

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE FARGO PARK DISTRICT OF JULY 14, 2020**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, July 14, 2020, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joe Deutsch, Stacey Griggs, Jerry Rostad, Vicki Dawson, and Dawn Morgan. Present in person were Dave Leker, Carolyn Boutain, Brian Arett, Tyson Lund, Kevin Boe, Dave Bietz, Kelly Kisell, and attorney Thad Swanson.

**Approval of Minutes**

Commissioner Stacey Griggs moved and Commissioner Joe Deutsch seconded a motion to approve the minutes for the June 9, 2020 meeting and the July 9, 2020 special meeting as amended. Upon call of the roll, the motion passed unanimously.

**Approval of June Bills**

Commissioner Stacey Griggs moved and Commissioner Joe Deutsch seconded a motion to approve the bills for June 2020 as presented. Upon call of the roll, the motion passed unanimously.

**Approval of Order of Agenda**

Commissioner Joe Deutsch moved and Commissioner Stacey Griggs seconded a motion to approve the amended agenda as presented. Upon call of the roll, the motion passed unanimously.

**Election of Officers**

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded the nomination of Stacey Griggs as President. Commissioner Joe Deutsch moved and Commissioner Jerry Rostad seconded the nomination of Vicki Dawson as Vice-President. Upon call of the roll, the nominations passed unanimously.

**Recognition of Audience**

Present at the meeting was Adam Montgomery of Fargo-Moorhead Community Theatre, members of the FM Trailbuilders and a representative from the Botanic Garden Society.

**Director's Report**

Dave Leker presented to the Board. Dave Leker first addressed the work schedule for Officer Marvig. It was noted that the parks in general have had minimal issues this summer. It was noted that the Block 9 Plaza name will be revealed this week. It was noted that El Zagal is going to add netting on hole 6 due to issues of balls crossing the street and hitting homes.

No action was taken on this matter.

### **Foundation Director's Report**

Brian Arett presented to the Board on this matter. It was noted that the Foundation Board is set to resume meeting. It was noted that there are currently three grant applications up for review. It was noted that Valley Senior Services continues to see a rise in numbers for meals on wheels.

No action was taken on this matter.

### **FM Trailbuilders Recognition**

Dave Leker and the Board recognized the FM Trailbuilders for their efforts in creating single track trails and walking trails throughout the Fargo parks. Representatives from the FM Trailbuilders addressed the Board regarding their appreciation of the partnership with the Fargo Park District.

### **Approval of Amendment No. 1 to Lease with Fargo-Moorhead Community Theatre**

Dave Leker presented to the Board on this matter. It was noted that the FMCT would like approval to move forward with permanent repairs to their damaged roof. IT was noted that the proposed lease addresses indemnifying the Park District from any future liability associated with their location in Island Park. It was noted that this Amendment is a 6-month lease with a possible 6-month extension.

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve the Amendment No. 1 to the Lease with Fargo-Moorhead Community Theatre as presented to the Board. Upon call of the roll, the motion passed unanimously.

### **Approval of Amendment to Agreement with NDSU for Nutrition Services**

Brian Arett presented to the Board on this matter. It was noted NDSU would like to discontinue contracting with Valley Senior Services for nutrition services effective July 3, 2020, with the possibility of negotiated extension if necessary. It was noted that Valley Senior Services is currently advertising for proposals for services but do not expect to have a new provider selected and started until November 1, 2020. The proposed extension would extend through March 12, 2021 with the option for discontinuing the extension upon 30-day notice.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the Amendment to the Agreement with NDSU for nutrition services as presented to the Board. Upon call of the roll, the motion passed unanimously.

### **Revisions to Policy for Memorials**

Dave Leker presented to the Board on this matter. It was noted that at the facilities meeting on May 27, 2020, the Committee reviewed a request from Phyllis Melvey, a former Fargo Park Board Commissioner, to honor Roger G. Gress for his service to the Fargo Park District by renaming the Northside Recreation Outdoor Pool. It was noted that a policy for naming and renaming was discovered on the morning of the meeting. Therefore, no action is needed and the request will be brought to the facilities committee in July.

No action was taken on this matter.

### **Approval of an Amendment to Agreement with Sertoma Club at Lindenwood Park**

Kevin Boe presented to the Board on this matter. It was noted that the Park District and the Sertoma Club have had an agreement since 1999 regarding the Holiday Light Parade at Lindenwood Park. It was noted that the original agreement was for limited space within Lindenwood Park and as a result of expansion of the parade an amendment to the lease is appropriate.

Commissioner Vicki Dawson moved and Commissioner Jerry Rostad seconded a motion to the Amendment to the Agreement with Sertoma Club at Lindenwood Park - Holiday Lights as presented to the Board. Upon call of the roll, the motion passed unanimously.

### **Approval of Proposed Courts Plus Membership Fees and Tax Information**

Kelly Kisell presented to the Board on this matter. It was noted that Courts Plus has always paid a sales tax but it was recently discovered that it could save on paying a recreational tax as well. It was noted that for 2019, if the recreation tax was charged it would have brought in an additional \$80,000.00 in revenue. It was noted that the users would not feel the impact in the change, but it would be a savings for the club.

Commissioner Jerry Rostad moved and Commissioner Vicki Dawson seconded a motion to approve the proposed sales tax change and increase in the base membership price as Option 1 as presented to the Board. Upon call of the roll, the motion passed unanimously.

### **Approval of Bank Resolution**

Tyson Lund presented to the Board on this matter. It was noted that with the change in President the banking resolutions need to be updated.

Commissioner Vicki Dawson moved and Commissioner Joe Deutsch seconded a motion to approve the Banking Resolution as presented to the Board. Upon call of the roll, the motion passed unanimously.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:35 p.m.

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Jeffrey B. Gunkelman