$12,000.00	\$40,000.00	\$40,000.00
24	24	General Conditions	LS	1	\$15,000.00	\$15,000.00	\$8,000.00	\$8,000.00	\$7,360.00	\$7,360.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$15,000.00	\$15,000.00
Base Bid Total:					\$559,395.00		\$413,462.00		\$471,637.60		\$473,147.00		\$517,328.50		\$544,381.60	
Alt #1: Concrete Ribbon																
25	25	1' Wide Concrete Ribbon	LF	2783	\$45.00	\$125,235.00	\$34.00	\$94,622.00	\$19.40	\$53,990.20	\$8.00	\$22,264.00	\$85.00	\$236,555.00	\$23.00	\$64,009.00
Alt #1 Total:					\$125,235.00		\$94,622.00		\$53,990.20		\$22,264.00		\$236,555.00		\$64,009.00	
Alt #2: Concrete Pavement																
26	26	(Omit 6" Asphalt Pavement w/ 6" Aggregate Base)	(SY)	4005	(\$55.00)	(\$220,275.00)	(\$44.00)	(\$176,220.00)	(\$44.00)	(\$216,270.00)	(\$40.00)	(\$160,200.00)	(\$41.00)	(\$164,205.00)	\$0.00	\$0.00
27	27	Remove Existing Asphalt Pavement (All Thicknesses)	SY	87	\$20.00	\$1,740.00	\$13.00	\$1,131.00	\$11.30	\$983.10	\$20.00	\$1,740.00	\$11.50	\$1,000.50	\$0.00	\$0.00
28	28	6" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	4092	\$105.00	\$429,660.00	\$87.00	\$356,004.00	\$76.60	\$313,447.20	\$115.00	\$470,580.00	\$98.00	\$401,016.00	\$0.00	\$0.00
Alt #2 Total:					\$211,125.00		\$180,915.00		\$98,160.30		\$312,120.00		\$237,811.50		\$0.00	
Alt #3: 10' Wide Concrete Trail																
29	29	(Omit Concrete Edging)	(LF)	131	(\$25.00)	(\$3,275.00)	(\$5.00)	(\$655.00)	(\$12.60)	(\$1,650.60)	(\$12.00)	(\$1,572.00)	(\$10.00)	(\$1,310.00)	(\$5.00)	(\$655.00)
30	30	(Omit 1' Wide Concrete Ribbon Under Alt #1)	(LF)	224	(\$45.00)	(\$10,080.00)	(\$28.00)	(\$6,272.00)	(\$19.40)	(\$4,345.60)	(\$8.00)	(\$1,792.00)	(\$70.00)	(\$15,680.00)	(\$23.00)	(\$5,152.00)
31	31	Temporary Construction Fence	LS	1	\$1,000.00	\$1,000.00	\$11,255.00	\$11,255.00	\$574.00	\$574.00	\$4,000.00	\$4,000.00	\$12,000.00	\$12,000.00	\$550.00	\$550.00
32	32	Remove Existing Concrete Pavement (All Thicknesses)	SY	7	\$25.00	\$175.00	\$220.00	\$1,540.00	\$11.30	\$79.10	\$30.00	\$210.00	\$200.00	\$1,400.00	\$30.00	\$210.00
33	33	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	1435	\$85.00	\$121,975.00	\$80.00	\$114,800.00	\$72.70	\$104,324.50	\$100.00	\$143,500.00	\$93.00	\$133,455.00	\$98.00	\$140,630.00
34	34	ADA Detectable Warning Panel	SF	60	\$65.00	\$3,900.00	\$50.00	\$3,000.00	\$68.30	\$4,098.00	\$75.00	\$4,500.00	\$70.00	\$4,200.00	\$55.00	\$3,300.00
35	35	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$8,205.00	\$8,205.00	\$5,650.00	\$5,650.00	\$5,375.00	\$5,375.00	\$9,000.00	\$9,000.00	\$5,800.00	\$5,800.00
36	36	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$1,100.00	\$1,100.00	\$1,170.00	\$1,170.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$1.00	\$1.00
37	37	Earthwork	LS	1	\$20,000.00	\$20,000.00	\$20,075.00	\$20,075.00	\$3,660.00	\$3,660.00	\$8,000.00	\$8,000.00	\$15,250.00	\$15,250.00	\$12,350.00	\$12,350.00
38	38	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$13,000.00	\$13,000.00	\$1,170.00	\$1,170.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$4,500.00	\$4,500.00
Alt #3 Total:					\$144,695.00		\$166,048.00		\$114,729.40		\$174,721.00		\$169,315.00		\$161,534.00	
Base Bid + Alt #2 + Alt #3 Total:					\$915,215.00		\$760,425.00		\$684,527.30		\$959,988.00		\$924,455.00		\$705,915.60	

