

FACILITIES COMMITTEE MEETING NOTES

Wednesday, August 23, 2023

Depot Board Room

Attended: Commissioner Joe Deutsch, Commissioner Dawn Morgan, Commissioner Aaron Hill, Dave Bietz, Susan Faus, Carolyn Boutain, Stacy Kruger, Luke Evenson, and Jodi Buzick

- **Update on Valley Senior Services Title VI Plan for Transit**

Paul Grindeland and Cindy Girdner, presented. The North Dakota Department of Transportation requires Valley Senior Services to update the Title VI Plan every three years. Title VI prohibits discrimination in all Federal Transit Administration services, programs, or benefits on the basis of Race, Color, or National Origin. The last update was approved March of 2020. Valley Senior Services (VSS) Title VI Plan for transit includes Limited English Proficiency Plan to ensure meaningful language access is provided to persons who are limited English proficient. Part of Title VI requirements is to provide census information for non-speaking English people in their areas. The public participation plan outlines how to make the public aware that VSS has transit services and Title VI in place. This is communicated at board meetings or other meetings where the public is invited. Cindy Girdner, Transit Manager, added each vehicle has a placard on the vehicle dash explaining Title VI. If anyone wants to file a concern, there is information in every vehicle that drivers can give them to fill out. Paul stated VSS for transit will have the updated plan completed to be included in the September meeting board packet.

The committee recommends moving to the full board for consideration and approval.

Bring to full Board: September 5, 2023

Other:

Commissioner Dawn Morgan – update on Selkirk Development. Dave Bietz discussed he and Susan Faus had a meeting with Earlyne Hector, but this topic was not talked about. Dave said he would follow up with Earlyne on this topic.

Notes submitted by Jodi Buzick, Administrative Specialist