

FARGO PARK DISTRICT  
701 MAIN AVENUE  
FARGO ND 58103



PHONE: 701-499-6060  
FAX: 701-499-6069

**FACILITIES COMMITTEE MEETING**  
**Wednesday, December 28, 2022; 11:00 a.m.**

Fargo Park District Board Room  
701 Main Avenue, Fargo

**Board Committee Members:**  
***Dawn Morgan & Joe Deutsch***

**AGENDA**

1. Review bids for Parks Department Equipment; Dave Bietz, presenter.
2. Review of proposal for restaurant at Rose Creek Golf Course; Carolyn Boutain, presenter.
3. Update on Weather Cancellation Guidelines; Kevin Boe and Dean Ambuehl, presenters.
4. Other

***Next Fargo Park Board Meeting: January 10, 2023; 5:30 p.m.***  
***Next Facilities Committee Meeting: January 25, 2023; 11:00 a.m.***



DATE: December 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Dave Bietz, Deputy Director of Operations

RE: Agenda Item No. 1 – Review bids for Parks Department Equipment

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The 2023 Parks Department equipment bids were received and opened Tuesday, December 13, 2022 at 1:00pm, at the Park District Office. Attached to this memo is the bid tab, equipment photos and staff recommendations narrative.

<u>Item#</u>	<u>Quantity</u>	<u>Description</u>
1	2	2023 Lightweight Hybrid Fairway Reel Mower with 5 22" DPA Cutting Units, Minimum 104" Width of Cut
2	1	2023 100" Fairway Mower
3	2	2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels
4	1	2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers
5	1	2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System
6	1	Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck
7	1	2023 Tractor with minimum 50 HP
8	1	2023 Wetject Sand Injection Machine
9	2	All in One Spin and Relief Reel Grinder
10	3	2023 Medium Duty Utility Vehicle
11	1	2023 Medium Duty Utility Vehicle with Electric Lift
12	1	New Model Year 4-Wheel Utility Work Machine
13	1	2023 Sand Bunker Maintenance Rake
14	1	2023 Field Maintenance Rake
15	1	2023 70" Greens Roller
16	1	New Model Articulated Wheel Loader Alternate 5-year, 5,000 hr. bumper to bumper commercial extension warranty to the 1-year factory warranty Alternate heavy duty pallet forks attachment to quick attach to wheel loader spec'd

Dave Leker, Executive Director  
 PARK COMMISSIONERS – Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Dawn Morgan \* Jerry Rostad  
 CLERK – Dave Leker

Fargo Park District  
Parks Department Equipment  
Bid Opening: 1:00 pm, Tuesday, December 13, 2022

	Item 1	Item 2	Item 3	Item 4	Item 5	Item 6	Item 7	Item 8	Item 9	Item 10	Item 11	Item 12	Item 13	Item 14	Item 15	Item 16	Item 16-alternate	Item 16-alternate			
	2023 Lightweight Hybrid Fairway Mower with 5 22" DPA cutting units, min 104" width of cut (2)	2023 100" Fairway Mower	2023 Commerical Tri-Plex Greens Mower with 14 Blade Electric Reels (2)	2023 Commerical Tri-Plex Greens Mower with 14 Blade Electric Reels w/Groomers	2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System	Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck	2023 Tractor with min 50 HP	2023 Wetject Sand Injection Machine	All in One Spin and Relief Reel Grinder	2023 Medium Duty Utility Vehicle (3)	2023 Medium Duty Utility Vehicle wit Electric Lift	New Model Year 4-Wheel Utility Work Machine	2023 Sand Bunker Maintenance Rake	2023 Field Maintenance Rake	2023 70" Greens Roller	New Model Articulated Wheel Loader	Alternate - 5 year 5,000 hr bumper to bumper commercial ext. warranty to the 1 year factor warranty	Alternate - Heavy duty pallet forks attachment to quick attach to wheel loader spec'd	Est. Delivery Date	All Equipment Bid	
Bidder																					
Dakota Custom Turf, LLC					\$52,952.00																
					Wiedenmann Super 600															7-2023	
RDO Equipment Co. - John L.																\$229,200.00	\$5,450.00	\$8,800.00			
																524P John Deere (price includes pusher)				7-2023	
MTI Distributing, Inc. - Bid #1	\$172,728.00	\$83,689.00	\$106,082.00	\$62,544.00		\$39,931.00			\$52,839.00	\$44,916.00	\$13,951.00		\$33,422.00	\$30,416.00						\$612,658.00	
	Toro RM5010-H 03950	Toro RM5410-D 03952	Toro GR 3320 04530	Toro GR3320 04530		Ventrac 45202 39.51215			Foley 653 AC 6530911	Toro GTX Extended FFI 07411EX	Toro MDX 07235		Toro SP5040 08745	Toro SP5040 08745						Item 6- Fall 2023 Item 9- April 2023	
																				The package price for Bid #1 is a savings of \$27,860	
MTI Distributing, Inc. - Bid #2	\$172,728.00	\$83,689.00	\$106,082.00	\$62,544.00		\$39,931.00			\$52,839.00		\$13,951.00		\$33,422.00	\$30,416.00						\$570,735.00	
	Toro RM5010-H 03950	Toro RM5410-D 03952	Toro GR 3320 04530	Toro GR3320 04530		Ventrac 45202 39.51215			Foley 653 AC 6530911		Toro MDX 07235		Toro SP5040 08745	Toro SP5040 08745						Item 6- Fall 2023 Item 9- April 2023	
RDO Equipment Co - Jay D-Bid #1							\$31,800.00			\$37,350.00	\$13,525.00										
							4052M John Deere			TH 6X4 John Deere	TH 6X4 John Deere									?	
RDO Equipment Co - Jay D-Bid #2										\$41,925.00	\$14,725.00										
										HPX 615E John Deere	HPX 615E John Deere									?	
Specialized Turf Equipment Co.							\$31,330.00	\$74,999.00													
							Kioti NX5510 Kioti	VGR Topchanger													1.1.23
Swanston Equipment Companies												\$71,978.63									
												Bobcat UW56									7.15.23
Acme Tools							\$31,670.00														
							MX5400HST Kubota														30-60 days