* Yellow indicates low bid

* Red indicates item rejected



February 12, 2026

Mr. Tyler Kirchner
Deputy Director of Operations
Fargo Park District
6100 38th Street South
Fargo, ND 58104

Subject: Fargo Park District
2026 PIP Oak Grove Road Improvements
Fargo, North Dakota
MBN Project No. 25-176

On February 12, 2026, the Fargo Park District received and opened five (5) proposals for the 2026 PIP Oak Grove Road Improvements.

It is our recommendation that the Fargo Park District award the contract to Border States Paving, Inc. for the Base Bid - \$471,637.60, Alternate No. 2 - \$98,160.30 (Add), and Alternate No. 3 - \$114,729.40 (Add) for a total amount of **\$684,527.30**. Alternate No. 1 was rejected.

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

A handwritten signature in blue ink, appearing to read "Tony Eukel", is written over a light blue rectangular background.

Tony Eukel, P.E.
Civil Engineer

enclosure



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Committee Members

FROM: Tyler Kirchner, Project Manager

RE: Consent Agenda Item (k) - Approval of Lions Conservancy Park Trail Extension and Trailhead Improvement Project Bids

Bids for the Lions Conservancy Park Trail Extension and Trailhead Improvement Project were received and opened on February 12, 2026, at 1:40 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.

One bid was received for the 2025 Projects: (1) Earthwork Services Inc. with a bid amount of \$474,987.00.

Upon review of the bids, staff recommends awarding the bid to Earthwork Services Inc. in the amount of \$474,987.00. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$514,000.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
PARK COMMISSIONERS – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Values: Be Authentic * Be Bold * Be Collaborative

2026 PIP Lions Conservancy Improvements (#10019782)

Owner: The Park District of the City of Fargo

Solicitor: MBN Engineering, Inc.

