



Planning Committee Meeting Minutes  
Wednesday, October 16, 2024; 8:30 am  
Fargo Sports Center Board Room

## 1. Overview of new Planning Committee-Commissioner Dawson

Commissioner Dawson gave a simple overview between the governance and the planning committee. She stated the other meetings they used to attend will be in the weekly update now.

There are 5 points for the planning committee:

1. Work with the Administration to review and maintain a strategic plan for annual renewal.
2. Work with the Administration to maintain a long-range financial plan.
3. Work with the Administration to maintain a Capital Improvement Plan.
4. Work with administration to review, create, and recommend to the Board an annual budget.
5. Work with administration to review and prepare finance and budget performance updates for the Board.

At the present time the planning committee consists of Commissioners Dawson, Deutsch and Absey, as well as staff. The governance committee consists of Commissioners Hill and Rostad. Any of the staff that want to attend can, but they are not required.

## 2. Review of Post 2 Baseball-Ryan Such

Ryan wanted to discuss a repair that is needed at Jack Williams Stadium. He reviewed some of the history of the stadium. Ryan stated the issue at Jack Williams is the wall is caving in, from the floods and time. He presented pictures and discussed the issue more; the wall and associated bleachers needs to be fixed. He described two options with one option being a total remove and replace and the other option was to reuse the current wall by installing anchors. The estimated cost to reuse the existing wall is \$300,000-\$500,000.

The ask today is, would the Park District be willing to commit dollars similar to what was done at Starion Field? Ryan stated the baseball group would fund raise for a portion of the repair if the park district could commit to helping with the project. They would like to plan to have the repair done next fall.

Commissioner Deutsch reviewed some of the history and discussed there were some ADA violations of about 20 items, he asked if those were updated. Ryan stated the bathrooms have all been redone. Dave stated the list was all related to the bathrooms, so it is all in compliance now.

Ryan stated there might be an issue if the park district has to manage the project, or if the baseball group at Jack Williams can do that. Dave said he can give insight, according to our attorney who cited Century Code, any project that happens on park district property that is over \$50,000, would need to be publicly bid. For projects under \$50,000 we can contribute up to that amount as long as we are involved in the planning and check off and approve the specifications that are utilized, so the project is built to our current standards.

Dave stated that the work has to happen either way, one of the options is would the park district do this as a project and front it, enter into an agreement where Post 2 contributes up to \$X. Would this be a potential worth exploring?

Commissioner Dawson stated, due to time, Parks needs to figure out what would it take to bid this project and timeline. We need an estimate of what it would be.  
Commissioner Dawson stated the sooner we do it, all agreed safety is the first concern.

3. Review request to solicit bids for 2025 Park District Equipment-Tony Schmitt

Tony discussed soliciting bids for park district equipment. The projected timeline public bid opening on 12/4/2024, then getting formal approval on 1/14/2025. Tony reviewed the equipment needed.

Commissioner Rostad asked if there was any thought on the electrical equipment. Tony discussed this option and why it might not be very beneficial in this area. It was suggested to keep looking at different options in different areas.

The committee recommends moving this to the full board and placing it on the Consent Agenda for consideration and approval.

4. Review request from Terra Consulting for placement of permanent and temporary cell towers sites at Mickelson Park and the South Park Maintenance Shop-Tony Schmitt  
Tony reviewed the areas of the towers. The consultant from Terra Consulting went over placement and options for the cell towers-for emergency response services. This is to improve the emergency response services in the areas. Commissioner Deutsch asked the details of the price that we will be getting per tower. Tony stated that ATT is proposing for the South Maintenance Shop is \$1,000 a month for 5 years with 4 additional 5-year terms at 1.5% escalator per year. Then at Mickelson Park it is \$1,200 a month, same term and same percentage escalator. At the Coliseum we are receiving \$1,512 with a 2% escalator and at Jack Williams stadium \$2,000 with a 3% escalator. Commissioner Dawson stated that the price per month needs to be higher and the escalator also needs to be higher. Susan stated that we can work through details but there needs to be a discussion if we want them. Tony said Terra Consulting is prepared for negotiations.

5. Other-none

Minutes submitted by Carmen Johnson, Executive Assistant