**MTI Distributing, Inc.**

- Item No. 1 – (2) 2023 Lightweight Hybrid Fairway Reel Mower with 5 22” DPA Cutting Units, Minimum 104” Width of Cut/Toro RM5010-H with a bid amount of \$86,364 each for a total of \$172,728.
- Item No. 2 – 2023 100” Fairway Mower/Toro RM5410-D with a bid amount of \$83,689.
- Item No. 3 – (2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels/Toro GR3320 with a bid amount of \$53,041 each for a total of \$106,082.
- Item No. 4 - 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers/Toro GR3320 with a bid amount of \$62,544.
- Item No. 6 - Articulating Compact Tractor with 83” Rotary Contour Finish Mower Deck/Ventrac 45202 with a bid amount of \$39,931.
- Item No. 9 - All in One Spin and Relief Reel Grinder/Foley 653 AC with a bid amount of \$52,839.
- Item No. 10 – (3) 2023 Medium Duty Utility Vehicles/Toro GTX Extended FFI with a bid amount of \$14,972 each for a total of \$44,916.
- Item No. 11 - 2023 Medium Duty Utility Vehicle with Electric Lift/Toro MDX with a bid amount of \$13,951.
- Item No. 13 - 2023 Sand Bunker Maintenance Rake/Toro SP040 with a bid amount of \$33,422.
- Item No. 14 - 2023 Field Maintenance Rake/Toro SP040 with a bid amount of \$30,416.

The total package bid amount for Bid #1 = \$612,658.

**Dakota Custom Turf, LLC.**

- Item No. 5 - Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System/Super 600 Wiedenmann with a bid amount of \$52,952.

**Specialized Turf Equipment**

- Item No. 8 – Wetject Sand Injection Machine/VGR Topchanger with a bid amount of \$74,999.

**RDO Equipment Co.**

- Item No. 16 – New Model Articulated Wheel Loader/John Deere 524P with a bid amount of \$229,200.
- Alternate 1 – 5-year, 5,000 hr. bumper to bumper commercial extension warranty to the 1 year factory warranty with a bid amount of \$5,450.
- Alternate 2 - Heavy duty pallet forks attachment to quick attach to wheel loader spec'd with a bid amount of \$8,800.
- The total amount for loader and alternates \$243,450.

Item No. 15 – 2023 70” Greens Roller – we did not receive any bids. We will secure quotes to purchase this piece of equipment.

Staff recommends rejecting the following bids:

- Item No. 7 - 2023 Tractor with minimum 50 HP. Staff recommends rejecting this bid due to budget.
- Item No. 12 - New Model Year 4-Wheel Utility Work Machine due to the bid being over budget.

The above items were budgeted in 2022 for purchase in 2023. We had a total budget amount of \$1,095,000 for the above Parks Department Equipment purchase. Total purchase price came in at \$984,059. This is with rejecting two of our items (Item #7 and Item #12) due to cost.

Staff recommends approving the bid recommendations as presented.

If you should have any questions, please feel free to contact me prior to the meeting.

Thank you.

**Item No. 1**

**(2) 2023 Lightweight Hybrid Fairway Mower with 5 22" DPA Cutting Units, Minimum 104" Width of Cut**

MTI Distributing, inc.  
Toro RM5010-H  
2 X \$86,364 = \$172,728



**Item No. 2**

**2023 100" Fairway Mower**

MTI Distributing, Inc.  
Toro RM5410-D  
\$83,689



**Item No. 3**

**(2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels**

MTI Distributing, Inc.  
Toro GR3320  
2x \$43,041 = \$106,082



**Item No. 4**

**(2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels with Groomers**

MTI Distributing, Inc.  
Toro GR3320  
\$62,544



**Item No. 5**

**2023 Heavy Duty Sweeper,  
Fraise, Flail Mower & Verticutter  
Collection System**

Dakota Custom Turf LLC  
Wiedenmann Super 600  
\$52,952



**Item No. 6**

**Articulating Compact Tractor with 83" Rotary  
Contour Finish Mower Deck**

MTI Distributing, Inc.  
Ventrac 45202  
\$39,931



**Item No. 8**

**2023 Wetject Sand Injection Machine**

Specialized Turf Equipment Co.  
VGR Topchanger  
\$74,999



**Item No. 9**

**All in One Spin and Relief Reel Grinder**

MTI Distributing, Inc.  
Foley 653 AC  
\$52,839



**Item No. 10**

**(3) 2023 Medium Duty Utility Vehicles**

MTI Distributing, Inc.  
Toro GTX Extended FFI  
3 x \$14,972 = \$44,916



**Item No. 11**

**2023 Medium Duty Utility Vehicle with Electric Lift**

MTI Distributing, Inc.  
Toro MDX  
\$13,951



**Item No. 13**

**2023 Sand Bunker Maintenance Rake**

MTI Distributing, Inc.  
Toro SP5040  
\$33,422



**Item No. 14**

**2023 Field Maintenance Rake**

MTI Distributing, Inc.  
Toro SP5040  
\$30,416





**Item No. 16**

**New Model Articulated Wheel Loader**

RDO Equipment Co.  
John Deere 524P  
\$229,200



Alternate 1

5 Year or 5,000 hr bumper to bumper  
warranty  
\$5,450

Alternate 2

1 Heavy Duty Pallet Forks attachment to  
quick attach to the spec'd loader  
\$14,50

## **Parks Department Equipment Recommendations**

### **Item #1 – Two (2) Lightweight Hybrid Fairway Mowers**

Staff recommend taking the bid submitted by MTI in the amount of \$172,728.00 for the (2) Toro 2023 Lightweight Hybrid Fairway Mower with 5 22" DPA cutting units, min 104" width of cut model# 5010. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #2 – One (1) 100" Fairway Mowers**

Staff recommend taking the bid submitted by MTI in the amount of \$83,689.00 for the Toro 2023 100" Fairway Mower model# 5410. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #3 – Two (2) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels**

Staff recommend taking the bid submitted by MTI in the amount of \$106,082.00 for the (2) Toro 2023 Commercial Tri-plex Greens Mower with 14 Blade Electric Reels model# 3320. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #4 – One (1) 2023 Commercial Tri-Plex Greens Mower with 14 Blade Electric Reels w/Groomers**

Staff recommend taking the bid submitted by MTI in the amount of \$62,544.00 for the Toro 2023 Commercial Tri-plex Greens Mower with 14 Blade Electric Reels w/Groomers model# 3320. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #5 – One (1) 2023 Heavy Duty Sweeper, Fraise, Flail Mower & Verticutter Collection System**

Staff recommend taking the bid submitted by Dakota Custom Turf, LLC in the amount of \$52,952.00 for the 2023 Heavy Duty Sweep, Fraise, Flail Mower & Verticutter Collection System model name Wiedenmann Super 600. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #6 – One (1) Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck**

Staff recommend taking the bid submitted by MTI in the amount of \$39,931.00 for the Ventrac 45202 Articulating Compact Tractor with 83" Rotary Contour Finish Mower Deck model# 45202. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #7 – One (1) 2023 Tractor with min 50HP**

Staff recommend rejecting all bids due to budget and cost.