02/12/2026 01:40 PM CST

Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Earthwork Services	
					Unit Price	Extension	Unit Price	Extension
Parking Lot								
1	1	Project Signage (All Signs)	LS	1	\$3,600.00	\$3,600.00	\$5,500.00	\$5,500.00
2	2	Temporary Construction Fence	LS	1	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
3	3	Remove Existing Tree Line	LS	1	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
4	4	Remove Existing Gravel Section (All Thicknesses)	SY	210	\$20.00	\$4,200.00	\$25.00	\$5,250.00
5	5	Remove Existing Asphalt Pavement (All Thicknesses)	SY	64	\$20.00	\$1,280.00	\$35.00	\$2,240.00
6	6	Remove Existing Light Pole Base	EA	1	\$1,000.00	\$1,000.00	\$800.00	\$800.00
7	7	Remove & Salvage Existing Light Pole	EA	1	\$500.00	\$500.00	\$2,000.00	\$2,000.00
8	8	Remove Existing Two Post Sign	EA	2	\$100.00	\$200.00	\$200.00	\$400.00
9	9	Remove/Salvage/Relocate Existing Boulder	EA	28	\$25.00	\$700.00	\$250.00	\$7,000.00
10	10	Remove Existing Storm Inlet	EA	1	\$500.00	\$500.00	\$650.00	\$650.00
11	11	Remove Existing 12" PVC Storm Sewer	EA	17	\$30.00	\$510.00	\$18.00	\$306.00
12	12	Connect to Existing 12" PVC Storm Sewer	EA	1	\$100.00	\$100.00	\$1,500.00	\$1,500.00
13	13	PVC Storm Inlet	EA	1	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00
14	14	12"-45 Bend	LF	1	\$500.00	\$500.00	\$550.00	\$550.00
15	15	12" SDR35 PVC Storm Sewer	EA	17	\$100.00	\$1,700.00	\$68.00	\$1,156.00
16	16	3' Wide Concrete Valley Gutter	LF	177	\$70.00	\$12,390.00	\$65.00	\$11,505.00
17	17	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	161	\$85.00	\$13,685.00	\$120.00	\$19,320.00
18	18	4" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	95	\$90.00	\$8,550.00	\$130.00	\$12,350.00
19	19	6" Reinforced Concrete Pavement w/ 6" Aggregate Base	SY	36	\$100.00	\$3,600.00	\$180.00	\$6,480.00
20	20	6" Asphalt Pavement w/ 6" Aggregate Base	SY	1379	\$55.00	\$75,845.00	\$52.00	\$71,708.00
21	21	Concrete Wheel Stop	EA	33	\$150.00	\$4,950.00	\$500.00	\$16,500.00
22	22	ADA Detectable Warning Panel	SF	28	\$65.00	\$1,820.00	\$65.00	\$1,820.00
23	23	Accessible Symbol	EA	4	\$200.00	\$800.00	\$100.00	\$400.00
24	24	Parking Lot Striping	LS	1	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00
25	25	Pedestrian Crossing Bar (2'x8')	EA	5	\$100.00	\$500.00	\$100.00	\$500.00
26	26	Finish Grade & Seeding	LS	1	\$5,000.00	\$5,000.00	\$8,000.00	\$8,000.00
27	27	Erosion Control	LS	1	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00
28	28	Earthwork	LS	1	\$30,000.00	\$30,000.00	\$19,150.00	\$19,150.00
29	29	Mobilization	LS	1	\$2,500.00	\$2,500.00	\$15,000.00	\$15,000.00
30	30	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$40,000.00	\$40,000.00
31	31	Electrical	LS	1	\$5,000.00	\$5,000.00	\$41,150.00	\$41,150.00
Parking Lot Total:						\$204,930.00		\$317,235.00
Crusher Fines Trail								
32	32	4" Crusher Fines (6' Wide)	LF	8096	\$20.00	\$161,920.00	\$18.25	\$147,752.00
33	33	Mobilization	LS	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00
34	34	General Conditions	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
Crusher Fines Trail Total:						\$169,420.00		\$157,752.00
Base Bid Total:						\$374,350.00		\$474,987.00
Alt #1: Concrete Ribbon								
35	35	1' Wide Concrete Ribbon	LF	382	\$45.00	\$17,190.00	\$55.00	\$21,010.00
Alt #1 Total:						\$17,190.00		\$21,010.00
Alt #2: Add Sidewalk & Grass Area								
36	36	(Omit 4" Parking Lot Striping)	(LS)	1				
37	37	Remove Existing Asphalt Pavement (All Thicknesses)	SY	239	\$20.00	\$4,780.00	\$30.00	\$7,170.00
38	38	4" Reinforced Concrete Sidewalk w/ 4" Aggregate Base	SY	51	\$85.00	\$4,335.00	\$120.00	\$6,120.00
39	39	Finish Grade & Seed	LS	1	\$500.00	\$500.00	\$3,000.00	\$3,000.00
Alt #2 Total:						\$8,115.00		\$16,140.00
Alt #3: 1" Crusher Fines Resurfacing								
40	40	1" Crusher Fines (Existing Trail Resurfacing)	SY	610	\$6.00	\$3,660.00	\$10.00	\$6,100.00
Alt #3 Total:						\$3,660.00		\$6,100.00
Base Bid + Alts:						\$403,315.00		\$518,237.00

* Yellow indicates low bid

* Red indicates item rejected



February 12, 2026

Mr. Tyler Kirchner
Deputy Director of Operations
Fargo Park District
6100 38th Street South
Fargo, ND 58104

Subject: Fargo Park District
2026 PIP Lions Conservancy Improvements
Fargo, North Dakota
MBN Project No. 25-175

On February 12, 2026, the Fargo Park District received and opened one (1) proposal for the 2026 PIP Lions Conservancy Improvements.

