

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE FARGO PARK DISTRICT OF March 12, 2019**

The regular monthly meeting of the Board of Commissioners of the Park District of the City of Fargo was held on Tuesday, March 12, 2019, at 5:30 p.m. at the Fargo Park District office at 701 Main Avenue, Fargo, North Dakota. Present at the meeting were Commissioners Joe Deutsch, Jerry Rostad, Rusty Papachek, and Stacey Griggs. Also present were: Joel Vettel, Carolyn Boutain, Kevin Boe, Dave Bietz, Clay Whittlesey, Paul Grindeland and attorney Peter Hvidston.

Approval of February Minutes

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the minutes of the February 12, 2019 meeting. Upon call of the roll, the motion passed unanimously.

Approval of February Bills

Commissioner Joe Deutsch moved and Commissioner Stacey Griggs seconded a motion to approve the bills for January 2019 as presented. Upon call of the roll, the motion passed unanimously.

Approval of Order of Agenda

Commissioner Stacey Griggs moved and Commissioner Jerry Rostad seconded a motion to approve the agenda as presented. Upon call of the roll, the motion passed unanimously.

Approval of Nomination of Individuals to Fargo Dome Authority Board

Rusty Papachek presented to the Board on this matter. It was noted that every four years the Park District nominates two people to the Fargo Dome Authority Board and the mayor then appoints one person. It was noted that the Park District does not make a recommendation between the two individuals nominated.

Commissioner Joe Deutsch moved and Commissioner Stacey Griggs seconded a motion to approve the nomination of Blake Nelson and Jerry Rostad to be considered for the Fargo Dome Authority Board. Upon call of the roll, the motion passed unanimously with Commissioner Rostad abstaining from the vote.

**Approval of Advertising for Request for Proposal for Purchase of Park District owned Property
located at 2500 45th Street South, Fargo**

Joel Vettel presented to the Board on this matter. It was noted that with the completion of the last pod at the north Fargo softball complex that it would be prudent to sell the property described. It was noted that the property was recently appraised and that the Park District would look to sell the property at the fair market value. It was noted that the Park District has received several inquiries over the years about the property.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the Request for Proposals for the purchase of Park District owned property located at 2500 45th Street, South, Fargo, North Dakota as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Bids for Tharaldson Baseball Complex Irrigation

Dave Bietz presented to the Board on this matter. It was noted that the Park District budgeted \$60,000.00 for the project. It was noted that the lowest bid that the Park District received was \$102,000.00. It was noted that the Park District believes that it can perform all the work inhouse. It was noted that Fargo Youth Baseball is agreeable to the Park District performing the work inhouse.

Commissioner Joe Deutch moved and Commissioner Stacey Griggs seconded a motion to reject all bids for the Tharaldson Baseball Complex Irrigation and for the Park District to perform the work inhouse as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Bids for the Rose Creek Pump Station Panel

Davie Bietz presented to the Board on this matter. It was noted that the current pump station panel dates back to the late 1980s and currently no one can work on the current panel. It was noted that the Park District only received one bid. It was noted that the Park District budgeted \$52,000.00 for the pump station panel.

Commissioner Jerry Rostad moved and Commissioner Joe Deutsch seconded a motion to approve the total bid of \$50,885.94 from Ferguson Waterworks for the pump station with option #1 as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Bids for the Southwest Outdoor Pool Painting

Dave Bietz presented to the Board on this matter. It was noted that Key Contracting was the low bidder. It was noted that the total budget for the project was \$45,000.00.

Commissioner Joe Deutsch moved and Commissioner Jerry Rostad seconded a motion to approve the total bid of \$29,250.00 from Key Contracting for painting at southwest outdoor pool as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Banking Resolution Appointing Zions Bank as successor Paying Agent and Registrar of the Park District's bond financing

Joel Vettel presented to the Board on this matter. It was noted that the Park District previously served as its own paying agent for refunding improvement bonds but with the change of financing directors, Eide Bailly and PFM Financial Advisors recommend that the Park District seek to transfer for the paying agent responsibilities to a qualified paying agent provider. It was noted that the cost would come out to \$300.00 per bond per year for the service and making sure payment is made in a timely fashion.

Commissioner Jerry Rostad moved and Commissioner Stacey Griggs seconded a motion to approve the banking resolution appointing Zions Bank as successor paying agent and registrar of the Park District's bond financing as presented to the Board. Upon call of the roll, the motion passed unanimously.

Approval of Sale of Park District property to NDDOT for Right-of-way Acquisition and Construction Easement for 2019/2020 Main Avenue Improvement Project

Dave Leker presented to the Board on this matter. It was noted that part of the reconstruction of main avenue, the NDDOT needs to acquire some property rights from the Park District, including an outright purchase of some property and a construction easement for other. It was noted that the purchase price will be \$34,062.00 as appraised, and the easement price will be \$9,630.00. It was noted that the NDDOT and the attorney for the Park District are working out the details of the sale of the property.

Commissioner Stacy Griggs moved and Commissioner Stacey Griggs seconded a motion to approve the sale of the Park District property to NDDOT for right-of-way acquisition and construction easement for 2019/2020 main avenue improvement projected contingent upon legal counsel approving the deed as presented to the Board. Upon call of the roll, the motion passed unanimously.

Executive Director Update

Executive Director Joel Vettel presented to the Board on a number of procedures and projects that are currently in the works but are not yet to the point that requires Board action. As a result, no action was taken from the Executive Director Update.

At the conclusion of the above agenda items, a motion to adjourn was made and seconded, and upon unanimous consent the meeting adjourned at approximately 6:15 p.m.

Jeffrey B. Gunkelman