

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF SEPTEMBER 6, 2022**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, September 6, 2022, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota and via Microsoft Teams. Present at the meeting in person were Commissioners Dawn Morgan, Jerry Rostad, Vicki Dawson and Aaron Hill. Also present were: Dave Leker, Broc Lietz, Carolyn Boutain, Brian Arett, Kevin Boe, Dave Bietz and attorney Brayden Harwood.

Approval of Consent Agenda

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to approve the following actions on the consent agenda:

- (a) The minutes from the August 2, 2022 meeting;
- (b) The August 2022 bills;
- (c) Order of the Agenda;
- (d) Updated Policy for use of Fargo Park District Golfs by the Public and Non-Public High Schools.
- (e) Award Norris Design for the Master Planning Services at Yunker Farm;
- (f) Approve request for an easement from PKG Contracting at the South Mainenance Facility;
- (g) Award the bid to Fargo Roofing and Siding, LLC in the amount of \$943,282.20 for Metro Rec Center Roofing Project.

Upon call of the roll, the motion passed unanimously.

Director's Report

Each Director presented on this matter and provided an informational update to the Board on their respective department. No action was taken on this matter.

Metro COG Presentation

Dan Farnsworth, Transportation Planner with Fargo-Moorhead Metro COG presented to the Board.

Approval of Employee One-Time Inflationary Compensation Adjustment

Broc T. Lietz presented to the Board on this matter. It was noted that in order to remain competitive in the local market and positively impact employees of the Fargo Park District administration, the staff is recommending a one-time inflationary adjustment for all regular-full time employees to be paid on the regular pay cycle on September 30th. The goal is to assist employees when the need is the highest and it would be paid against the regular salary line with a plan to take it out of the year end general fund balance.

Commissioner Aaron Hill moved and Commissioner Jerry Rostad seconded a motion to approve the one-time inflationary compensation adjustment as presented. Upon call of the roll, the motion passed unanimously.

Approval of Easement Agreement between YMCA Cass and Clay Counties, Fargo Park District and Metro Sports Foundation, Inc.

Broc T. Lietz presented to the Board on this matter. YMCA is acquiring for the purposes of additional parking for a new daycare. This easement provides additional access to the Park District for events at Scheels Arena, which the Park District owns the land, should it be needed. It was noted that there is no cost to these improvements to the Park District nor any maintenance costs moving forward.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve the Easement Agreement between the YMCA Cass and Clay Counties, Fargo Park District, and Metro Sports Foundation, Inc. as presented to the Board. Upon call of the roll, the motion passed 3-0 with Commissioner Hill abstaining from the vote.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:20 p.m.

Dave Leker, Clerk