It is our recommendation that the Fargo Park District award the contract to Earthwork Services for the Base Bid total amount of **\$474,987.00**. Alternate No.1, No.2, and No.3 were rejected.

Enclosed is one (1) copy of the bid tabulation for your use. If you have any questions, please contact me at 701-478-6336.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Eukel", written over a light blue rectangular background.

Tony Eukel, P.E.
Civil Engineer

enclosure



MEMORANDUM

DATE: March 10, 2026

TO: Fargo Park Board Commissioners

FROM: Susan Faus, Executive Director

RE: Agenda Item No. 3 – FM Trailbuilders Presentation

Lauren Robinson and Tim Krieg of FM Trailbuilders will be in attendance to deliver an update on the organization's recent work and upcoming initiatives. They will highlight the trail projects completed over the past year, discuss their impact on the Fargo–Moorhead community, and outline plans for future development and improvements in both Fargo and Moorhead. Their presentation will also provide insight into partnerships, and opportunities for community involvement.

If you have any questions, do not hesitate to contact me prior to the meeting.

Thank you.

Susan Faus, Executive Director
Park Board Commissioners – Zoë Absey * Vicki Dawson * Joe Deutsch * Aaron Hill * Jerry Rostad
Clerk-Jeff Gunkelman

Our Core Values: *Be Authentic * Be Bold * Be Collaborative

Governance Committee Meeting
Wednesday, February 25, 2026
Fargo Parks Sports Center
Island Park Conference Room

Jerry Rostad, Vicki Dawson, Aaron Hill, Susan Faus, Dave Bietz, Jayne Gust, Carolyn Boutain, Stacy Dahl

IT Network Security Updates:

Stacy Dahl, presented

- Background & Incident
 - Found major gaps: no advanced antivirus/EDR, many users as local admins, too many domain admins, no VPN MFA, stale accounts.
 - Before all fixes were in place, a ransomware attack in October exploited these gaps, causing:
 - Significant financial cost (partly covered by cyber insurance)
 - Operational disruption (phones, systems, VPN)
 - Concern about future cyber insurance eligibility
- Security Improvements Implemented
 - Deployed CrowdStrike Falcon Complete (24/7 monitored endpoint protection with human analysts).
 - Removed local admin rights; reduced and tightened domain admins.
 - Ongoing account cleanup (removing ex-employee accounts).
 - Cracked down on email forwarding rules, including stopping a long-running forwarding to an external mailbox.
 - Rolled out KnowBe4 phishing simulations and user training.
- Threat Reality & Strategy
 - Stacy showed logs of constant global login attempts on a single user as evidence of ongoing automated attacks.
 - Emphasized layered security: access controls (passwords/MFA), network protections (VPN), data protections (encryption/backups), endpoint tools (CrowdStrike), and user/device controls.
 - Attack path here: phishing → compromised Windows device → stolen domain admin credentials → ransomware.
- Device Policy Recommendation & Board Reactions
 - Stacy recommends:
 - Anyone with a Park email/account should use a district-managed device (especially Windows) to access resources.
 - Allow continued use of iOS/Android with additional Mobile Application Management (MAM) to control only Park apps/data.
 - Board discussion:
 - Some commissioners worry limiting access to one device would reduce productivity, citing multiple-laptop workflows.
 - Others prefer using only Park-issued devices for Park business.
 - Concerns about forwarding Park email to personal/work accounts, especially for sensitive content and open-records exposure.

Review and Discuss Park Ordinance Updates:

