

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF JUNE 13, 2023**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, June 13, 2023, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Restream. Present at the meeting were Commissioners Dawn Morgan, Aaron Hill, Jerry Rostad, and Vicki Dawson. Commissioner Joe Deutsch appeared via Restream. Also present were: Dave Leker, Carolyn Boutain, Broc Lietz, Dave Bietz, Susan Faus, and Jeffrey Gunkelman.

Approval of Agenda

Commissioner Vicki Dawson moved and Commissioner Aaron Hill seconded a motion to approve the agenda as amended. Upon call of the roll, the motion passed unanimously.

Approval of Consent Agenda

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from May 16, 2023 meeting;
- (b) The May 2023 bills;
- (c) Award the bid for the Sports Arena Reroof project to Gast Construction for the base bid and Alternatives No. 1, No. 2 and No. 3, for a total combined bid of \$868,600.00.
- (d) Approve of 2024 fees for (i) Programming, Events, and Facilities, (ii) Golf Fees, and (iii) Courts Plus Membership fees, as presented; and
- (e) Approve License Agreements with Growing Together Community Gardens, LLC, for shed at Rabanus Park and McCormick Park

Upon call of the roll, the motion passed unanimously.

Executive Director's Report

Dave Leker presented on this matter and provided an informational update to the Board on the respective departments. No action was taken on this matter.

Fargo Moorhead Community Theater Presentation

Judy Lewis, executive director of Fargo Moorhead Community Theater, presented to the board on its mission, opportunities, and partnership with the Park District. No action was taken on this matter.

Department Update – Aquatics

Dave Klundt and Isabelle Sinkler for the Park District presented to the Board on the activities and facilities of the Fargo Park District aquatics division. No action was taken on this matter.

Receipt of Final Report Regarding Yunker Farm Master Plan Recommendations

Bill Mahar of Norris Design presented on this matter. Mr. Mahar went through the detailed and focused process of establishing the Master Plan for Yunker Farm. Mr. Mahar noted that the process included, but wasn't limited to: an inventory and analysis of the current site structure, public and stakeholder engagement, establishing goals and visions for the property, developing concept diagrams and visualization, master plan report, and high level cost estimates. It was noted that the Master Plan is a plan that will take years to put into place and that will likely happen over several phases.

Commissioner Rostad noted that the master plan could help turn Yunker Farm into a destination spot with an exciting mixture of active and non-active spaces. Commissioner Morgan noted that this shows the Park District has a commitment to North Fargo and that the community response to this progress shows that Yunker Farm is important to the community. Commissioner Hill noted that the great lawn area is very exciting for community gathering and people will be drawn to Yunker Farm as a destination. Commissioner Deutsch noted that the Park District has not fully utilized Yunker Farm and this initial plan is exciting. Commission Dawson noted that the Master Plan is a working document and a starting point for the Park District.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to receive and accept the final report regarding the Yunker Farm Master Plan recommendations as presented. Upon call of the roll, the motion passed unanimously.

Approval of Terminating Park District of City of Fargo / Fargo Senior Services Commission Inc. and FM Area Foundation Endowment Fund

Paul Grindeland presented on this matter. It was noted that the fund at issue was founded in 2005 by multiple parties. It was noted that the fund had an initial term of 5 years and that it could be terminated thereafter. It was noted that the fund is an organizational liability fund and outside parties cannot contribute to the fund. It was noted that if the fund is terminated that Valley Senior Services would use the fund to gain interest and then use the interest to further its services.

Commissioner Aaron Hill moved and Commissioner Vicki Dawson seconded the motion to approve the termination of the Park District of the City of Fargo/Fargo Senior Commission Inc. and FM Area Foundation Endowment Fund as presented. Upon call of the roll, the motion passed unanimously.

Completion of Executive Director's Performance Improvement Plan

Joe Deutsch presented on this matter. It was noted that Dave Leker completed his Performance Improvement Plan on May 31, 2023. It was noted that all commissioners have received the packet of information from the process and that special board meeting will be scheduled to discuss the results.

Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 7:00 p.m.

Dave Leker, Clerk