### **Item #8 – One (1) 2023 Wetject Sand Injector Machine**

Staff recommend taking the bid submitted by Specialized Turf Equipment Co. in the amount of \$74,999.00 for the 2023 Wetject Sand Injector Machine model name VGR Topchanger. This unit meets or exceeds all specifications. This was the only bid received on this item.

### **Item #9 – One (1) All in One Spin and Relief Reel Grinder**

Staff recommend taking the bid submitted by MTI in the amount of \$52,839.00 for the All-in-One Spin Relief Reel Grinder Model# 653. This unit meets or exceeds all specifications. This was the only bid received on this item.

### **Item #10 –Three (3) 2023 Medium Duty Utility Vehicle**

Staff recommend taking the bid submitted by MTI in the amount of \$44,916.00 for the 2023 medium duty utility vehicles models GTX Extended FFI 07411EX. This unit does not meet all specifications. It does not have a 2" receiver hitch. RDO submitted two lower bids for a model TH 6x4 and HPX 615E. Those two also do not meet specifications. They do not have the 65" cargo box. The size of the cargo box is more important to staff because the MTI carts can fit 3 garbage cans in the box instead of 2. That is more important at our large park locations than the receiver hitch size.

### **Item #11 – One (1) 2023 Medium Duty Utility Vehicle with Electric Lift**

Staff recommends taking the bid submitted by MTI in the amount of \$13,951.00 for the Medium Duty Utility Vehicle with Electric Lift model MDX. This unit meets or exceeds all specifications. There was one lower bid from RDO Equipment for a TH 6x4 utility vehicle, but we prefer to have a cart with 4 wheels instead of 6 as we have had problems with the 6-wheel carts damaging turf in the past. Also, the Toro MDX is part of a package bid and there would be additional savings.

### **Item #12 – One (1) New model year 4-wheel Utility Work Machine**

Staff recommend not accepting the only bid received from Swanston Equipment for their Toolcat model UW56. The unit is \$16,978.63 over the budgeted amount. The price of this unit has risen almost 40% in the last 3 years.

### **Item #13 – One (1) 2023 Sand Bunker Maintenance Rake**

Staff recommends taking the bid from MTI in the amount of \$33,422.00 for the Sand Bunker Maintenance Rake model Toro SP5040. This unit meets or exceeds all specifications. This was the only bid received for this item.

### **Item #14 – One (1) 2023 Field Maintenance Rake**

Staff recommends taking the bid submitted by MTI in the amount of \$30,416.00 for the Field Maintenance Rake model Toro SP5040. This unit meets or exceeds all specifications. This was the only bid received on this item.

### **Item #15 – One (1) 2023 70" Greens Roller**

No bids were received for this item. Staff will proceed with securing individual quotes for this item.

**Item #16 – One (1) New Model Articulated Wheel Loader**

Staff recommends accepting the bid submitted by John Deere for the loader model 524P. This unit meets or exceeds all specifications. This was the only bid received for this item.

**Item #16 Add Alternate 1– 5 year or 5,000 hour extended bumper to bumper warranty for Articulated Wheel Loader**

Staff recommends accepting this add alternate for the 5 year or 5,000 hour extended warranty for the price of \$5,450.00. This provides additional protection for this unit and still falls inside the budgeted amount.

**Item #16 Add Alternate 2 – One (1) Heavy Duty Pallet Forks Attachment to Quick Attach to the Spec'd Loader**

Staff recommends accepting this add alternate for the heavy duty pallet forks for the articulated wheel loader that was specified. The forks, with the loader and warranty, are \$14,550 under the budgeted amount for the loader.

**Conclusion:**

Staff feels the equipment listed will meet the needs of the park district. The two items we are asking the board to reject, item #7 & #12, will be researched further to explore other options for a potential future purchase.



## MEMORANDUM

DATE: December 22, 2022

TO: Fargo Park Board Facilities Committee

FROM: Carolyn Boutain, Community Relations Director, 701-866-4505

RE: Agenda Item No. 2 - Review of proposal for restaurant at Rose Creek Golf Course

The Park District began looking for a new tenant at Rose Creek Clubhouse November 1, 2022, after Legends at Rose Creek closed. We have asked for Requests for Proposals (RFP) for the restaurant operation to be submitted by December 20, 2022.

One proposal was received from Andy Skatvold, and Kjerbeersten, LLC. A copy of the proposal is attached along with the requested supporting documents. A copy of the RFP asking for proposals is also included.

Highlights of the proposal are listed below. The proposal is for providing operations at Rose Creek for the golf season only. The staff would like to confirm with the board that the proposed plan and general terms are supported.

- 1) Golf season in the RFP was listed as April 1- November 1, 2023. There is the ability to get a 6 month or a 12 month liquor license from the City of Fargo.
- 2) They would not provide winter hours.
- 3) Attached is copies of their proposed menu and hours of operation.
- 4) Currently this group operates the food and beverage at Village Green and Meadows golf courses in Moorhead.
- 5) The partnership has experience managing Fargo restaurants including Doolittles Woodfire Grill and Porter Creek Hardwood Grill.
- 6) The rent proposed is 12% of gross. They have proposed that all other costs be covered by the Fargo Park District.
- 7) They would like to make improvements to the grill next to the pro shop before opening.

Due to the holidays and conflicts for scheduling, the staff plan to hold a meeting with Andy and his partners the week of January 9 pending recommendations from the discussion at the Facilities Committee meeting.