Carolyn Boutain, presented

- Carolyn led a full rewrite to modernize, simplify, and consolidate park ordinances (original base from ~2006).
- Combined stand-alone pieces (trapping, smoking, camping, etc.) into one updated document.
- Aligned with City of Fargo ordinances and ND Century Code, while preserving Park District authority.
- Key Changes
 - Ordinances now explicitly apply to land owned AND managed by the Park District (including joint or leased sites).
 - Old ordinances are repealed and replaced; prior penalties remain valid.
 - Penalty cap raised from \$100 to \$500 to match current law.
 - Enforcement: clarifies roles for Fargo Police and Cass County Sheriff.
 - Adopts relevant city and state codes by reference for consistency (while acknowledging some city ordinances expressly include/exclude park land).
- Substantive Content Updates
 - Unlawful acts: clarified posting of rules; alcohol; weapons (focus on discharge, with exceptions for licensed deer herd reduction); fires only in designated places; no unpermitted vending.
 - Camping: aligned with updated city encampment/camping rules.
 - Park hours:
 - Proposed standard: 6:00 a.m.–10:00 p.m. unless posted otherwise.
 - Exceptions for permitted activities (e.g., camping).
 - Intended to improve consistency vs. older “closed at dark” language.
- Traffic & E-bikes:
 - Keep alignment with city traffic codes.
 - Preferred approach: allow E-bikes on any path regular bikes can use, but require safe, reasonable speeds for conditions, mirroring city language.
- Permits & commercial activity: ordinance stays high-level; detailed permit processes move to internal procedures.
- Trespass/Bans:
 - Shift from a fixed 90-day ban to “duration based on circumstances”, with appeal rights within 14 days.
 - Allows site-specific bans (e.g., particular rink, park, or course).
- Smoking/vaping:
 - Updated to match city rules, including a 25-foot buffer around playgrounds.
 - Broader question raised: whether any smoking should be allowed in parks; decision deferred for further consultation (e.g., public health, schools).
- Animals:
 - Expanded from just dogs/cats to all animals, with clear dog-park exceptions and waste-cleanup rules.
- Dumping (snow, leaves, trash):
 - Clarified that dumping or placing waste/yard debris or using Park dumpsters for personal use is prohibited.
- Trapping:
 - Brought former trapping ordinance inside the main code.

- Allows specific traps under controlled conditions; enforcement includes Police and Game & Fish.
- Considering how to work formally with community “retrievers” who set live traps for lost pets.
- Drones
 - Identified need to add drone language:
 - Not an outright ban but must follow FAA rules and avoid nuisance/safety issues.
- Next Steps for Ordinances
 - Run draft back through legal (Jeff).
 - Share with City Attorney (Ian) and police for feedback.
 - Bring to Park Board for three readings and publication.
 - Target completion within about six months, with future ordinance reviews ideally every two years.

Annual Salary Increase Process for Park Board Commissioners;

Susan Faus, presented

- There is currently no formal written policy defining:
 - How commissioner pay is set.
 - How and when should be adjusted.
- Current Practice & Observations
 - Historically, raises have loosely followed cost-of-living changes similar to staff.
 - All commissioners now receive roughly the same base amount, regardless of tenure.
- Direction Discussed
 - Link commissioners pay changes to cost-of-living adjustments, generally aligned with staff COLA.
 - Consider Park District financial health when applying increases.
 - Avoid highly visible, ad hoc “big raises” by using small, automatic adjustments.
 - Use the Governance Committee to revisit the policy.
- Staff will:
 - Draft a formal commissioner compensation policy.
 - Route it through Governance and legal review.
 - Present it to the full Board for adoption.

Meeting adjourned at 9:21 am

Minutes submitted by Carmen Johnson, Executive Assistant

Planning Committee Meeting Minutes
Wednesday, February 18, 2026; 8:15 am
Fargo Parks Sports Center
Alex Stern Boardroom

Present: Vicki Dawson, Jerry Rostad, Joe Deutsch, Aaron Hill, Zoe Absey, Susan Faus, Dave Bietz, Jayne Gust, Tyler Kirchner, Stephanie D'Ambrosio, Cassie Doll, Kenna Krchnavy, Tony Schmitt, Kali Mork, Kelly Kisell

Courts Plus Facility and Maintenance Update

Kelly Kisell, presented

- Training/Lessons Policy: Only Courts Plus—employed or contracted pros may give private lessons. Casual tips between partners are fine; enforcement targets obvious commercial training (e.g., standing and instructing only, buckets of balls, repeated sessions).
- Cleaning & Maintenance: Courts are scrubbed once every 3 weeks and swept daily. Added larger trash cans, nightly garbage checks, HVAC noise/heat fixes, painting and repairs throughout, and scheduled carpet cleaning. Roof/insulation issues will likely require a future capital project.
- Equipment & Checklists: About \$50K/year for equipment; cardio replaced on a 10–12-year cycle; older weight machines gradually replaced. New staff checklists and supervisor priority lists in place.
- Surveys & Branding: Quarterly member surveys guide priorities; cleaning scores trending positive. Surveys are being standardized with marketing for consistent branding.
- Usage & Revenue Trends: Memberships declining slightly after a post-COVID high, affected by new competitors and seniors moving to insurance-based programs. Tennis and playground usage down; working on marketing and pricing (especially for playground and birthday parties). Courts Plus still compares well to local competitors. Considering a “home pool” concept with optional paid upgrades to access all pools.

Review Charitable Gaming Funds and Establish Funding Priorities

Craig Bjur, presented

- Gaming launched in April 2025; with 4 sites it's expected to contribute about \$117K to the trust in 2025.
- Scholarships in 2025 totaled about \$86K, now including adults; fully funded by gaming plus events/grants.
- Board feedback:

- Keep scholarships as the primary use of gaming funds for now.
- Revisit precise percentages and possible caps after 1–2 more years of data.
- Continue exploring grants for other projects so foundation dollars can stay focused on access and equity.

Consideration of North Maintenance Shop Fence Improvement Project Bids

Tony Schmitt, presenter

- Bids for the North Maintenance Shop Fence Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at 1:00 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.
- Bids were received from Absolute Fence in the amount of \$87,760, Precision Fence in the amount of \$66,803, Newman Fence in the amount of \$64,033.50, and Dakota Fence in the amount of \$38,849. After reviewing the bid information, staff recommend awarding the bid to Dakota Fence in the amount of \$38,849. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$60,000 for this project

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Lindenwood Park Bike Rental Shelter Improvement Project Bids

Tony Schmitt, presenter

- Bids for the Lindenwood Park Bike Rental Shelter Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at 1:30 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.
- Bids were received from Crouch Recreation in the amount of \$70,147, My Turn Playsystems in the amount of \$69,810, WRD Dakota in the amount of \$61,303.63, and Park and Play U.S.A. in the amount of \$57,864. After reviewing the bid information, staff recommends awarding the bid to Park and Play U.S.A. in the amount of \$57,864. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$70,000 for this project.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Pepsi Soccer and North Softball Complexes Shelter Improvement Project Bids

Tony Schmitt, presenter

- Bids for the Pepsi Soccer and North Softball Complexes Shelter Improvement Project were received and publicly opened on Wednesday, February 4, 2025, at

2:00 p.m., at the North Maintenance Shop. Attached to this memo is the bid tabulation.

- Bids were received from Crouch Recreation in the amount of \$183, 884, WRD Dakota in the amount of \$124,396.73, and Park and Play U.S.A. in the amount of \$118,083. After reviewing the bid information, staff recommends awarding the bid to Park and Play U.S.A. in the amount of \$118,083. The bid met all specifications, is the lowest bid, and is within the budgeted amount of \$140,000 for this project. Two (2) 20' x 20' shelters will be installed at each location for a total of four (4) shelters as part of this project.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Security Staffing Services Bids

Kali Mork, presenter

- The need for security staff during peak hours has been discussed, this will help handle incidents and deter them from starting. They will be stationed at the Welcome Desk and be able to view the security cameras. The hours will depend on season and events.
- Bids for security staffing services for the Fargo Parks Sports Center were received and publicly opened on Thursday, February 5, 2026, at 2pm at the Sports Center. Bids were submitted by ASP of Moorhead, General Security Services Corporation, Allied Universal and Signal Security of North Dakota.
- Staff recommends awarding the bid to General Security Services Corporation. While their submitted hourly rate is 50 cents higher than the lowest bidder for guards equipped with OC spray, cuffs and a baton, their rate of \$34/hour is still within the budgeted amount of \$40/hour for this service and their overall score is significantly higher than the lowest bidder.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Request to apply for a Garrison Diversion Grant on behalf of Post 2 Baseball for the backstop netting project at Jack Williams