If you have any questions prior to the Facilities Committee meeting, please feel free to contact me.

Thank you.

**Dave Leker, Executive Director**  
**PARK COMMISSIONERS – Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Dawn Morgan \* Jerry Rostad**  
**CLERK – Dave Leker**

12/20/2022

Carolyn Boutain  
Fargo Park District  
701 Main Ave  
Fargo, ND 58103

RE: Rose Creek Food and Beverage

Carolyn,

We are pleased to make the following proposal for the food and beverage lease at Rose Creek Golf Course.

**Who We Are:**

The 19<sup>th</sup> Hole is an experienced golf course food and beverage operator. Our team of very experienced business and food operation professionals looks forward to growing our business in the Fargo market. Currently we operate two golf course food and beverage locations and retail liquor stores in Moorhead, MN. Our unique operations allows us to have a deep bench of employees in addition to keeping great staff during the seasonal business of golf course operations. Please see attached resumes for the owners and managers that would be involved with the Rose Creek operation.

**Our Plan:**

After a long review of the current building and previous operations we have determined the operations should be based on the golf course schedule and not a 12 month per year operation as has been in the past. Our focus is to provide the best possible service and experience for golfers and events during the season instead of having to make budget compromises due to a slow 12 month schedule. We will accomplish this by the following:

1. On course: We will invest in new carts and staff to provide on course food and beverage. We have the ability to offer on course ordering to speed up the pace of play. See attached schedule for on course staffing
2. Lower level kiosk: The plan is to update the look and provide an easy way for golfers to get grab and go food and beverages. This will allow the speed of play to improve. See attached operation schedule and menu.

3. Upstairs Bar: The focus for this area is to provide a great off course environment with improved food and beverage selections. This would include some of the latest trends in food and beverages including an extensive whiskey menu. See attached menus. We have very experienced team that have provided services to some of the most successful restaurants in the Fargo market. Additionally, we have not one, but two wine sommeliers on staff to enhance the customer experience.
4. Events: We understand the need to offer corporate events and how they fit in with the golf course. Our team has done this for years and can successfully transition to offering custom events for any size. See attached event menus and a sample of smaller custom menus.

In addition to the corporate events, we plan to work with local wedding planners to maximize the event space in the lower level. Some additional ideas for events would be to host season pass holder monthly events, weekly men's and women's night, wine tastings, food and wine pairings. See sample menu and specials.

#### **Lease Terms:**

- 5 year term with (2) 5 year options all terms to remain the same with an exception for rent at each option period.
- Commencement Date:1/15/23 (lots of work to do before the beginning of the season!)
- Rent 12% of Gross sales
- Landlord to provide all facilities, utilities, current equipment, property taxes, maintenance.
- Landlord approval of lower level kiosk remodel
- No other deliverables from landlord, as is.
- Assignment of lease only upon approval of landlord.
- Exclusive use of the facilities
- Leasee-Kjerbeersten, LLC dba 19<sup>th</sup> Hole at Rose Creek
- Subject to successfully receiving a seasonal liquor license from the City of Fargo

We appreciate the opportunity to submit this proposal. I noticed interviews will be held next week. I will be out of the country during that time and can make our team available and can join on Zoom or our team is available any time this week. We look forward to working with you.

Sincerely,

Andy Skatvold  
Kjerbeersten, LLC dba 19<sup>th</sup> Hole

# ANDREW M. SKATVOLD

705 18<sup>th</sup> Avenue North ▪ Moorhead, MN 56560 ▪ andy@99bottles.biz ▪ 701-261-3687

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## REAL ESTATE PROFESSIONAL

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### PROFESSIONAL EXPERIENCE

**Investor/Partner | Liquor Stores, Real Estate development and construction, Franchise Restaurants, assisted living developments, and Financial Planning** 1999- Present

*Notable Accomplishments:*

- 99 Bottles, responsible for acquisitions, execution of business operations, branding, introducing new technologies to the retail environment.
- Led Development teams to development and construct commercial, retail, industrial, residential projects. Responsible for project sales, management, finance, and development teams.
- Experience with Healthcare and Franchise industries

**Chief Executive Officer | NORVANTA, LLC, MOORHEAD MINNESOTA** 3/2009 – 7/2014

Responsible for Sales, New Account Development, relationship building, construction and development team management, redefine organizational structure to optimize operations, pilot Part 91.

*Notable Accomplishments:*

- Named Prairie Business Top 40 under 40
- Record Setting Sales figures, territory expansion and new account development
- Grew business from zero to \$25,000,000 in annual sales in 3 years

**Chief Executive Officer/Partner | PLAINS CONSTRUCTION AND DEVELOPMENT INC. MINNESOTA, IOWA** 7/2004 – 2/2009

Managed and motivated departments to ensure projects are on track, on target, and within budget; liaised with partners, and senior leadership to optimize growth and profits; closed deals on behalf of the sales team.

*Notable Accomplishments:*

- Responsible for growing the company from zero employees to 300 employees in 16 states
- Increased sales from zero to over \$30,000,000 per year
- Major projects for Fortune 500 companies Monsanto and DuPont

**Financial Advisor | EDWARD JONES INVESTMENTS, INVESTMENT CENTERS OF AMERICA, FARGO, ND** 6/1998 – 3/2004

- Grew client list from zero to 500+ accounts
- Managed in excess of \$50,000,000 in assets for clients
- Held Series 7 and 24 licenses

*continued...*



**EDUCATION & PROFESSIONAL DEVELOPMENT**

**Bachelor of Arts, Mass Communications-Advertising** – MOORHEAD STATE UNIVERSITY, Moorhead, MN

# JOSHUA VOYTEK

3501 10<sup>th</sup> Ave S, Apt 303, Moorhead, MN 56560 · 701-330-6684

[Joshua\\_voytek@gmail.com](mailto:Joshua_voytek@gmail.com)

To cultivate an appreciation for wine, beer, and spirits in the community I serve so that I may provide enhanced guest experiences by growing and developing knowledge and passion in those around me.

## EXPERIENCE

### MARCH 2022-PRESENT

#### **GENERAL MANAGER**, 19<sup>TH</sup> HOLE, MOORHEAD, MN

Developed updated kiosk and catering menu for Meadows and Village Green golf courses for the 2022 season. Facilitated tournament catering planning with all tournament groups and executed all tournaments successfully, including communication, invoicing and payment collection. Provided staffing for kiosks, beverage carts and tournaments during the course of the golf course season. Worked with beverage and food vendors to maintain appropriate inventory levels on products throughout the season, as well as determining which alcoholic beverage products to carry for the season. Coordinated with the pro shop in golf course regarding adjusting needs in terms of staffing, tournament schedules, requests, etc based on feedback and requests from golfers. Increased food and beverage sales over the course of the season between Meadows and Village Green over \$50,000 in 2022 vs. 2021.

### SEPTEMBER 2020 – MARCH 2022

#### **GENERAL MANAGER**, ROAM KITCHEN AND BAR, SIOUX FALLS, SD

Developed the management team in front and heart of house to hire, train and develop staff members engaged in providing quality food and beverage experiences in a 500+ seat restaurant environment. Achieved \$4 million in restaurant sales in 2021, despite numerous due setbacks due to COVID surges and restrictions. Worked on developing budgets and schedules that sought to responsibly manage costs while still maintaining our commitment to a quality guest experience. Facilitated staff education in wine, beer, and spirits to increase sales and guest satisfaction.

### DECEMBER 2019 – SEPTEMBER 2020

#### **ASSISTANT GENERAL MANAGER**, PORTER CREEK HARDWOOD GRILL, FARGO, ND

Assisted General Manager with managing our restaurant shutting down and reopening due to onset of COVID. Provided guidance in operational management to subordinate management and developed schedules that adjusted to changing business patterns. Maintained the operation of a 400+ seat restaurant during this time and facilitated staff and guest educational opportunities on products provided in our restaurant.

### AUGUST 2017 – DECEMBER 2019

#### **ASSISTANT GENERAL MANAGER**, DOOLITTLES WOODFIRE GRILL, FARGO, ND

Assisted General Manager with training and developing hourly and salaried staff and continuing to maintain the reputation of a 15+ year operating restaurant. Assisted with managing and developing budgets and projections that reflected changing sales trends and assisted with staff

training and development to ensure that standards were being maintained. Took a month during April 2019 to take on the task of being the Lead Front of House Trainer for our new ROAM restaurant opening in Sioux Falls. Also became the company regional corporate trainer and facilitated numerous Train the Trainer classes for trainers from numerous restaurants.

**APRIL 2015 – AUGUST 2017**

**SENIOR DINING MANAGER** PORTER CREEK HARDWOOD GRILL, FARGO, ND

Instrumental in opening a successful new restaurant in Fargo in June 2015. Coordinated with management team on developing front of house departments and creating appropriate operational standards to ensure success in our growth and reputation in terms of quality of food and service provided. Provided staff educational classes to increase the knowledge and salesmanship ability of our staff.

## EDUCATION

**AUGUST 2006-MAY 2008**

**COURSE OF STUDY TOWARD M.A. IN COMMUNITY COUNSELING,** UNIVERSITY OF NORTH DAKOTA, GRAND FORKS, ND

Completed two years of coursework toward an M.A. in Counseling, Community track, including a practicum with 100+ logged hours and a two semester internship at the NDSU Counseling center with 600+ logged hours and approximately 150+ direct client contact hours.

**AUGUST 2002-MAY 2006**

**B.A. HISTORY/POLITICAL SCIENCE,** UNIVERSITY OF JAMESTOWN, JAMESTOWN, ND

Graduated Summa Cum Laude in History with Minors in English and Theatre Arts. Resident Assistant for two years in the university freshman dormitory. Performed in numerous stage productions, including directing and starring in a production of the John Paul Sartre play “No Exit” in Winter of 2006.

## SKILLS/CERTIFICATIONS

- **CERTIFIED SOMMELIER** through the Court of Master Sommeliers, April 2018
- **CERTIFIED SAKE PROFESSIONAL** through The Sake Education Council, November 2018
- **CERTIFIED BOURBON STEWARD** through the Stave and Thief Society, November 2020
- Successfully taught popular monthly community education classes in wine, beer and sake at 99 Bottles from August 2018-present as well as conducting numerous private educational events in the F-M area during this time.
- Member of the American Wine Society, Red River Valley Chapter, January 2012-Present.

## ACTIVITIES

I enjoy traveling and learning about different regional specialties in food and beverage, and really love sharing these experiences with others. I enjoy cooking at home as well and trying out new recipes or

techniques when I have time. I also enjoy golfing during the summer and hiking and riding bike to stay active. Although it has been somewhat more limited during COVID, I also enjoy listening to live music and going to concerts or theatrical performances.

## **CHARACTER REFERENCES**

### **JUSTIN BLANFORD**

General Manager, 99 Bottles, Moorhead, MN  
Friend and Co-Owner of the 19<sup>th</sup> Hole  
218-329-5295

### **ELYSIA LIBBRECHT**

School Counselor, Fargo Public Schools, Fargo, ND  
Friend  
701-371-7264

### **TABITHA VOYTEK**

Design Engineer, Steffes, Dickinson, ND  
Sister  
209-200-2878

# JUSTIN BLANFORD

2755 Walnut Circle ▪ Moorhead, MN 56560 ▪ Justin99bottles@gmail.com ▪ 218-329-5295

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## MANAGEMENT AND EDUCATION

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### PROFESSIONAL EXPERIENCE

**Restaurant Management** | Doolittles Woodfire Grill, Roca Restaurants, Independent Restaurant Consultant  
2009- 2016

Manage and operate the business on a day to day capacity as well as determine long term goals. Responsible for all aspects of staff hiring, management, and development. Continued training in the industry to ensure high standards in both service and food quality.

***Notable Accomplishments:***

- Trained as Sous Chef responsible for hiring, training, upholding standards of food quality, schedule making, private event planning, and profitability of the heart of house
- Lead management, trainer, and store planner for multiple restaurant openings. This includes hiring and training staff from scratch as well as the creation and execution of a new menu
- Part of team that received multiple accolades for excellence of service and quality of food. Voted Red River Valleys Best Restaurant multiple times

**Certified Sommelier** | EDUCATOR, PRIVATE EVENT PLANNER, PRESENTER, AND CONSULTANT 2018– Present  
Passed all examinations of knowledge and proficiency within the industry to the satisfaction of the Panel of Master Sommeliers.