Dave Bietz, presenter

- Jack Williams Stadium Netting: Park District would like apply for a Garrison Diversion grant on behalf of Post 2 to extend backstop netting dugout-to-dugout; no new district capital dollars requested beyond staff time.
- The project cost is estimated to be \$91,819. We will apply for a grant in the amount of \$22,954 which is 25% of the total project. Post 2 will utilize funds from other grants received from the Hector Foundation and the CVB to fund the remaining project cost.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of 2026 Pavement Improvement Project - Parking Lots Bids

Tyler Kirchner, presenter

- Four bids were received, three were opened for the 2026 Projects: (1) Northern Improvement Company with a bid amount of \$698,206.45; (2) Border States Paving, Inc. with a bid amount of \$718,915.60; and (3) Earthwork Services with a bid amount of \$765,230.50.
- Upon review of the bids, staff recommends awarding the bid to Northern Improvement Company in the amount of \$698,206.45. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$1,500,000.00. The project includes three areas which are the area in front of the Sports Arena, Longfellow parking lot-the north half of it will be removed and replaced. The parking lot west of Lindenwood Rotary playground will be removed and replaced.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of 2026 Pavement Improvement Project - Trails and Sidewalks Bids

Tyler Kirchner, presenter

- Bids for the 2026 Pavement Improvement Project - Trails and Sidewalks were received and opened on February 12, 2026, at 1:20 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.
- Two bids were received for the 2026 Projects: (1) Roers Construction with a bid amount of \$354,105.00; and (2) Earthwork Services Inc. with a bid amount of \$405,914.00.
- Upon review of the bids, staff recommends awarding the bid to Roers Construction in the amount of \$354,105.00. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$1,500,000.00.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Oak Grove Road Replacement Project Bids

Tyler Kirchner, presenter

- Bids for the Oak Grove Road Replacement Project were received and opened on February 12, 2026, at 2:00 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.
- Five bids were received for the 2025 Projects: (1) All Finish Concrete, Inc. with a bid amount of \$760,425.00; (2) Border States Paving, Inc. with a bid amount of

\$684,527.30; (3) Roers Construction with a bid amount of \$959,988.00; (4) Earthwork Services with a bid amount of \$924,455.00; and (5) Northern Improvement Company with a bid amount of \$705,915.60.

- Upon review of the bids, staff recommends awarding the bid to Border States Paving, Inc. in the amount of \$684,527.30. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$850,000.
- We received a SRF Grant of \$300,000 from the state to help with this project.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Consideration of Lions Conservancy Park Trail Extension and Trailhead Improvement Project Bids

Tyler Kirchner, presenter

- Bids for the Lions Conservancy Park Trail Extension and Trailhead Improvement Project were received and opened on February 12, 2026, at 1:40 P.M., online and at the MBN Office. Attached to this memo is the letter of recommendation and bid tabulation from MBN Engineering.
- One bid was received for the 2026 Projects: (1) Earthwork Services Inc. with a bid amount of \$474,987.00.
- Upon review of the bids, staff recommends awarding the bid to Earthwork Services Inc. in the amount of \$474,987.00. The bids met all specifications, is the lowest bid and within our concrete/pavement improvements budget of \$514,000.
- We received a RTP grant of \$239,000.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

Other

- Roof Leaks & Warranty: Several leaks traced to HVAC behavior and snow/ice at roof overlaps; working through McGough and system warranties. Some fixes must wait for warm weather; more issues may appear as earlier leaks are resolved.
- Playground Projects: Adventure course and two traditional playgrounds bid; only one compliant adventure-course bid, but there are multiple options for the two traditional playgrounds. Community engagement will shape final selections and colors.
- Giving Hearts Day: Strong fundraising for the Park Foundation and Valley Senior Services (VSS ~ \$57K). Personalized donor phone calls and handwritten notes were praised and will continue.

- 988 Suicide & Crisis Lifeline Signs: Park leadership and commissioners support installing 988 crisis hotline signage at Forest River, Orchard Glen, Heritage Hills and similar parks, in coordination with Cass County Sheriff and ND Dept. of Health.

Meeting adjourned at 9:45 am.

Minutes submitted by Carmen Johnson, Executive Assistant