***Notable Accomplishments:***

- Contributed as expert educator and speaker in multiple Fargo Forum articles as well as local television and radio segments
- Educator and speaker at the North Dakota Wine Growers Association in 2019
- Educator and speaker at NDSU agriculture program in 2021
- Hosts public and private events regularly regarding the education and exploration of the world of wine and spirits

**General Manager** | 99 BOTTLES LIQUOR STORE 2016 – Present  
Manage and operate the business on a day to day capacity as well as determine long term goals. Responsible for all aspects of staff hiring, management, and development. Responsible for the selection and acquisition of a wide range of products. Maintaining proper inventory levels and pricing to ensure profitability. Set standard of customer service.

***Notable Accomplishments:***

- Expanded customer base through education, advertisement, quality selection, and customer service
- Grew sales above industry standards consecutively in a competitive market
- Maintained a high level of service and staff education in a competitive hiring market

*continued...*

**Owner/Partner** | THE 19<sup>TH</sup> HOLE AT MEADOWS AND VILLAGE GREEN 2020 – Present

Responsible for the creation of the 19<sup>th</sup> hole business plan, menu, vendor supply chain, and any other aspects of business operations. Hired staff and trained them in standards of service tailored to golf course etiquette. The maintaining of organizational and operational standards.

***Notable Accomplishments:***

- Maintained a profitable business in the food industry during difficult pandemic regulations
- Trained and implemented a management team for the 19<sup>th</sup> Hole
- Planning/organizing a growing event and tournament clientele
- Guided courses sales through 3 consecutive years of growth

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**EDUCATION & PROFESSIONAL DEVELOPMENT**

**Bachelor of Science, Business Administration with a double emphasis (Management and Entrepreneurship)** – BEMIDJI STATE UNIVERSITY, Bemidji MN

**Certified Sommelier** – Court of Master Sommeliers, United States of America

# THE 19TH HOLE



## KIOSK HOURS

<b>MONDAY</b>	<b>10AM - 8PM</b>
<b>TUESDAY</b>	<b>10AM - 8PM</b>
<b>WEDNESDAY</b>	<b>10AM - 8PM</b>
<b>THURSDAY</b>	<b>10AM - 8PM</b>
<b>FRIDAY</b>	<b>9AM - 8PM</b>
<b>SATURDAY</b>	<b>9AM - 8PM</b>
<b>SUNDAY</b>	<b>9AM - 8PM</b>

**CONTACT:**

THE19HOLEFM@GMAIL.COM

PHONE: 701-330-6684

CERTIFIED SOMMELIER JOSH VOYTEK



THE 19TH HOLE

# KIOSK MENU

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**CUP OF CHILI • \$5**

**HOT DOG • \$6**

**CHILI DOG • \$7**

**BRATWURST • \$7**

**HAM SANDWEDGE • \$7**

Smoked ham, cheddar cheese, lettuce,  
red onion, 8" hoagie roll

**TURKEY SANDWEDGE • \$7**

Sliced turkey, pepper jack cheese,  
lettuce, red onion, 8" hoagie roll

**ITALIAN SANDWEDGE • \$7**

Salami, ham, capicola, lettuce, red onion,  
provolone cheese, 8" hoagie roll



# BAR



# MENU

## **CHARCUTERIE BOARD • \$15**

Assorted cured meats, cheeses, nuts, and seasonal fruits

## **WALLEYE FINGERS • \$11**

Beer battered walleye fillets, house tartar and signature hot sauce

## **\*CRISPY CHICKEN SANDWICH • \$13**

Crispy chicken fillet, lettuce, tomato, red onion, pickles, honey mustard, brioche bun

## **\*PULLED PORK SLIDERS • \$14**

Tender pork shoulder, honey chili glaze, pepper jack cheese, pineapple slaw, hawaiian roll

## **\*SIGNATURE SMASH BURGER • \$13**

Fresh all beef patty, lettuce, red onion, cheddar cheese, pickles, signature sauce, brioche bun

## **\*BOURBON BBQ BURGER • \$14**

Fresh all beef patty, Bourbon BBQ glaze, blue cheese crumbles, crispy onion, brioche bun

## **CRISP APPLE SALAD • \$15**

Summer greens, sliced apple, cinnamon spiced pecans, feta, dried cranberries, crispy chicken, maple vinaigrette

\*Comes with fries or onion rings



THE 19TH HOLE

# COCKTAIL MENU

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## **ALBATROSS • \$8**

Solvieg Gin, Maraschino Liqueur, Creme de Violette, Fresh Lemon Juice

## **BLOODY MARY • \$9**

Titos Vodka, Signature Bloody Mary Mix with Meat & Cheese Garnish

## **KENTUCKY MULE • \$7**

Four Roses Bourbon, Fresh Lime, Ginger Beer, Mint

## **DADS OLD FASHIONED • \$8**

Buffalo Trace Bourbon, Root Beer Bitters, Simple Syrup, Orange Twist

## **THE WALKER • \$8**

Dads Hat Port Cask Rye, Campari, Noilly Prat Sweet Vermouth

## **THE ROB ROY • \$9**

Highland Park 12yr, Carpano Antica Vermouth, Bitters, Cherry



THE 19TH HOLE

# Catering Menu

## STARTERS

**Garden Salad** \$7

Fresh spring mix, julienne carrots, grape tomatoes, and croutons

**Teriyaki Meat Balls** \$10

Seasoned meatballs, green onion, and ginger in a house teriyaki sauce

**Ham Sliders** \$10

Smoked ham, swiss cheese, and honey pineapple mustard on a sweet roll

**Stuffed Dates** \$10

Dried dates, goat cheese, toasted pistachios, and glazed macadamia nuts

**Tomato Soup Shots** \$8

Tomato basil soup garnished with mini grilled cream cheese sandwich bites

## MAIN COURSE

**Burger Platter** \$13

Build your own - Fresh beef patties, choice of toppings.

**Pulled Pork Sandwich** \$14

Build your own - Marinated pulled pork, choice of toppings.

**Spaghetti & Meatballs** \$14

Classic red tomato sauce, roasted herb meat balls, and garlic bread

**Prime Rib** \$17

Slow roasted prime rib with dijon mustard and horseradish crust

**Fajita Bar** \$14

Grilled marinated steak, roasted bell pepper, grilled onion, cilantro, and fresh pico

## FLAT BREADS

\$12

### Margarita

Red tomato sauce, mozzarella, and fresh basil

### Garden

Blue cheese, red onion, chives, grapes, and honey

### Taco

Seasoned beef, shredded cheese, diced tomato, and shredded lettuce

## SIDES

**Baked Beans** \$4

**Rice Pilaf** \$5

**Seasonal Vegetables** \$5

**Potato Salad** \$4

## DESSERTS

**Tiramisu** \$10

**Brownie Bites** \$8

**Seasonal Parfait** \$8

**Seasonal Dessert Bars** \$8

*All catering menu items are priced per person*



THE 19TH HOLE

# MEMBERS NIGHT

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**ALL TAP BEER • 1/2 PRICED**

**ALL COCKTAILS • 1/2 PRICED**

**SLIDER BURGER • \$3 EACH**

Fresh beef patty, cheddar cheese, grilled onions, sourdough bun

**PULLED PORK SLIDERS • \$3 EACH**

Tender pulled pork, BBQ sauce, pickled, sweet roll bun

**FRENCH FRY BASKET • \$3**

**ONION RING BASKET • \$3**



THE 19TH HOLE  
**WHISKEY LIST**

ASK US ABOUT WHATS NEW!

## United States

BUFFALO TRACE • 10  
EAGLE RARE • 13  
HIGH WEST DOUBLE RYE • 11  
RITTENHOUSE RYE • 10  
FOUR ROSES SMALL BATCH • 13  
FAR NORTH ROKNAR • 11  
BASIL HAYDEN • 11  
ANGELS ENVY • 13  
WHISTLE PIG 6YR • 12  
ELIJAH CRAIG 94PF • 12  
NOAHS MILL • 15  
WILLET 4YR RYE • 16  
BLANTONS • 16  
STRANAHANS BLUE PEAK • 14  
WILLET POT STILL • 14  
WELLER 12YR • 16  
WELLER ANTIQUE 107 • 19  
OLD FORESTER 1920 • 20  
BOOKERS CASK STRENGTH • 33  
EH TAYLOR SINGLE BARREL • 31  
BLOOD OATH BATCH 8 • 37  
LARCENY BARREL PROOF • 32  
RIP VANWINKLE 10YR • 40  
VANWINKLE LOT B 12YR • 50  
PAPPY VANWINKLE 15YR • 65  
PAPPY VANWINKLE 20YR • 90

## The World

POWERS GOLD LABEL • 10  
BUSHMILLS BLACK LABEL • 11  
JW DOUBLE BLACK • 12  
MONKEY SHOULDER • 10  
TOKI JAPANESE WHISKEY • 12  
WHISTLER PX CASK • 13  
COPERIES SINGLE MALT • 14  
LAPHROAIG 10YR • 15  
ARDBEG 10YR • 15  
PENDERYN CELT • 14  
AMRUT FUSION • 19  
KAVALAN CLASSIC • 16  
LAGAVULIN 16YR • 19  
PUNI SINGLE MALT • 18  
REDBREAST 12YR • 17  
REDBREAST 15YR • 21  
YELLOW SPOT • 23  
RED SPOT • 30  
DALMORE CIGAR MALT • 45  
COMPASS BOX HEDONISM • 40  
BALVANIE 17YR • 47  
KAVALAN VINHO CASK • 46  
MACALLAN 18YR • 50  
GLENFIDDICH 21YR • 51  
BUNNAHABHAIN 18YR • 48  
REDBREAST 27YR • 108

ALL WHISKEY PORTIONS ARE A 2OZ POUR

# Menu



## STARTER

### CAPRESE KABOBS

fresh mozzarella with grape  
tomatoes and basil

## MAIN

### SALMONE ALLA GRIGLIA

grilled organic salmon  
served with sautéed escarole

### TUSCAN CHICKEN

sautéed chicken garlic sundried  
tomato and parmesan cheese  
cream sauce over a rice pilaf

## DESSERT

### TIRAMISU

espresso soaked lady fingers  
layered with a sweet cream

# THE 19TH HOLE



## CARTS

**MONDAY**

**11AM - 8PM**

**TUESDAY**

**11AM - 8PM**

**WEDNESDAY**

**11AM - 8PM**

**THURSDAY**

**11AM - 8PM**

**FRIDAY**

**9AM - 8PM**

**SATURDAY**

**9AM - 8PM**

**SUNDAY**

**9AM - 8PM**

**CONTACT:**

THE19HOLEFM@GMAIL.COM

PHONE: 701-330-6684

CERTIFIED SOMMELIER JOSH VOYTEK

## Rose Creek Clubhouse Restaurant and Event Center for Lease



### Goals:

The objective of this Request for Proposals (RFP) is to award an operating agreement and lease to an operation who will accomplish the following:

- Provide a restaurant, bar and entertainment related operation with a distinctive menu and experience that will cater to the clientele of Rose Creek Golf Course and draw people to the golf course for a memorable experience.
- Maximize attendance through featured menu items, service ambiance and special events marketing.
- Assess, provide, and install all necessary furnishings and equipment over and above current existing inventory to create an attractive and inviting destination.
- Work in unison with Rose Creek Golf Course pro shop during the normal course of business to ensure an optimum experience for those frequenting the restaurant, bar and golf course.
- Furthermore, the proposed restaurant and bar will promote public enjoyment and compliment the Rose Creek golf course. The proposed restaurant proposal is consistent with the Fargo Park District vision for enhancing and making Rose Creek golf course a location destination.

### Property Overview:

Fargo Park District is seeking an experienced manager to lease and operate a privately-owned restaurant, bar, grill and event facility in the clubhouse of the Rose Creek golf course.

The leased space includes the exclusive right to the food and beverage cart operations on the 18-hole course. The golf pro shop will be maintained by the Fargo Park District.

The upper level contains the restaurant/lounge and the kitchen. Ground level has a banquet area, golfer's grill, catering kitchen and storage areas.



## **Property Details**

### Space Available:

- Upper Level - 7,305 SF
  - Occupancy: Approx. 150
- Ground Level - 6,059 SF
  - Golf Grill Occupancy -Approx 10-15
  - Banquet Room: Approx. 180
  - Outside Patio Seating: 3,500 sq ft
- Total 13,364 SF – Total Occupancy is 330

### Parking:

- 200 spaces

### Golf Rounds

- 2021 - 36,406 rounds.
- 2022 - 32,711 rounds.
- Hosted 35 golfing events, annually.
- 15-20 of the events schedule some additional food on site.

Currently Matt Cook, PGA Golf Pro, is scheduling events for 2023. In addition, the course has regularly scheduled league nights for men and women golfers.

## **Proposals**

The Fargo Park District is requesting proposals from interested parties to become the tenant to operate the Rose Creek restaurant, bar and grill as well as provide food and beverage on the course and for course events.

Included in this packet is information to help interested parties to create a proposal.

## **Scope of Services**

The following is a list of the scope of services that the Fargo Park District is looking for.

- 1) Provide food and beverage to the golfers at Rose Creek Golf Course. Tenant has exclusive right to the food and beverage sales on the course and to the golf tournaments booked in the clubhouse.
- 2) The Fargo Park District has an exclusive pop and water beverage contract with PepsiCo. This contract is in effect until December 31, 2025 and the tenant is required to sell Pepsi beverages on the course and in the restaurant.
- 3) The Fargo Park District is looking to negotiate a fair monthly rental rate that includes consideration of the annual property tax, utilities and maintenance of the interior building spaces and parking lot.
- 4) Our priority is to provide food and beverage for the golfer starting April 1, -November 1, 2023. This would include the grill space and event space on the lower level as well as on course sales. There is one (1) beverage cart available in the equipment provided by the

owner. Additional carts are the responsibility of the tenant. Summer hours Memorial Day-Labor Day are expected from 8am-10pm, seven days/week, weather permitting.

- 5) Winter hours are preferred but are not required at this time. Hours and menu are the tenants to determine. May include catering and event bookings.
- 6) Restaurant and kitchen are furnished. A list of equipment is attached to this RFP as Schedule A.
- 7) The FA Golf Liquor License is available for sale and transfer from the current tenant. The Fargo Park District is not allowed by ND Century Code to own the license.
- 8) The Tenant's signage on the marquee sign located on University Drive will be subject to the approval of the Landlord, which approval will not be unreasonably withheld. All expenses for the signage and installation of such signage shall be the sole responsibility of the Tenant.

### **Requirements in Proposals:**

The proposal should include the following:

- Description of Menu and Services Planned: Please include sample menu, price points and catering descriptions.
- Key Personnel: Provide work experience of key team member and investors, if any. Include years of experiences, education, current properties, etc.
- Terms of Lease
- Minimum Rent/Percentage Rent
- Any Additions to Rent: Including utilities, property tax and/or CAM
- Permitted Use/Exclusive Use
- Rent Commencement Date
- Landlord Work or Deliverables Condition
- Assignment Rights

### **Submissions and Selection:**

Provide one (1) paper copy or electronic copy in .pdf form of submittals to be printable on 8.5" x 11" portrait format paper.

### **Review and Selection Process:**

The primary selection process will be based the information listed below:

- Applicant's approach to providing the scope of services requested in partnership with the Fargo Park District
- Previous experience with similar projects
- Key Personnel
- Sample menu and catering options
- Proposed Project Schedule
- Prior experience with golf course food and beverage
- Ability to open for 2023 Golf Season

Selection Schedule:

- Advertising Dates 11/1/22-12/20/22
- Distribute RFP 11/20/22
- Proposals Due 12/20/2022
- Interviews with Interested Tenants 12/26-27/22
- Select Proposal 12/28/2022
- Board Approval of Lease 1/10/2023

**Rights Reserved by the Park District:**

The Park District reserves the right to waive any irregularities in any proposal and to select the proposal evaluated to be the most advantageous to the Park District. Further, the Park District reserves the right to disqualify any proposal or to reject all proposals if it is deemed to be in its best interest. The Park District reserves the right to reject any or all proposals or to request additional information from any or all applicants at any time during the selection process.

The Park District shall not be liable for any expenses incurred by the applicant including, but not limited to, expenses associated with the preparation of the proposals.

Interested parties responding to the request for  
Letters of Intent must be submitted  
to Carolyn Boutain, Fargo Park District,  
701 Main Avenue, Fargo, ND 58103  
by 1:00 pm on December 20, 2022.

Questions can be submitted to Carolyn Boutain, Enterprise Director, Fargo Park District at [cboutain@fargoparks.com](mailto:cboutain@fargoparks.com), or 701-499-6075.



## MEMORANDUM

DATE: December 21, 2022

TO: Fargo Park Board Facilities Committee

FROM: Kevin Boe, Recreation Director and Dean Ambuehl, Facility Scheduling Manager

RE: Agenda Item No. 3 - Update on weather procedures at indoor ice arenas

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As part of the indoor ice arenas, there has not been any sort of guidelines for how we handle rentals during inclement weather.

Currently, Fargo Youth Hockey does not have a written policy on weather cancellations. They will wait for the Park District to close our facilities before they cancel any of their practices or games.

West Fargo Hockey Association and Moorhead Hockey Association has guidelines/policies they use for inclement weather, and we would like to adopt similar guidelines for rentals that if school is cancelled or there is an E-learning day for inclement weather.

Here is the guideline we would add:

**If Fargo Public Schools cancels or has an E-learning day all 6AM practices are cancelled. A decision on after school activities will be made by noon of that day by all parties.**

For tournaments (Friday – Sunday) we will be in communication with each organization prior to any decisions being made.

We have been in contact with Fargo Youth Hockey and the figure skaters' group, and they agree with adding this as part of weather guidelines.

If you have any questions, please feel free to contact Kevin Boe or Dean Ambuehl prior to the meeting.

Thank you.

Dave Leker, Executive Director  
PARK COMMISSIONERS – Vicki Dawson \* Joe Deutsch \* Aaron Hill \* Dawn Morgan \* Jerry Rostad  
CLERK – Dave Leker